JOHN DAY URBAN RENEWAL & CITY COUNCIL MEETING AGENDA
Tuesday February 25, 2025
URA MEETING: 6:00 p.m.
REGULAR MEETING: 6:30 pm
John Day Fire Station
316 S Canyon Blvd, John Day, OR 97845
(541)575-0028 www.cityofjohnday.com

This meeting is open to the public. This agenda includes a list of the principal subjects anticipated to be considered at the meeting. However, the agenda does not limit the ability of the Council to consider additional subjects. Meetings may be canceled without notice. Zoom Meeting participants should use the "raise your hand" feature during these times to alert the moderator that they would like to speak.

Join Zoom Meeting
City of John Day is inviting you to a scheduled Zoom meeting.
https://zoom.us/j/95867942253?pwd=dHE5c3djSEx4OFBuZndPQU5HMGN3QT09
Meeting ID: 958 6794 2253
Passcode: 776959

John Day Urban Renewal Board Meeting 6:00 p.m.
1. Call to Order
2. Roll Call
3. Update regarding suspension of housing incentive program

Call to Order: Regular John Day Council Meeting 6:30 pm.
1. Call John Day City Council Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Amend or Accept Regular Agenda

5. Public Comments *(Please Limit to 3 Minutes)*
Public Comments are an opportunity to present information or speak on an issue that is not on the agenda. Comments are limited to 3 minutes for each person. Visitors may state their comments and should not expect the council to engage in back and forth dialogue regarding the comment, council may either choose to add it to a follow up meeting or direct City Manager to follow up with the speaker.

6. Consent Agenda
All matters listed within the Consent Agenda have been distributed to every member of the City Council for reading and study, are considered routine, and will be enacted by one motion of the Council. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

   a. AP through 2-11-25
   b. Minutes of 12-17-24 and 2-11-25

7. Approval of Contract City Engineer

8. Discussion regarding cost to repair Vac Truck

9. Charter Amendment discussion for appointed officials – Councilor Labhart

10. Financial update – Rob Gaslin; Gaslin Accounting

11. City Manager Comments:
   a. Goal setting session

12. Mayor and Council Comments

13. Adjournment: Next Regular Meeting March 11, 2025

CITY OF
JOHN DAY

REQUEST FOR URA ACTION

DATE ACTION REQUESTED:			
Ordinance ☐	**Resolution ☐**	**Motion X**	**Information ☐**
Date Prepared: 2-20-25		**Dept.: City Manager's Office**	
SUBJECT: URA incentive program		**Contact Person for this Item: Melissa Bethel, City Manager, bethelm@grantcounty-org.gov 541 575 0028 ex 4224**	

SUBJECT: Update regarding suspension of URA housing incentive program.

BACKGROUND:
During preparations in early April for the FY24-25 budget it was discovered a substantial negative ending balance had been published as a positive balance in the adopted FY23-24 budget. The error effectively put the URA fund in a negative cash flow. Immediately following the discovery, Staff advised the URA Board and issued the following notice to the public:

Be advised that effective immediately the John Day Urban Renewal Agency ("Agency") will not be accepting, reviewing, and/or awarding any applications for housing incentives until further notice. During this program suspension, all pending applications will remain in "pending" status and Agency will not issue further payments on any approved applications. Suspension of Agency's incentive program is necessary due to funding unavailability or insufficiency. Please feel free to contact Agency's executive director, Melissa Bethel, via telephone at 541-575-0028 or email at bethelm@grantcounty-or.gov if you have any question. Thank you for your assistance and cooperation.

The URA Board met in May of 2024 and agreed to keep the suspension in place. This meeting is to update the URA Board on the financial status of the URA fund and to recommend the Board keep the suspension in place.

FINANCIAL IMPACT:
The URA is under an obligation to fund incentives (housing rebates and SDC's) for three developments – The Ridge, Ironwood phase II and Holstrom. In addition, the City of John Day secured a loan to offset the financial incentives offered to these three developments in the amount of 1.8 million. The tax increment expected over the next few years does not offset the loan repayment and incentives obligated under this fund.

Staff suggested motion:
I move the Urban Renewal Agency continue with the indefinite suspension on accepting, reviewing, and/or awarding any applications for housing incentives.

Report Criteria:
Report type: Invoice detail
Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
ANALYTICAL LABS							
02/11/2025	760030	1030	ANALYTICAL LABS	2500947	03-000-63450	108.45	108.45
Total 760030:							108.45
BRADLEY HALE							
02/11/2025	760031	1692	BRADLEY HALE	IN 667288 202	01-000-63500	381.62	381.62
Total 760031:							381.62
BRYANT, LOVLIEN, & JARVIS, PC.							
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20948	06-000-63450	2,040.00	2,040.00
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20949	06-000-63450	275.00	275.00
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20950	07-000-63450	600.00	600.00
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20951	07-000-63450	300.00	300.00
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20952	01-000-63450	750.00	750.00
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20953	34-000-63450	25.00	25.00
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20954	34-000-63450	110.00	110.00
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20955	07-000-63450	75.00	75.00
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20956	06-000-63450	720.00	720.00
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20957	01-000-63450	1,950.00	1,950.00
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20958	06-000-63450	570.00	570.00
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20959	06-000-63450	830.00	830.00
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20960	06-000-63450	979.50	979.50
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20961	03-000-66230	120.00	120.00
02/11/2025	760032	1067	BRYANT, LOVLIEN, & JARVIS, PC.	20988	06-000-63450	500.00	500.00
Total 760032:							9,844.50
CASELLE, INC							
02/11/2025	760033	1083	CASELLE, INC	139008	26-000-64000	1,130.00	1,130.00
Total 760033:							1,130.00
CITY OF SENECA							
02/11/2025	760034	1106	CITY OF SENECA	1092R1-01312	07-000-64798	146.43	146.43
Total 760034:							146.43
CLARK'S DISPOSAL							
02/11/2025	760035	1109	CLARK'S DISPOSAL	1144-020425	03-000-64301	145.13	145.13
Total 760035:							145.13
COLORADO FIRE AVIATION							
02/11/2025	760036	1722	COLORADO FIRE AVIATION	REFUND CO	02-000-20130	202.00	202.00
Total 760036:							202.00
DEQ OREGON							
02/11/2025	760037	1150	DEQ OREGON	WQ25DOM-09	03-000-62900	8,897.00	8,897.00

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total 760037:							8,897.00
ED STAUB & SONS PROPANE							
02/11/2025	760038	1168	ED STAUB & SONS PROPANE	CL336363	26-000-63100	279.05	279.05
Total 760038:							279.05
ERIC BUSH							
02/11/2025	760039	1697	ERIC BUSH	IN 666660 020	01-000-63500	381.62	381.62
Total 760039:							381.62
FLAGLINE ENGINEERING LLC							
02/11/2025	760040	1184	FLAGLINE ENGINEERING LLC	1417	03-000-66230	203,579.00	203,579.00
Total 760040:							203,579.00
GASLIN ACCOUNTING CPAS PC							
02/11/2025	760041	1191	GASLIN ACCOUNTING CPAS PC	00965	01-000-63825	6,933.00	6,933.00
Total 760041:							6,933.00
GENERAL PACIFIC, INC.							
02/11/2025	760042	1198	GENERAL PACIFIC, INC.	1509561	02-000-64000	18,100.00	18,100.00
Total 760042:							18,100.00
HIGH DESERT OFFICE EQUIPMENT							
02/11/2025	760043	1238	HIGH DESERT OFFICE EQUIPMENT	120268	01-050-63800	22.00	22.00
Total 760043:							22.00
JOHN DAY AUTO PARTS							
02/11/2025	760044	1273	JOHN DAY AUTO PARTS	243152	26-000-64700	77.86	77.86
02/11/2025	760044	1273	JOHN DAY AUTO PARTS	244665	06-000-64300	12.05	12.05
Total 760044:							89.91
JOHN DAY FIREFIGHTERS ASSOC							
02/11/2025	760045	1276	JOHN DAY FIREFIGHTERS ASSOC	JDFFJAN25	01-050-62950	476.00	476.00
Total 760045:							476.00
JOHN DAY TRUE VALUE HARDWARE							
02/11/2025	760046	1280	JOHN DAY TRUE VALUE HARDWARE	620680	03-000-63400	8.99	8.99
02/11/2025	760046	1280	JOHN DAY TRUE VALUE HARDWARE	620928	03-000-62500	16.69	16.69
02/11/2025	760046	1280	JOHN DAY TRUE VALUE HARDWARE	620980	03-000-62500	10.39	10.39
02/11/2025	760046	1280	JOHN DAY TRUE VALUE HARDWARE	621177	03-000-63400	31.98	31.98
02/11/2025	760046	1280	JOHN DAY TRUE VALUE HARDWARE	621401	03-000-63400	13.99	13.99
Total 760046:							82.04
LEAGUE OF OR CITIES							
02/11/2025	760047	1319	LEAGUE OF OR CITIES	R24412	01-000-63500	65.00	65.00
02/11/2025	760047	1319	LEAGUE OF OR CITIES	R24497	01-000-63500	65.00	65.00

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total 760047:							130.00
LEN'S PHARMACY							
02/11/2025	760048	1322	LEN'S PHARMACY	1-286703	03-000-63460	15.85	15.85
Total 760048:							15.85
LES SCHWAB TIRES							
02/11/2025	760049	1323	LES SCHWAB TIRES	1400447460	26-050-64701	231.99	231.99
02/11/2025	760049	1323	LES SCHWAB TIRES	1400447882	26-000-64700	224.99	224.99
Total 760049:							456.98
OR ASSOC OF WATER UTIL-OAWU							
02/11/2025	760050	1390	OR ASSOC OF WATER UTIL-OAWU	39233	02-000-62650	474.00	474.00
Total 760050:							474.00
OREGON TRAIL ELECTRIC CO-OP EFT							
02/11/2025	10004	1406	OREGON TRAIL ELECTRIC CO-OP	14519849	06-000-64798	7,942.80	7,942.80
Total 10004:							7,942.80
PATRIOT PLUMBING AND GEAR							
02/11/2025	760051	1413	PATRIOT PLUMBING AND GEAR	27107	02-000-62900	910.00	910.00
Total 760051:							910.00
PECK RUBANOFF & HATFIELD PC							
02/11/2025	760052	1418	PECK RUBANOFF & HATFIELD PC	10359	06-000-63450	4,420.00	4,420.00
02/11/2025	760052	1418	PECK RUBANOFF & HATFIELD PC	10360	06-000-63450	2,142.00	2,142.00
Total 760052:							6,562.00
QUILL CORPORATION							
02/11/2025	760053	1432	QUILL CORPORATION	42660030	06-000-63800	287.96	287.96
Total 760053:							287.96
RON PHILLIPS							
02/11/2025	760054	1702	RON PHILLIPS	IN 666291	01-000-63500	381.62	381.62
Total 760054:							381.62
SHERRIE RININGER							
02/11/2025	760055	1717	SHERRIE RININGER	021025 GC CL	01-000-63460	201.93	201.93
Total 760055:							201.93
STACEY & BRADLEY HALE							
02/11/2025	760056	1712	STACEY & BRADLEY HALE	WTR/SWR RE	02-000-20130	200.00	200.00
Total 760056:							200.00
TRIANGLE OIL							
02/11/2025	760057	1524	TRIANGLE OIL	125373	03-000-63400	1,157.62	1,157.62

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total 760057:							1,157.62
VISA							
02/11/2025	760058	1540	VISA	VISA 0548 JA	03-000-63200	302.03	302.03
02/11/2025	760058	1540	VISA	VISA 1421 JA	06-000-63800	19.63	19.63
02/11/2025	760058	1540	VISA	VISA 2957 JA	01-000-63460	7.46	7.46
Total 760058:							329.12
WASHINGTON CITY/COUNTY MGMT ASSOC							
02/11/2025	760059	1707	WASHINGTON CITY/COUNTY MGMT A	E1201	06-000-63500	430.00	430.00
Total 760059:							430.00
Grand Totals:							270,277.63

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-000-20000	.00	11,821.99-	11,821.99-
01-000-63450	6,271.95	.00	6,271.95
01-000-63460	209.39	.00	209.39
01-000-63500	1,403.86	.00	1,403.86
01-000-63800	86.39	.00	86.39
01-000-63825	2,097.90	.00	2,097.90
01-000-64000	316.40	.00	316.40
01-000-64798	467.54	.00	467.54
01-050-62950	476.00	.00	476.00
01-050-63800	22.00	.00	22.00
01-050-64000	22.60	.00	22.60
01-050-64450	43.00	.00	43.00
01-050-64798	404.96	.00	404.96
02-000-20000	.00	27,869.51-	27,869.51-
02-000-20130	160.80	.00	160.80
02-000-62650	237.00	.00	237.00
02-000-62900	910.00	.00	910.00
02-000-63450	3,571.95	.00	3,571.95
02-000-63500	86.00	.00	86.00
02-000-63800	86.39	.00	86.39
02-000-63825	2,097.90	.00	2,097.90
02-000-64000	18,427.70	.00	18,427.70
02-000-64798	2,291.77	.00	2,291.77
03-000-20000	.00	222,790.80-	222,790.80-
03-000-20130	241.20	.00	241.20
03-000-62360	237.00	.00	237.00
03-000-62500	27.08	.00	27.08
03-000-62850	3,571.95	.00	3,571.95
03-000-62900	8,897.00	.00	8,897.00
03-000-63200	388.03	.00	388.03
03-000-63400	1,298.97	.00	1,298.97
03-000-63450	2,206.35	.00	2,206.35
03-000-63460	15.85	.00	15.85
03-000-63500	327.70	.00	327.70

CITY OF JOHN DAY

CITY OF JOHN DAY
CITY COUNCIL MINUTES DECEMBER 17, 2024

COUCILORS PRESENT:
Sherrie Rininger, Mayor
Chris Labhart, Councilor
Eric Bush, Council President
Ron Phillips, Councilor
Bradley Hale, Councilor
Ed Newby, Councilor

COUNCILORS ABSENT
David Holland, Councilor (Not Excused)

STAFF PRESENT:
Melissa Bethel, City Manager
Rob Gaslin, Contract Finance
Nick Ducote, Contract Grant Writer & Administrator

Agenda Item No. 1—Call Meeting to Order
The City Council meeting was called to order at 6:30 pm.

Agenda Item No. 2—Pledge of Allegiance
The City Council stood for the Pledge of Allegiance.

Agenda Item No. 3—Roll Call and Attendance
Mayor Rininger stated all Councilors were present besides Councilor Holland who is not excused.

Agenda Item No. 4—Amend or Accept Regular Agenda
Agenda Item No. 12 needs to be removed from the agenda due to Parks and Rec not being able to make it to the meeting.

Councilor Hale moved to accept the agenda as amended. The motion was seconded by Councilor Bush and passed unanimously.

Agenda Item No. 5—Public Comments
Heather Swank: Swank has noticed that the stop sign at the end of North Canyon Boulevard has been knocked over and hasn't been fixed in weeks. She wanted to bring that to Councils attention.

Agenda Item No. 6—Consent Agenda
Items on the consent agenda for approval:

a) Minutes of 11-26-24
b) Accounts Payable through December 2, 2024
c) 2024 Certified Election Results Grant County

Councilor Bush moved to approve the consent agenda as presented. The motion was seconded by Councilor Newby and passed unanimously.

Agenda Item No. 7—Public Hearing for Property Sale and Exchange

Councilor Labhart made a motion to open the Public Hearing for the proposed sale of property at 241 W. Main Street.

a) Proposed sale of property at 241 W. Main Street
Councilor Bush recused himself from this topic due to a conflict of interest.
Councilor Labhart made a motion to open the Public Hearing for the proposed sale of property at 241 W. Main Street.

The City received a letter of intent to purchase the building from R3. The Council agreed to enter into negotiations with R3 but they decided to not move forward with the purchase of the building. This hearing will allow the City to proceed with private offers to purchase the building.

Councilor Labhart made a motion to conclude the Public Hearing. The motion was seconded by Councilor Hale and passed unanimously.

Councilor Phillips made a motion to move forward with the sale of property at 241 W. Main Street. The motion was seconded by Councilor Hale and passed unanimously.

b) Proposed exchange of property on Brent Drive – Nodine
Councilor Labhart made a motion to open the Public Hearing for the proposed exchange of property on Brent Drive. The motion was seconded by Councilor Newby and passed unanimously.

Ms. Nodine is proposing to exchange the city owned property directly in front of her shop for water front property along North Brent which will have little financial impact.

Councilor Labhart made a motion to close the Public Hearing. The motion was seconded by Councilor Newby and passed unanimously.

Councilor Phillips made a motion to move forward with the proposed exchange of property on Brent Drive. The motion was seconded by Councilor Hale and passed unanimously.

Agenda Item No. 8—Public Hearing Ordinance 24-204016: An Ordinance of the City of John Day Establishing Camping Regulations and a Campsite Removal Policy

Mayor Rininger opened the Public Hearing for Ordinance 24-204016.

Bethel stated that the Sheriff's Office has agreed to enforce the camping ordinance. Councilor Labhart asked Bethel if this Ordinance was posted at 3 different locations. She said she will check into that and make sure that it is done correctly.

Councilor Labhart made a motion to read Ordinance 24-204016 by title only. The motion was seconded by Councilor Phillips and passed unanimously.

Councilor Bush made a motion to table this until next Council meeting. The motion was seconded by Councilor Hale and passed unanimously.

Agenda Item No. 9—Resolution No. 24-913-06: A Resolution of City of John Day adopting certain water and sewer service fees effective January 22, 2025

Councilor Labhart made a motion to read Resolution 24-913-06 by title only. The motion was seconded by Councilor Bush and passed unanimously.

Councilor Labhart made a motion to adopt Resolution No. 24-913-06. The motion was seconded by Councilor Hale and passed unanimously.

Agenda Item No. 10—Resolution No. 24-914-07: Clark's Disposal Request for elimination of fuel tax and rise of rates for net zero impact to customers

Clark's Disposal is requesting that the current fuel surcharge percentage be removed and the current rates and prices be adopted. The last official rate increase request was in the final quarter of 2019.

Councilor Bush made a motion to read Resolution 241-914-07 by title only. The motion was seconded by Councilor Hale and passed unanimously.

Councilor Labhart made a motion to adopt Resolution No. 24-914-07. The motion was seconded by Councilor Phillips and passed unanimously.

Agenda Item No. 11—IGA for Law Enforcement Services; subject to minor legal revisions

Councilor Hale made a motion to approve the Intergovernmental Agreement for law enforcement with the Sherriff Department subject to legal review. The motion was seconded by Councilor Phillips and passed unanimously.

Agenda Item No. 12—Timber Trucker Light Parade Community Grant request: $100.00

Councilor Phillips made a motion to grant the Timber Trucker Light Parade the grant request of $100. The motion was seconded by Councilor Newby and passed unanimously.

Agenda Item No. 13—Council approval of Engineering Services RFP

The City of John Day is soliciting for City Engineers to provide engineering services as independent contractors to the City. Councilor Labhart asked where the funding for this is coming from. Bethel stated it would be coming out of Professional Services.

Councilor Bush made a motion to approve the RFP solicitation for engineering services as presented. The motion was seconded by Councilor Newby and passed unanimously.

Agenda Item No. 14—Ducote Consulting; Project Update

a) Wastewater Plant – Council decision regarding funding path
   USDA has adopted the environmental findings. The first few months of Final Design Engineering has been completed. Ducote would like to know if Council would like to abandon the pursuit of USDA funding or continue the process.

   Councilor Labhart made a motion to have Ducote Consulting apply for Clean Water State Revolving Fund. The motion was seconded by Councilor Hale and passed unanimously.

b) Broadband – Council decision regarding EDA and BTAP grants
   Ducote presented the current status of the EDA Grant and the BTAP Grant to Council. Ducote needs to know if Council would like to proceed with the EDA Grant or proceed with the BTAP Grant.

   Councilor Bush made a motion to have Council direct the City Manager to work with staff to dissolve this project and take the appropriate steps necessary to give this money back to the United States Treasury and do what we can to support our private sector in the installation of this infrastructure that has been promised to the citizens of John Day. The motion was seconded by Councilor Hale and passed unanimously.

Agenda Item No. 15—Rob Gaslin, CPA Financial Update

Gaslin presented Council the budget to actual report. Councilor Labhart asked when they would be able to see the audit reports. Gaslin let him know that auditors have been hired and have been to the City Hall but the City has not heard back from them.

Agenda Item No. 16—Discussion regarding a prohibition of Jake brakes within city limits

Councilor Labhart is asking for an Ordinance be put in place stating no person shall apply engine brakes when operating a motor vehicle on the street or highway within city limits. He believes we need an Ordinance for this as it has been an ongoing issue. Council agreed to move forward with this.

Agenda Item No. 17—City Manager Comments

Bethel and a few Councilors will be attending Capital Day.
There is a meeting with DE set up in February, they'll be on the ground with the City's engineers to talk about the project.

Agenda Item No. 18—Mayor and Council Comments

Councilor Bush spoke about the Wastewater Treatment Plant and how they can enable moving the project forward. He also brought up the Community Development fee on everyone's water bill and would like to have a discussion regarding that fee go toward the WWTP. He brought up positions that need to be filled in Public Works and would like to look at different options on how Public Works is managed.

Adjourn:

There being no further business before council the meeting was adjourned.

_____
Melissa Bethel, CM

CITY OF JOHN DAY

CITY OF JOHN DAY
CITY COUNCIL MINUTES FEBRUARY 11, 2025

COUCILORS PRESENT:
Sherrie Rininger, Mayor
Chris Labhart, Councilor
Eric Bush, Council President
Ron Phillips, Councilor
Bradley Hale, Councilor
Heather Swank, Councilor

COUNCILORS ABSENT

STAFF PRESENT:
Melissa Bethel, City Manager
Jeremy Green, City Attorney

Agenda Item No. 1—Call Meeting to Order
The City Council meeting was called to order at 6:30 pm.

Agenda Item No. 2—Pledge of Allegiance
The City Council stood for the Pledge of Allegiance.

Agenda Item No. 3—Roll Call and Attendance
All councilors were present.

Agenda Item No. 4—Amend or Accept Regular Agenda
Councilor Bush moved to accept the agenda as published. The motion was seconded by Councilor Swank and passed unanimously.

Agenda Item No. 5—Public Comments
No public comments were made.

Agenda Item No. 6—Consent Agenda

- **a.** Accounts Payable through 2-3-25
- **b.** Minutes of 12-17-24 and 1-14-25 and WWTP tour 2-4-25
- **c.** Approval of appointment of Ed Newby to the Planning Commission to fulfill Brad Hale's position expiring January 1, 2028

Bethel stated the minutes from 12-17-24 were not available.

Councilor Bush made a motion to approve the consent agenda as amended. The motion was seconded by Councilor Phillips and passed unanimously.

Agenda Item No. 7—Discussion/Appointment of City Council member to serve in Dave Holland's vacated seat

- **a.** Vern Pifer

Councilor Bush made a motion to appoint Vern Pifer to the vacant council position. The motion was seconded by Councilor Phillips and passed unanimously.

Councilor Bush made a motion to direct city manager to administer the oath of office to Vern Pifer. The motion was seconded by Councilor Hale and passed unanimously.

Agenda Item No. 8—Ordinance 24-204016: An Ordinance of the City of John Day Establishing Camping Regulations and a Campsite Removal Policy

Councilor Labhart made a motion to read Ordinance 24-204016 an Ordinance of the City of John Day establishing camping regulations and a campsite removal policy by title only. The motion was seconded by Councilor Bush and passed unanimously.

Councilor Labhart made a motion to adopt Ordinance 24-204016. The motion was seconded by Councilor Hale and passed unanimously.

Agenda Item No. 9—Approval of Cybermill lease—300 Barns, Seneca

Councilor Bush made a motion to approve the Cybermill lease pending final legal revision. The motion was seconded by Councilor Hale and passed unanimously.

Agenda Item No. 10—Approval of Rally sale agreement—300 Barns, Seneca

Councilor Bush made a motion to approve the sale of 300 Barns Avenue building to Rally Networks pending any final legal review. The motion was seconded by Councilor Swank and passed unanimously.

Agenda Item No. 11—Approval of Settlement Agreement with Rally

Councilor Bush made a motion to approve the settlement agreement with Rally Networks. The motion was seconded by Councilor Phillips and passed unanimously.

Agenda Item No. 12—Discussion/Decision regarding the practice of using city equipment and personnel for private citizens/companies

The city has a practice of making equipment and personnel available to private contractors. Green recommends council to either completely discontinue the practice due to liability reasons or establish a policy that requires a written agreement, which would be signed with those private institutions.

Brian Montague: Mr. Montague feels like if these services are discontinued it will not be able to bring in extra revenue and it will also cause the City sewer problems down the line. On top of rates increasing to cover the new sewer plant he asked why not bring in more revenue on equipment the City already owns. Several councilors believe the liability issue is very important to consider.

Councilor Bush made a motion to suspend the past practice of renting, loaning or allowing the use of city personnel and equipment to private parties and eliminate the sale of city supplies and property to the public. The motion was seconded by Councilor Hale and passed unanimously.

Agenda Item No. 13—Discussion regarding Compression (Jake Brakes) Brakes

In order for this to happen the City is going to have to go through a process with ODOT, pay for signs and in the end, there isn't much enforcement. Bethel stated she will reach out to ODOT to see if they're willing to put up signs and report back.

Agenda Item No. 14—Approval for Councilor Swank and Hale to be added as check signers and remove Dave Holland, Heather Rookstool and Ed Newby. Approval for City Manager Bethel to be added as a backup signer to discuss the accounts and signatories with bank.

Councilor Bush made a motion to add Councilors Swank, Hale and Pifer as authorized check signers on the City accounts and remove former Councilors Holland and Newby and former Mayor Rookstool from the same signature card and approve City Manager Bethel to be added as a back up signer for the purposes of being able to manage and discuss accounts with the bank. The motion was seconded by Councilor Phillips and passed unanimously.

Agenda Item No. 15—City Manager Comments

a. Goal Setting and Strategic planning discussion continued

Bethel has still been searching for a company to work on strategic planning.
She has a meeting setup next week with Representative Owens.
There will be an RFP going out for engineers and will be on the next agenda.

Agenda Item No. 16—Mayor and Council Comments

Councilor Bush stated he appreciated the tour of the Wastewater Treatment Plant.

Adjourn:

There being no further business before council the meeting was adjourned.

_____
Melissa Bethel, CM

CITY OF
JOHN DAY

REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED:			
Ordinance ☐	**Resolution ☐**	**Motion X**	**Information ☐**
Date Prepared: 2-18-25		**Dept.: City Manager's Office**	
SUBJECT: Contract Engineer		**Contact Person for this Item: Melissa Bethel, City Manager, bethelm@grantcounty-org.gov 541 575 0028 ex 4224**	

SUBJECT: Approval of Contract Engineer

BACKGROUND:
On December 23, 2024 the City advertised a Request for Proposals (RFP) for an Engineer of Record to provide engineering services as an independent contractor. Four firms submitted proposals with one not meeting the criteria. As part of the evaluation process a scoring matrix was developed to evaluate the 3 remaining firms based on areas of experience, project approach and cost. The City Manager, Mayor and 2 Council volunteers all independently rated the submittals.

TOTAL SCORE DYER PARTNERSHIP: __1098 / 1200
TOTAL SCORE HECO ENGINEERING: ____1014 / 1200
TOTAL SCORE FLAGLINE ENGINEERING: _____965 / 1200

Dyer Engineering received the highest overall score, excelling in experience and qualifications. Their proposal demonstrated a thorough understanding of our City expectations and a well-developed RFP submittal. Additionally, their cost proposal is competitive and within budget expectations.

Based on the scoring matrix results, staff recommends awarding the contract to **Dyer Partnership** for engineering services. Their strong qualifications, experience, and project approach make them the most suitable choice to meet project objectives. If approved, staff will proceed with contract negotiations and a formal contract will be brought back for final execution.

FINANCIAL IMPACT:
The City expects to use the engineering services 15-30 hours per month.

ATTACHMENTS:
a. RFP
b. Firm Proposals

CITY OF JOHN DAY

REQUEST FOR PROPOSAL
CITY ENGINEER OF RECORD

I. GENERAL INFORMATION

A. INTRODUCTION

The City of John Day (City) is soliciting for an Engineer of Record (City Engineers) to provide engineering services as independent contractors to the City. Services typically conducted by the City Engineers include but are not necessarily limited to the items listed in Article I.D of this RFP. Services may include supervising work produced by City which is subject to ORS 672. Work shall be provided to City on an as-needed basis, and authorized by City task orders, which will be assigned based upon awardees' availability, qualifications, specializations, and where appropriate, price.

As a rough estimate, contract Engineers are anticipated to average 15-25 hours per month in service to the City of John Day. City Engineers would be expected to provide "on-demand" engineering services at direction of City. Proposers shall be licensed to practice engineering in the State of Oregon and be members in good standing with the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS). The City will consider proposals from engineering firms as well as individual engineers.

B. BACKGROUND

John Day, Oregon, population 1704, is located at the intersection of US Routes 26 and 395. John Day is a charming town in a beautiful location. The City is interested in professionals with experience serving small governmental entities and comparable.

The City Council consists of the Mayor and six council members. The Planning Commission is comprised of seven members. The selected consultant will work under the direction of the City Manager or their designee and City Council.

Through the Public Works Department, the City owns and operates utility systems and infrastructure that serve the residents including the water and wastewater system. The Public Works Department also provides operation and maintenance for City Parks, Streets, Stormwater and general City-owned building maintenance.

The City owns and operates the following public facilities:

A. 4 Water wells, 6 storage reservoirs, and distribution system (over 20 miles of pipe)
B. Wastewater collection system (over 17 miles of gravity/ 2 miles pressure pipe), 3 lift stations. 375 manholes and multiple cleanouts.
C. Wastewater treatment plant. (New plant in progress)
D. Storm water collection and disposal system (most routed to John Day river and Canyon Creek.
E. Transportation system (14 centerline miles).
F. Parks system (3 parks)

C. ANTICIPATED SELECTION SCHEDULE

The City anticipates the following general timeline for its selection process. The City reserves the right to change this schedule.

• RFP Advertised	Week of December 23, 2024
• Proposal Due Date	January 31, 2025
• Staff recommendation to Council	February 11, 2025
• Commencement of Contract	Upon approval and execution of contract

D. SCOPE OF SERVICES

The following statement of work describes the on-going services that the proposers may be asked to provide to the City of John Day. These services will be assigned on an as-needed basis, via individual task orders in the form attached as Exhibit B to the Contract (attached as Addendum A). The City will compensate Engineers of Record for general engineering services based on standard hourly rates and a fee schedule. During the course of any task order, an Engineer of Record is expected to be available on a daily basis for consultation.

Proposers need not be able to provide all listed services, but should identify particular areas of expertise in responsive proposals. The scope of services for the Engineers of Record may include, but is not limited, to the following.

- Assist with budgeting, planning, and rate analysis.
- Review and comment on land use and building applications.
- Review preliminary engineering design drawings and design calculations for general conformance with state, county, and city requirements and sound engineering practices.
- Present technical information to City Council and Planning Commission, any other City Council board or committee, as needed.
- Suggest and comment on engineering related issues, ordinance modifications and public works design standards and construction specification modifications.
- Assist with GPS/GIS data gathering and information compilation relating to existing infrastructure.

- Work with City staff to review or complete federal, state or county permits, applications, or agency notification.
- Work with City staff, organizations and funding agencies to help develop competitive and complete grant applications or funding proposals.
- Act as the City's representative with other state, federal or local governmental agencies.
- Serve as the City's representative during the review, plan approval, construction management, and project closeout phases of any development or planning project prepared by other engineers and submitted to the City for approval. This includes land development projects such as subdivisions or site-specific developments.
- Review final submitted construction plans prepared by other professionals and, after acceptance, stamp and sign the drawings as "Approved for Construction" by the CITY ENGINEER.
- Attend pre-application, construction, Planning Commission, City Council or other meetings as requested by the City.
- Provide detailed design and construction specifications for successful bidding and construction coordination of city infrastructure improvement and maintenance projects.
- Provide procurement documents, conduct solicitations, assist with offer evaluations, and oversee award procedures in conformance with federal, state and local public contracting laws and procedures, as applicable.
- Provide project construction observations of public improvements installed as part of private development projects. Verify general conformance with city approved construction plans and specifications.
- Provide project management, engineering design, and construction observation for City public works construction projects.
- Perform final construction observations and punch lists for completion of private developments and for City of John Day project sites, including review of as-built drawings, testing results, as-built certification, project closeout and initiation of the required construction warranty period.
- Perform engineering work pertaining to public records, property acquisitions, condemnations, forfeiture activities, public improvements and improvement districts, public rights of ways, easements, code enforcement, and matters relating to special assessments and public utilities.
- Prepare utility master plans and feasibility studies as requested.
- Perform additional basic engineering and special services which cannot be fully described at this time, as requested by the City, in a timely and accurate manner.
- Perform special projects, as requested by the City.
- For special projects, the Engineers of Record shall provide a work order upon written

request from the City. The work order shall include a detailed proposal and scope of work, schedule and cost proposal. Special projects may include, but are not limited to: design of City owned public works facilities including streets, water, sewer, stormwater and City owned parks and buildings.

II. PROPOSAL INSTRUCTIONS

A. PROPOSAL SUBMITTAL AND DUE DATE

Proposers shall provide four hard copies plus one electronic version (.pdf format) of proposer's proposal in a sealed envelope clearly marked: "Confidential: City of John Day Engineer of Record Proposal".

Proposals shall be submitted by 5:00 p.m. on January 31, 2025 to:

Melissa Bethel
City of John Day
450 E Main Street
John Day, Oregon 97845

Proposals shall be organized as specified in Article II.E, Proposal Contents. The City of John Day assumes no responsibility for delayed or undelivered mail or express packages.

Proposals which are not delivered by the above specified time and date will not be considered.

B. INQUIRIES

Questions concerning this RFP should be submitted to:

Name:	Melissa Bethel
Title:	City Manager City of John Day 450 E. Main Street John Day, Oregon 97845 Telephone: (541) 575-0028 ex 4224
Email:	bethelm@grantcounty-or.gov

C. RESERVATION OF RIGHTS

The City reserves the right to:

1) seek clarifications of each proposal;

2) negotiate a final contract that is in the best interest of the City and the public;

3) reject any or all proposals;
4) cancel this RFP at any time if doing so would be in the public interest, as determined by City in its sole discretion;
5) award the contract to any proposer based on the evaluation criteria set forth in this RFP;
6) waive minor informalities contained in any proposal, when, in the City's sole judgment, it is in the City's best interest to do so; and
7) request any additional information City deems reasonably necessary to allow City to evaluate, rank and select the most qualified proposer to perform the services described in this RFP.

D. PROTESTS

Proposers are directed to the protest procedures contained in City Public Contracting Rule 137-048-0240.

E. PROPOSAL CONTENTS

A. Proposal Contents.

Proposals shall be limited to no more than 15 single sided pages, not including covers, divider pages, or resumes. Proposals should be prepared in generally the following format and shall include, at a minimum, the following items:

- The name of the person(s) authorized to represent the proposer in negotiating and signing any agreement which may result from the proposal.
- Qualifications:
  - Name and qualifications of the individual(s) who will serve as the City Engineer.
  - The names of professional persons who will assist the City Engineer in performing the work and a current résumé for each, including a description of qualifications, skills, and responsibilities. The City is interested in professionals with experience serving small governmental entities and comparable.
  - Specifically address proposer's familiarity with laws and regulations governing public water, wastewater, stormwater, and transportation systems, including operations, construction and maintenance of the City's current systems.
- Description of proposer's expertise in the following areas:
  - Civil, Structural, Electrical, Mechanical and Transportation Engineering;
  - Surveying, includes writing legal descriptions, making exhibits, knowledge of ORS, performing peer reviews on fellow surveyor's plats, and ability to complete LOMA applications;
  - Wetland, Hillside Development, and Floodplain Permitting;
  - Water distribution system, including pump stations, wells and water storage;
  - Municipal ground/surface water rights acquisition and maintenance;
  - Wastewater Pump stations and gravity collection systems;
  - WPCF and NPDES permit regulations and compliance;
  - Road maintenance techniques and applications;

  - Oregon land use law/planning and development related infrastructure issues;
  - Public improvement contracting and administration;
  - Contract law and intergovernmental agreements;
  - Public Utility billing operations and maintenance;
  - Public finance and infrastructure financing;
  - Knowledge of System Development Charges, methodology including reimbursement;
  - Sequencing batch-reactor / activated sludge treatment plant.
- Explanation of proposer's workload capacity, availability, and level of experience commensurate with the level of service required by the City.
- Explanation of proposer's facilities and availability of support staff.
- Proof of Insurance of $2 million professional liability insurance and $2 million per occurrence comprehensive general liability insurance.
- Proof of Insurance of $1 million combined single limit auto liability insurance.
- Proof of Insurance of $1 million Workers Compensation Insurance or exemption.
- A list of at least three references from government clients of similar size for whom similar services have recently been provided. References from government clients of larger size can be accepted if similar size is not available. (For all references, please include names, phone numbers, and description of work performed.)
- A list of the tasks, responsibilities, and qualifications of any subconsultants proposed to be used on a routine basis and proof of adequate professional liability insurance for any subconsultants.
- Written affirmation that the firm has a policy of nondiscrimination in employment because of race, age, color, sex, religion, national origin, mental or physical handicap, political affiliation, marital status or other protected class, and has a drug-free workplace policy.
- Confirmation that the proposer is a civil engineer licensed to work in the State of Oregon.

B. Pricing Information:

A Proposer shall provide pricing policies, rates and other cost information (collectively, Price Information) for all personnel who will be doing work for the City. Price Information shall be submitted as part of a proposal. Proposers should refer to Section III.B for information on Price Information and associated evaluation procedures.

F. PUBLIC RECORDS

All proposals submitted are the property of the City of John Day, thus subject to disclosure pursuant to the public records law, as qualified by ORS 279C.107. Accordingly, proposals received and opened shall not be available for public inspection until after City has awarded and executed an Engineer of Record Contract. Thereafter, except for information marked "Proprietary", all documents received by City shall be available for public disclosure. The City will attempt to maintain the confidentiality of materials marked "Proprietary" to the extent permitted under the Oregon Public Records law.

G. COSTS

Proposers responding to this RFP do so solely at their own expense.

III. PROPOSAL EVALUATION

A. MINIMUM QUALIFICATIONS

The City will review proposals received to determine whether or not each proposer meets the following minimum qualifications:

- A Civil Engineer licensed to work in the State of Oregon.
- Ability to provide the engineering work needed by the City to the standards required by the City, County and State.
- Has the financial resources for the performance of the desired engineer services, or the ability to obtain such resources.
- An Equal Opportunity Employer and otherwise qualified by law to enter into the attached Engineering Service Contract.
- Familiarity with the City of John Day or similar sized Cities in the region.

B. EVALUATION CRITERIA

Proposals meeting the above minimum qualifications will be evaluated by the City using the following criteria:

	Maximum Points
1) Specialized experience in the type of work to be performed, specifically including work in a city of similar size.	**(50)**
2) Qualifications and experience of the staff assigned by proposer to perform these services.	**(40)**
3) Past experience of proposer and project team members with relevant county, state, and federal regulatory and funding agencies.	**(30)**
4) Quality of proposed scope of work, including the proposed management techniques and practices for City service needs.	**(40)**
5) Familiarity with the City and City locale.	**(25)**
6) Availability and capability to perform the engineering services described in this RFP on an ongoing basis.	**(45)**
7) References.	**(25)**

8) Pricing Information. **(45)**

Maximum Total Points 300

C. CONTRACT

The City desires to enter into a professional services agreement with chosen awardee, whether or not the services are specifically outlined in this RFP.

It is anticipated that the City of John Day will enter into a three (3) year agreement, which thereafter may be extended upon written consent of both parties for up to two (2) additional three (3) year terms. This contract shall have a maximum amount payable to the Consultant for Engineering Services required under the Contract of $500,000. Any request for payment over $500,000 in the lifetime of this contract shall require written approval of extension of the contract in accordance with OAR 137-048-0300.

The agreement requires that awardee will comply with all applicable federal and state laws, rules and regulations.

The City of John Day is an Equal Opportunity/Affirmative Action Employer
Women, Minorities and Disabled Persons are encouraged to apply

THIS SOLICITATION IS NOT AN IMPLIED CONTRACT AND MAY BE MODIFIED OR REVOKED WITHOUT NOTICE.

CITY OF JOHN DAY
– OREGON –
CITY ENGINEER OF RECORD
PROPOSAL

JANUARY 31, 2025

The Dyer Partnership
Engineers & Planners, Inc.

ENGINEERS & PLANNERS

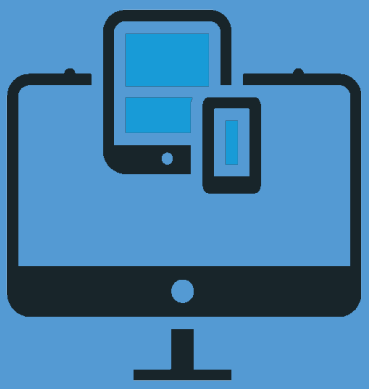
MISSION STATEMENT

TO PROVIDE SUSTAINABLE COST-EFFECTIVE INFRASTRUCTURE TO THE COMMUNITIES WE SERVE

RELATIONSHIPS MATTER TO THE DYER PARTNERSHIP

PROVIDE TRANSPARENCY

RESPONSIVE & SUPPORTIVE



AWARE OF IMPACTS TO RATE PAYERS

SUPPORT COMMUNITIES

CONTENTS

THE DYER PARTNERSHIP
ENGINEERS & PLANNERS, INC.

January 31, 2025

Melissa Bethel, City Manager
City of John Day
450 E Main Street
John Day, Oregon 97845

RE: City of John Day – City Engineer of Record Proposal
Proposal No. P25-002

Dear Ms. Bethel:

The Dyer Partnership, Engineers & Planners, Inc. is pleased to present our proposal for Professional Engineering Services as the City Engineer of Record for the City of John Day. The Dyer Partnership has both the capabilities and experience necessary to successfully provide the proposed engineering services and has a combination of strengths that set us apart from other firms, including the following:

1. **Depth.** We provide a full and experienced team of qualified individuals who complement and supplement each other's expertise and background. The staff we are proposing are the individuals who will perform the work for the City.

2. **Familiarity.** One of our principal business focuses is municipal engineering services for cities and utilities in western Oregon. Based on Dyer's depth, wealth of experience, and knowledge of the public sector, we are able to provide individual attention, flexibility, and specialized services to our clients on every project and task.

3. **Experience with Similar Projects.** The Dyer Partnership team has an extensive experience in providing Engineer of Record services and options for small communities. We understand the nature of the work required to support the City of John Day.

4. **Location.** The Dyer Partnership has offices in Coos Bay, Lebanon, and Sutherlin. We will provide engineering services for the City of John Day out of all three of our offices, allowing us to respond in a timely manner.

Aaron Speakman, PE is the President of The Dyer Partnership Engineers & Planners, Inc. and has the authority to represent this firm in contract negotiations. He is a Civil Engineer licensed to work in the State of Oregon. His email addresses is aspeakman@dyerpart.com. Dyer's mail and contact information is as follows: The Dyer Partnership Engineers & Planners, Inc., 1330 Teakwood Avenue, Coos Bay, OR 97420. Phone number: (541) 269-0732. Dyer is considered a resident consultant as defined in ORS 279A.120. Our business license number for Oregon is 0803239-0 and our federal identification number is 93-1130649.

The Dyer Partnership has no known conflicts of interest by submitting this Proposal.

The Dyer Partnership looks forward to build upon the prior work performed for the City of John Day, discussing our qualifications, plan for providing services, and proposed scope of services with you further. Should you have any questions with regard to this Proposal, please give me a call, (541) 269-0732.

Sincerely,

Aaron Speakman, PE
President

1330 TEAKWOOD AVENUE
COOS BAY, OREGON 97420
TELEPHONE: (541) 269-0732

SECTION 2 – PROFESSIONAL QUALIFICATIONS

ESTABLISHED IN 1982

OFFICES

- COOS BAY
- LEBANON
- SUTHERLIN

STAFF

- 28 TOTAL
- 11 REGISTERED ENGINEERS
- 1 REGISTERED LAND SURVEYOR
- 2 CERTIFIED WATER RIGHTS EXAMINERS
- 5 ENGINEERING INTERNS
- 12 TECHNICAL & CLERICAL

Our firm was established in 1982 as Gary L. Dyer Consulting Engineers. The company incorporated as The Dyer Partnership Engineers & Planners, Inc. in January 1994. The Company is registered with the State of Oregon and the Federal Government. Our business license numbers are 08032390-0 and 93-1130649, respectively. Dyer is not classified as a disadvantaged business enterprise, minority-owned business, women-owned business, business that service-disabled veterans, merging small business, or historically underutilized business. Dyer's firm policies include being a drug free workplace and nondiscrimination in employment based on race, age, color, sex, religion, national origin, mental or physical handicap, political affiliation, marital status, or other protected classes.

Over the last forty-three years, our consulting firm has focused on planning, design, and construction management of publicly owned water and wastewater infrastructure projects for small rural communities in Oregon. Services include water, wastewater, transportation, survey, storm drainage, system development charges, project financing, construction, and administration services. Dyer's subconsultants have provided their services and other requested information in their firm profile and resumes; found in the appendices. Dyer will comply with all state, county, and federal regulations and standards.

The Dyer Partnership specializes in working with small to medium-sized clients and with associated public works projects. Currently we represent twenty-two municipalities as City Engineer, County Engineer, or Engineer of Record. Dyer is also the District Engineer for two sanitary districts and five water districts, boards, or associations.

Dyer will provide a team of experienced professionals including: project managers, project engineers, surveyors, certified water rights examiners, technicians, construction observers, and support staff to ensure successful project delivery.

The company has continued to grow since inception, and remains robust in a competitive market. The company is in good legal standing and has never failed to meet its financial obligations, had bankruptcy, fraud, or illegal activities.

Dyer has three office locations: Coos Bay, Lebanon, and Sutherlin. The Coos Bay and Lebanon offices will be performing the majority of work and support services for the City. Resources may be utilized from all offices.

Coos Bay Office	Lebanon Office	Sutherlin Office
1330 Teakwood Avenue Coos Bay, Oregon 97420 (541) 269-0732	481 S. Main Street Lebanon, Oregon 97355 (541) 405-4520	759 W. Central Avenue Sutherlin, Oregon 97479 (541) 459-4619

SECTION 2 – PROFESSIONAL QUALIFICATIONS

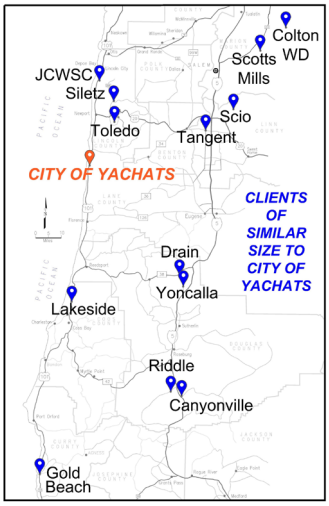
The principals of The Dyer Partnership are listed with their registration. Each principal is authorized to execute contracts.

Aaron Speakman, PE, President
Civil Engineer – Oregon

Ryan Quigley, PE, Senior Vice President
Civil Engineer – Oregon

Tyler Molatore, PE, Vice President
Mechanical Engineer – Oregon

Rachel Arbuckle, Office Manager



ENGINEER OF RECORD FOR SIMILAR SIZE COMMUNITIES

The Dyer Partnership has over forty-three years of service to municipalities, boards, authorities, associations, and districts throughout Oregon. A listing of the clients where Dyer actively serves as the Engineer of Record is located in Section 4. These clients represent many similarly sized public agencies, where Dyer has provided long-term technical service and support for a variety of water, wastewater, and transportation project needs. Dyer provides a wide variety of services. By providing these services, we have gained long-term experience and expertise which will allows us to provide comprehensive technical support services to the City of John Day.

PROJECT TEAM

Dyer is excited to present our proposed team for the City of John Day's Engineer of Record services. We have hand selected the most experienced team which includes Professional Civil, Mechanical, Geotechnical, Structural, Architectural, Electrical, and Environmental Engineers to ensure the City receives the most experienced services.

The key team members proposed for this project, a description of their roles and responsibilities, qualifications, and experience is summarized below. Resumes for the proposed team are included toward the end of the proposal.

AARON SPEAKMAN, PE – PRINCIPAL MANAGER — COOS BAY OFFICE
REGISTERED PROFESSIONAL ENGINEER NO. 70769PE

Aaron Speakman, PE is a registered Civil Engineer with over twenty-two years of experience in engineering and with Dyer. He is known for his work on planning, design, and construction management of storm drainage, water systems, and wastewater projects. He prioritizes maintaining relations with clients. He has prepared numerous wastewater and environmental studies and has also been Project Manager on a number of municipal projects ranging from planning documents to pump stations, mixing zone studies, treatment plant upgrades, storm drain projects, and bridges. *Responsibilities:* Aaron will be an **additional contact** and be responsible for general oversite and assist with Quality Assurance / Quality Control (QA/QC)/contract executions/and offering support for challenging and complicated City Engineering issues. Although we have identified the primary and secondary contacts for the City out of our Lebanon office, the City can contact Aaron at any time for assistance.

SECTION 2 – PROFESSIONAL QUALIFICATIONS

RYAN QUIGLEY, PE – PRINCIPAL ENGINEER **LEBANON OFFICE**
REGISTERED PROFESSIONAL ENGINEER NO. 69394PE

Ryan Quigley, PE is a registered Civil Engineer with over twenty-two years of experience in municipal engineering. Ryan has considerable experience as a City Engineer/Project Manager. He has designed numerous municipal improvement projects in the area including, but not limited to: water distribution systems, booster pump stations, reservoirs, water treatment plants, wastewater treatment plants, transportation projects, and the associated planning and permitting requirements. *Responsibilities:* Ryan will be the **primary contact** for the City, and will work with the City to develop scopes of work, address day-to-day engineering needs, and attend council meetings if required. He will coordinate with City and Dyer staff if a team of assistance is requested or required. Ryan will also be responsible for QA/QC, ensuring schedules and budgets are met, design oversite, coordination with regulatory and funding agencies, and client coordination.

TRISH RICE, PE, CWRE – PROJECT ENGINEER **LEBANON OFFICE**
OREGON REGISTERED PROFESSIONAL ENGINEER NO. 083917PE
CERTIFIED WATER RIGHTS EXAMINER NO. 083917CWRE

Trish Rice, PE, CWRE is a registered Civil Engineer who recently joined the Dyer staff after working for the City of Sweet Home for over thirteen years. She coordinated design reviews, funding applications, and state and local permitting. Trish has also completed several federal and state funding applications in coordination with funding agencies. *Responsibilities:* Trish will be the **secondary contact** for the City. Trish will assist with general engineering needs, subdivision development and review, funding agency coordination and compliance, state and local permitting, and offer design and construction support services.

TYLER MOLATORE, PE – PRINCIPAL ENGINEER **SUTHERLIN OFFICE**
REGISTERED PROFESSIONAL ENGINEER NO. 70717PE

Tyler Molatore, PE is a registered Mechanical Engineer with over twenty-two years of experience in the water and wastewater industry. He has significant knowledge of the design of headworks, pump stations, biological processes, tertiary systems, disinfection systems, recycled water systems, and biosolids management systems. Tyler also has experience with NPDES permitting, wastewater process modeling, and value engineering and analysis. *Responsibilities:* Tyler will be an **additional contact** for the City. He will be responsible for coordination with regulatory and funding agencies as well as leading the basis of design and design reports, addressing permitting requirements, and serving as the Engineer of Record for the final design, bidding, and construction management.

JESSE MCELWAIN, PE – PROJECT ENGINEER **LEBANON OFFICE**
REGISTERED PROFESSIONAL ENGINEER NO. 104990PE

Jesse McElwain, PE is a registered Civil Engineering with over four years of experience. He has assisted with the design of several transportation and municipal projects. Jesse's experience includes preparation of technical specifications, engineered drawings, funding applications, client standard updates, pedestrian facilities, and construction observation. *Responsibilities:* Jesse will be responsible for engineering design support, stormwater modeling, storm and sanitary analysis, engineered drawings, specifications, in-field observations, field work, permitting, and annual Total Maximum Daily Loads (TMDL) reporting.

BLAIR HOPWOOD, PE – PROJECT ENGINEER **COOS BAY OFFICE**
REGISTERED PROFESSIONAL ENGINEER NO. 102491PE

Blair Hopwood, PE is a registered Civil Engineer with over seven years of experience. She has assisted with the development of several master plans, construction management, and the design and construction

management of municipal infrastructure improvement projects. *Responsibilities:* Blair will assist with subdivision development and review, cost estimates, design support services, and construction management.

SUBCONSULTANTS

VLMK ENGINEERING + DESIGN
STRUCTURAL AND ARCHITECTURAL SERVICES

VLMK has provided structural engineering and architectural support to The Dyer Partnership for over twenty years. They have a proven track record of providing sensible design at a reasonable cost. Dyer has worked with VLMK on numerous projects. VLMK has also provided technical support during the development of the structural design and construction management of the City of Coos Bay Pump Station No. 1, the largest wastewater pump station on the west coast of Oregon. *Responsibilities:* The Dyer Partnership will rely on VLMK to provide structural engineering and architectural support as needed during the design and construction phases of the upcoming projects.

R&W ENGINEERING, INC.
ELECTRICAL ENGINEERING SERVICES

R&W has been providing electrical engineering services since 1978. They have an excellent track record on water and wastewater pump stations and water and wastewater treatment facilities. R&W is also experienced in automation, Supervisory Control and Data Acquisition (SCADA) systems, and sustainable design. R&W was the electrical engineer for several of Dyer's projects. *Responsibilities:* The Dyer Partnership will count on R&W Engineering, Inc. to provide electrical engineering support as needed during the design and construction phases of projects.

FOUNDATION ENGINEERING
GEOTECHNICAL ENGINEERING SERVICES

Foundation Engineering, Inc. has over forty years of experience as Geotechnical Engineers, including extensive experience with municipal projects. Foundation Engineering has provided geotechnical engineering services to Dyer on several municipal projects. Foundation Engineering has a long working history on water and wastewater projects. *Responsibilities:* The Dyer Partnership will depend on Foundation Engineering, Inc. to provide geotechnical services as needed during the design and construction phases of projects.

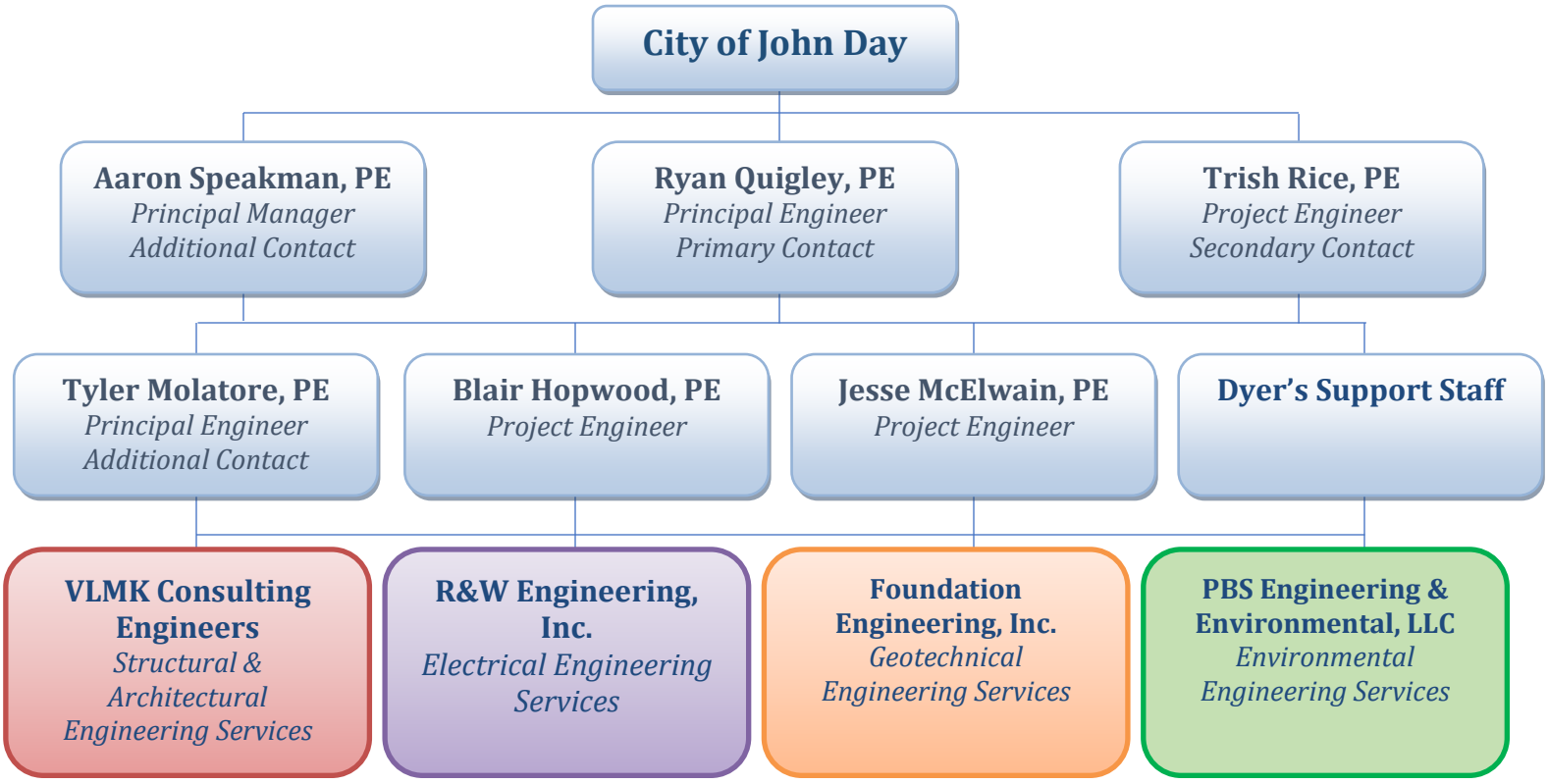
PBS ENGINEERING & ENVIRONMENTAL, LLC
ENVIRONMENTAL ENGINEERING SERVICES

PBS Engineering and Environmental, LLC (PBS) offers a broad range of professional services with a staff of nearly 300 professionals throughout our eight (8) offices in Oregon and Washington. Their services include engineering, environmental services, health and safety, natural resources, surveying, landscape architecture, planning, and public involvement. They pride themselves in offering quality, local staff, and responsive services to public and private clients. *Responsibilities:* The Dyer Partnership will depend on PBS Engineering & Environmental, LLC to provide environmental services such as environmental reports, wetland delineations, and other required environmental engineering as needed during the design and construction phases of projects.

AVAILABILITY

Dyer has a successful record of completing projects on-time. We are a firm that has a steady flow of work, and we plan and budget our staff resources to accommodate the projects we acquire. The Dyer Partnership has the resources required and will make available the necessary manpower, equipment, and materials to complete the various projects requested in the City of John Day's 15 to 25 hours of monthly services. Dyer's staffing availability is based on a 40-hour work period. We are prepared to work over-time as needed to achieve timely project completion. It is common for long work hours during the construction season.

PROJECT TEAM - ORGANIZATIONAL CHART



SECTION 3 – EXPERTISE

EXPERIENCE

- MUNICIPAL INFRASTRUCTURE
- COMMITTED TO SMALL COMMUNITIES
- HIGHLY QUALIFIED STAFF
- 43 YEARS OF EXPERIENCE

The Dyer Partnership has over forty-three years of experience in providing civil engineering to small communities and districts located in western and southwest Oregon. Expertise in the following areas are summarized below:

CIVIL, STRUCTURAL, ELECTRICAL, MECHANICAL, AND TRANSPORTATION ENGINEERING

Dyer has in-house staff that are familiar with all aspects of civil, mechanical, and transportation engineering. Our success on past projects, including treatment facilities, pump stations, transportation systems, water distribution systems, and sewer and storm collection systems has provided all of our staff with invaluable experience. In the past, Dyer completed all of the electrical design required for pump stations and treatment facilities. However, due to the increase in permitting and regulations we now use R&W Engineering for our electrical design. Dyer also collaborates with VLMK Consulting Engineers for the structural and architectural designs.

SURVEYING

Dyer is experienced with all aspects of land surveying from easements, property line resolves, right-of-way acquisition, floodplain and elevation certificates, ALTA surveys, and surveying for design. In-house, we have one Professional Land Surveyor (PLS), and two field survey crews. Some of our clients elect to utilize local surveyors for their projects, and we have a successful track record working with other surveyors and professionals when needed.

WETLAND, HILLSIDE DEVELOPMENT, AND FLOODPLAIN PERMITTING

Dyer's staff has extensive experience with wetland permitting and projects involving floodplain permitting. If necessary, we can enlist PBS Engineering to assist our staff with complicated or sensitive permitting projects. In addition to permitting, we are experienced in the design and implementation of wetland and floodplain projects, and if needed, mitigation of wetland impacts.

Hillside Developments go hand and hand with developments on the Oregon Coast. We have extensive experience on development reviews of steep slope projects, as well as significant design and experience with municipal steep slope projects and hillside developments.

WATER DISTRIBUTION SYSTEM, PUMP STATIONS, WELLS, AND WATER STORAGE

Dyer has been involved with numerous projects covering water distribution and storage. Our involvement has ranged from master planning to the design and construction administration for water storage reservoirs, pump stations, and distribution systems. Dyer is currently working with the City of Molalla for preliminary design of a new 2.0 Million Gallon (MG) storage reservoir and has completed the design for two 0.5 MG glass fused to steel reservoirs for the Eugene Water and Electric Board. Dyer has designed distribution system using large and small diameter pipe and have worked with a number of piping materials, including: PVC, HDPE, fusible PVC, and ductile iron. The Dyer Partnership has designed or is in the design phase for distribution system improvement projects for the Cities of Brookings, Brownsville, Coquille, Canyonville, Drain, Gold Beach, Reedsport, and Toledo as well as Heceta Water People's Utility District, Johnson Creek Water Service Company, and Winston-Dillard Water District.

MUNICIPAL GROUND / SURFACE WATER RIGHTS ACQUISITION AND MAINTENANCE

Dyer has two Certified Water Rights Examiners on staff. We are currently working with the Cities of Brownsville, Canyonville, and Johnson Creek Water Service Company to get their water rights extended and/or certificated.

WASTEWATER PUMP STATIONS AND GRAVITY COLLECTION SYSTEMS

Dyer has designed, bid, and provided construction management for wastewater pump stations ranging in size from 250 gallons per minute (gpm) to 12,000 gpm. We have designed, bid, and provided construction management for numerous conventional gravity sewer collection system improvements as well as Septic Tank Effluent Gravity/Septic Tank Effluent Pump (STEG/STEP) collection systems. Recent projects in the Cities of Brownsville and Molalla included the replacement of gravity mainlines, manholes, and service laterals. The STEG/STEP systems were designed for the Cities of Brookings, Coos Bay, and Myrtle Creek.

WPCF AND NPDES PERMIT REGULATIONS AND COMPLIANCE

All of the communities Dyer represents have a National Pollutant Discharge Elimination System (NPDES) permit. We have assisted several of these communities during the permit renewal process. Dyer was able to reduce some of the new restrictions that did not apply to these communities by working closely with the Department of Environmental Quality (DEQ). We have assisted the Cities of Bandon, Coquille, Sutherlin, and Siletz with permits after their wastewater treatment facilities were upgraded. The Water Pollution Control Facilities (WPCF) are similar to an NPDES permit except there is no discharge to state waters.

ROAD MAINTENANCE TECHNIQUES AND APPLICATIONS

The Dyer Partnership is very familiar with the different road maintenance techniques and applications. We completed road maintenance studies for the Cities of Bandon, Brookings, Coos Bay, and the Curry County Road Department. Dyer reviewed the conditions of the streets and determined which of the repair methods: slurry seal, chip seal, thin overlay, thick overlay or complete replacement was the best fit. Paving fabric and paving grid was also evaluated for use with the different repair methods. The final report included prioritizing the repairs and developing cost estimates for each street segment. Dyer recently completed the design and construction management for the street reconstruction projects for the Cities of Tangent, Scio, Myrtle Creek, Yoncalla, and Sutherlin. Dyer completed pedestrian paths and improvements for the Cities of Coquille, Gold Beach, Molalla, and Bandon. We also completed a bike and pedestrian path in the City of Gold Beach. Some of the parking lot projects completed were for the Cities of Coos Bay, Bandon, Coquille, and Sutherlin. Dyer is well versed in Americans with Disabilities Act (ADA) requirements as they relate to pedestrian traffic. Dyer recently completed the design and construction management for a Safe Routes to School project that added new ADA ramps and crossings for the City of Scio's elementary and middle schools.

OREGON LAND USE LAW / PLANNING AND DEVELOPMENT RELATED INFRASTRUCTURE ISSUES

Dyer is familiar with Oregon land planning and development related infrastructure issues. As City Engineer or Engineer of Record we routinely review development plans from the private sector. We review the plans to ensure they conform to development codes, standards, City ordinances, and determine if downstream infrastructure will be compromised. We are not versed in Oregon land use law, but have worked with attorneys specializing in this sector.

SECTION 3 – EXPERTISE

PUBLIC IMPROVEMENT CONTRACTING AND ADMINISTRATION

Public contracting laws and administration are items where Dyer keeps up to date. We divide projects into two categories: under $150,000 or over $150,000. If under $150,000 we use the quote document process. For this process we send out quote packages to a minimum of three potential bidders. This process saves the cost of advertising for bids and facilitates getting prices from Contractor's that have a good reputation. If over $150,000, we are well versed in advertising for bid and typically awarded to the lowest responsive bid.

For most of our projects Dyer does the contract administration. We are known for making sure the project gets completed in accordance with the plans and specifications while being fair to the Contractor. Communication is the key to getting both tasks accomplished.

CONTRACT LAW AND INTERGOVERNMENTAL AGREEMENTS

Dyer is versed in contract law pertaining to bidding and contract administration but if an issue does arise, we always seek opinions from the City Attorney. They, along with the City, have the final say on how the problem or issue should be handled.

From time to time, Dyer is asked to review intergovernmental agreements. We recently worked on an agreement between the City of Coos Bay and the Charleston Sanitary District. We review the documents from a technical aspect and the attorneys reviewed the legal language.

PUBLIC UTILITY BILLING OPERATIONS AND MAINTENANCE

Dyer does not get involved with the actual client's billing operations; but we do provide support and input on related topics. The City of Myrtle Creek recently asked us to review their billings against water consumption due to the high number of water losses being recorded. Additionally, Dyer has completed several water and sewer rate studies to assist with forecasting where user fee rates should be set.

PUBLIC FINANCE AND INFRASTRUCTURE FINANCING

The Dyer Partnership has a very good track record in securing state and federal funding for our client's projects. We have strong working relationships with representatives from USDA Rural Development (RD), Oregon Infrastructure Finance Authority (IFA), Business Oregon, and State Revolving Loan Fund through the Oregon Department of Environmental Quality (DEQ). Dyer has attended numerous One Stop meetings in Salem and are very familiar with the funding agency requirements to be included within the Contract Documents. Typically projects over $150,000 will have one of the listed funding sources involved. Our involvement with funding projects are discussed further in this section.

SYSTEM DEVELOPMENT CHARGES

Dyer has completed a number of informal rate analyses that allows us to take the snap shot look to determine range rates. We do this by using the Business Oregon "One Stop" form. These informal rate analyses have proven to be very accurate. We have also completed a number of System Development Charge (SDC) studies. Collected SDC monies help repay the client back on projects that have added capacity built into them. We have competed studies for the Cities of Bandon, Brookings, Coquille, Lakeside, Rogue River, Sutherlin, Yoncalla, and Charleston Sanitary District.

SEQUENCING BATCH REACTORS / ACTIVATED SLUDGE TREATMENT PLANT

Dyer has designed activated sludge wastewater treatment facilities for six different Oregon communities and has started design for the seventh community. Of these facilities, the Cities of Molalla and Sutherlin land apply their effluent. We authored a new Recycled Water Use Plan for the City of Molalla to better

reflect the requirements of their disposal fields and modified the City of Sutherlin's plan to reflect the changes of their new upgraded treatment facility.

CITY OF JOHN DAY EXPERIENCE

Dyer has assisted with two subdivision reviews in 2024 and 2025 for the City of John Day. While we have not performed any design services for the City, we look forward to establishing a working relationship with the City. The City of John Day is similar to many of our clients throughout Oregon. We believe we are structured to exceed the City's goals and expectations.

Dyer does have experience working with the City of John Day's City Manager while she was at the City of Lakeside. We believe the City Manager can speak to our attention to detail, client service, and prompt response times provided to our clients. We take pride in our communication skills, and working with City Council and staff members while holding transparency, honesty, and professionalism at the highest levels. We truly treat all our clients the same, and believe we showed excellent support for the City of Lakeside and intend to provide the same support to the City of John Day.

INTERACTING AND ENGAGING WITH CITY STAFF

Remote locations and offices throughout the state can seem cumbersome for meetings and establishing dedicated time to allocate for engineering needs. Given the City's location, Dyer would propose establishing some fixed dates every month. The fixed meeting would allow Dyer to have dedicated staff time available for the City's items. Often these staff meetings are held ahead or after planning, workshops, or council meetings. For example, the first and third Tuesdays of each month could be selected as "open" days for Dyer to schedule and be available for the City to discuss services that arise. Fixed available dates allows for productive meeting times and helps keep projects and tasks front and center and moving forward. Meeting agendas and minutes allows the City and Dyer to track and ensure milestones are being met. If a weekly meeting is not required, it can be canceled, but saving the dates has been very effective with our other municipal clients. Dyer will still respond to emergencies or urgent items as quickly as possible or attend meetings in person as they arise.

SECTION 4 – REFERENCES & EXPERIENCE

The Dyer Partnership strives to maintain its reputation for sound engineering and timely delivery with each and every project. We are committed to delivering excellence in all services while maintaining the highest standards of professional integrity. Our goal is to add value to each of our client's projects and to achieve and share success.

Listed below is Dyer's engineering clients who currently use our firm's services for planning, design, and construction management of their municipal projects. This list contains the name, title, and telephone number of a contact person. Communities of similar size have been highlighted blue.

Clients	Contact	Title	Phone Number
City of Bandon	Torrey Contreras	City Manager	541-347-2437
City of Brookings	Anthony Baron	Public Works Director	541-469-2163
City of Brownsville	S. Scott McDowell	City Administrator	541-466-5880
Bunker Hill Sanitary District	Dan Hinrichs	District Attorney	541-267-0229
City of Canyonville	Dawn Bennett	City Administrator	541-839-4258
Charleston Sanitary District	Deren Dibble	District Manager	541-888-3911
Colton Water District	Betty Hodges	District Manager	503-824-2500
City of Coos Bay	Jim Hossley	Public Works Director	541-269-8918
CB-NB Water Board	Ivan Thomas	General Manager	541-267-3128
City of Coquille	Forrest Neuerburg	City Manager	541-396-2114
City of Drain	Harold Burris	Public Works Supt.	541-836-2417
City of Gold Beach	Anthony Pagano	City Administrator	541-247-7029
Heceta Water PUD	Carl Neville	General Manager	541-997-2446
City of Lakeside	Krista Miller	City Manager	541-759-3010
City of Molalla	Dan Huff	City Manager	503-829-6855
City of Myrtle Creek	Lonnie Rainville	City Administrator	541-863-3171
City of Reedsport	Deanna Schafer	City Manager	541-271-1989
City of Riddle	Robert Tilton	Public Works Director	541-874-2571
City of Scio	Ginger Allen	City Manager	503-394-3342
City of Scotts Mills	Robin Fournier	City Manager	503-873-5435
City of Siletz	Barbara Chestler	City Recorder	541-444-2521
City of Sutherlin	Kristi Gilbert	Community Dev. Dir.	541-459-2856
City of Sweet Home	Greg Springman	Public Works Director	541-367-6359
City of Tangent	Joe Samaniego	City Manager	541-928-1020
City of Toledo	Brian Lorimor	Public Works Director	541-336-2247
Umpqua Basin Water Assoc.	Brad Johnson	General Manager	541-672-5559
Winston-Dillard Water District	Tanner Pence	District Manager	541-679-8467
City of Yachats	Rick McClung	Water Plant Lead	541-547-3565
City of Yoncalla	Jennifer Bragg	City Administrator	541-849-2152

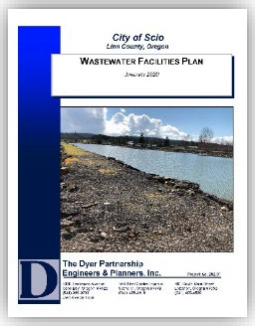
PROJECT EXPERIENCE

The following list includes various projects completed in Oregon communities. Additional reference projects are available upon request.

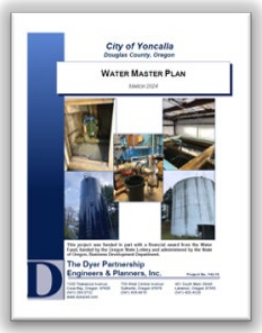
CITY OF SCIO
SCIO HIGH SCHOOL SIDEWALK - REBID
The City of Scio worked with The Dyer Partnership to obtain a Small City Allotment Grant for the construction of a new sidewalk on N Main Street, from NW Fourth Avenue to Scio High School. This section of N Main Street is the main access to Scio High School and did not previously include a sidewalk for school pedestrian traffic. The project, recently completed, provides a new 200 linear foot sidewalk with ADA access at the north and south ends, connecting the high school to the existing N Main Street sidewalk south of NW Fourth Avenue. Contact: Virginia Allen, City Manager (503) 394-8156

CITY OF RIDDLE
2022 WATER SYSTEM IMPROVEMENTS
This project involved the design, bidding, and construction management of new water lines along 3RD Avenue and 4TH Avenue. The projects were identified as part of the City's Water Master Plan (The Dyer Partnership, 2020), and consisted of 1,254 linear feet of new 8-inch diameter water line, and 350 linear feet of new 6-inch diameter water line. The new water lines replaced old infrastructure prone to water loss and other performance issues. Contact: Robert Tilton, Public Works Director (541) 874-2571

CITY OF CANYONVILLE
SE CANYON STREET IMPROVEMENTS
Design, bidding services, and construction administration were provided for the SE Canyon Street Improvements project. Improvements included the following: cold plane pavement removal, street reconstruction, aggregate base, asphalt concrete pavement, concrete sidewalks, and paving fabric. Other work includes miscellaneous demolition work, installation of stop bar, water valve adjustments, manhole adjustments, and landscaping. Contact: Dawn Bennett, City Administrator (541) 839-4258



CITY OF SCIO
WASTEWATER FACILITIES PLAN
The purpose of this Wastewater Facility Plan (WWFP) was to provide the City of Scio with a comprehensive wastewater utility planning document. The City's existing wastewater collection system consists of approximately 23,554 linear feet of gravity collection pipes, 4,650 linear feet of pressure sewer mains, eighty manholes, and two pump stations. The City's existing wastewater treatment plant is comprised of a comminutor, facultative storage lagoons, and disinfection. Based on the financial capacity of the City and severity of deficiencies, recommended improvement projects were prioritized and separated into three priority levels. Contact: Ginger Allen, City Manager (503) 394-3342



CITY OF YONCALLA
WATER MASTER PLAN
The City of Yoncalla's prior Water Master Plan (WMP) was developed in 2001. The WMP was updated in 2023, to address widespread deficiencies with the City's raw water intakes, raw water transmission main, WTP, distribution system, and storage reservoirs. A comprehensive Capital Improvement Plan (CIP) was developed, prioritized in phases due to the magnitude of upgrades and budget limitations. Recommended upgrades included intake upgrades, a new raw water transmission system, a new WTP, distribution system upgrades, and new storage reservoirs. The Water Master Plan also developed funding scenarios, and was used as the basis of information for funding acquisition. Contact: Jennifer Bragg, City Administrator (541) 849-2152

RATES

ATTACHMENT A - SCHEDULE OF RATES AND CHARGES

YEAR 2025

THE DYER PARTNERSHIP ENGINEERS & PLANNERS, INC.

Professional Services	Billing Rate per Hour
Principal 3	$220
Principal 2	$209
Principal 1	$198
Project Manager 3	$193
Project Manager 2	$187
Project Manager 1	$176
Project Engineer 4	$182
Project Engineer 3	$171
Project Engineer 2	$160
Project Engineer 1	$149
Engineering Technician / Observer 3	$160
Engineering Technician / Observer 2	$138
Engineering Technician / Observer 1	$121
Professional Land Surveyor	$182
Survey Technician 3	$138
Survey Technician 2	$127
Survey Technician 1	$116
Technical Editor 2	$110
Technical Editor 1	$99
Engineering Intern 2	$99
Engineering Intern 1	$88
Clerical 3	$94
Clerical 2	$83
Clerical 1	$72
3 - Person Survey Crew	$248
2 - Person Survey Crew	$198
1 - Person Survey Crew	$160

Reimbursable Expenses	Billing Rates
Regular Travel Mileage	Automatically Adjusted Current Federal Rate
Survey Truck Mileage	$1.00/mile
Survey Truck and/or Equipment	$200/day
Subconsultants	Actual Cost plus 10% if Billed through Dyer
All other Reimbursables	Actual Cost plus 3%
Expert Witness	Negotiated Rates

VLMK
ENGINEERING + DESIGN

VLMK STANDARD SCHEDULE OF CHARGES (2025)

PERSONNEL HOURLY CHARGES

Senior Principal	$ 230.00
Principal	$ 210.00
Associate Principal	$ 200.00
Senior Engineer II Structural/Civil	$ 180.00
Senior Engineer I Structural/Civil	$ 170.00
Project Engineer II Structural/Civil	$ 165.00
Project Engineer I Structural/Civil	$ 160.00
Engineering Designer Struct./Civil	$ 145.00
Engineering Designer	$ 105.00
Senior Architect	$ 190.00
Project Architect	$ 180.00
Senior Project Manager	$ 180.00
Project Manager II	$ 170.00
Project Manager I	$ 160.00
Senior CAD Technician	$ 145.00
CAD Technician	$ 125.00
Senior Permit Coordinator	$ 150.00
Permit Coordinator	$ 115.00
Marketing Coordinator	$ 110.00
Marketing Assistant	$ 95.00
Administrative Support	$ 80.00
Bookkeeper	$ 100.00

REIMBURSABLE CHARGES

Copies (8.5x11) B/W, per page	$ 0.15
Copies (8.5x14), B/W, per page	$ 0.20
Copies (11x17), B/W, per page	$ 0.30
Copies (8.5x11), Color, per page	$ 1.50
Copies (8.5x14), Color, per page	$ 2.50
Copies (11x17), Color, per page	$ 3.00
24x36 Drawing Plot (bond), per plot	$ 3.00
30x42 Drawing Plot (bond), per plot	$ 4.50
24x36 Drawing Plot (Color), per plot	$ 18.00
30x42 Drawing Plot (Color), per plot	$ 27.00
24x36 Drawing Plot (vellum/mylar), per plot	$ 20.00
Report Cover and Binding	$ 40.00
Memory Stick	$ 25.00
Travel (owned auto), per mile	$ 0.70
Delivery	$ Cost+10%
Travel (airlines, accommodations, etc.)	$ Cost+10%
Consultants	$ Cost+10%
Other (standard rates)	$ Cost+10%

2025 HOURLY BILLING RATES

PRINCIPAL	$230.00/hr
PROJECT MANAGER	$205.00/hr
SENIOR ENGINEER II	$190.00/hr
SENIOR ENGINEER I	$155.00/hr
ENGINEER	$140.00/hr
SENIOR TECHNICIAN II	$150.00/hr
SENIOR TECHNICIAN I	$125.00/hr
TECHNICIAN/DESIGNER	$110.00/hr
PROJECT SUPPORT	$90.00/hr
CAD II	$105.00/hr
CAD I	$90.00/hr
CLERICAL	$62.50/hr
MILEAGE	IRS ALLOWABLE EXPENSES PLUS 10%
OTHER EXPENSES	COST PLUS 10%

Expires: December 31, 2025

Foundation Engineering, Inc.
Professional Geotechnical Services

BILLING RATES AND GENERAL INFORMATION

Effective January 1, 2025

Professional Staff	***Hourly Rate***
Senior Consultant [1]	$230
Principal Engineer	$215
Senior Engineer [2]	$205
Senior Project Engineer	$177
Senior Geologist	$173
Project Engineer	$162
Project Geologist	$162
Staff Engineer/Geologist	$140
Clerical	$92

Reimbursable Expenses	
Mileage [3]	$0.70/mile
Subcontractors [4]	Cost plus 15%

Per Diem Rates	
Half Day	$30
Full Day	$85
Overnight	$190

Field Charges	***Rate***
Datalogger	$150/month
Dynamic Cone Penetrometer	$125/day
Dynamic Cone Penetrometer	$7/tip
Field Vane	$20/half-day
Field Vane	$40/day
Gas-Powered Auger	$150/day
Inclinometer	$150/half-day
Inclinometer	$300/day
Inspection Camera	$10/half-day
Methane or PID Meter	$200/week
PDA	$700/day
pH Meter	$25/day
Resistivity Meter	$100/day
Shelby Tubes	$25/each
Traffic Control Signs & Cones	$125/day
Water Level Indicator	$100/project
Water Tank Rental	$60/day
Water Transducers	$125/month
Misc. Project Supplies	Cost plus 15%

Notes:

[1] Legal and expert witness consultation by Senior Consultant is billed at an hourly rate of $290.

[2] Legal and expert witness consultation by Senior Engineer is billed at an hourly rate of $245.

[3] Mileage billed at current ODOT approved rate and may differ from the rate listed above.

[4] Subcontractors (i.e., drillers, backhoe, flaggers, concrete cutting, etc.) billed at cost plus 15%.

Federal ID: 93-1124584
Oregon Registry No.: 366331-8

Rev. 1/01/2025

820 NW Cornell Avenue • Corvallis, Oregon 97330 • 541-757-7645
7857 SW Cirrus Drive, Bldg 24 • Beaverton, Oregon 97008 • 503-643-1541

2025 HOURLY RATE SCHEDULE

Our compensation will be determined on the basis of time and expenses in accordance with the following schedule unless a lump sum amount is so indicated in the proposal or services agreement.

PROFESSIONAL TECHNICAL STAFF

ENGINEERING

Engineering Technician	120.00
Engineering Technician II	125.00
Engineering Staff I	142.00
Engineering Staff II	157.00
Engineering Staff III	173.00
Engineer IV	185.00
Engineer V	195.00
Engineer VI	215.00
Engineer VII	235.00
Engineer VIII	250.00
Structural Project Engineer V	220.00
Sr. Structural Project Engineer VI	245.00
Structural Project Manager VII	260.00
Sr. Structural Project Manager VIII	275.00
Principal Engineer	280.00
Design Technician I	130.00
Design Technician II	142.00
Design Technician III	150.00
Design Technician IV	160.00
Engineering Geologist I	160.00
Engineering Geologist II	182.00
Landscape/Planning I	115.00
Landscape/Planning II	125.00
Landscape/Planning III	135.00
Landscape/Planning IV	152.00
Landscape/Planning V	167.00
Landscape/Planning VI	190.00
Landscape/Planning VII	215.00
Construction Inspector I	125.00
Construction Inspector II	140.00
Construction Inspector III	155.00
Construction Inspector IV	170.00
Construction Inspector V	180.00
Construction Inspector VI	200.00
Construction Manager I	195.00
Construction Manager II	205.00
Construction Manager III	215.00
Construction Manager IV	225.00

SURVEY

Survey I	110.00
Survey II	130.00
Survey III	138.00
Survey IV	148.00
Survey V	160.00
Survey VI	180.00
Survey VII	210.00
Survey 1-Person Crew	166.00
Survey 2-Person Crew	225.00
Survey 3-Person Crew	275.00
Unmanned Aerial Sys Operator I	160.00
Unmanned Aerial Sys Operator II	170.00
Unmanned Aerial Sys Operator III	200.00

INDUSTRIAL HYGIENE

Industrial Hygienist/Monitor	90.00
Ind. Hygienist/AHERA Inspector I	100.00
Ind. Hygienist/AHERA Inspector II	115.00
Certified Industrial Hygienist I	150.00
Certified Industrial Hygienist II	185.00
Sr. Industrial Hygienist I	150.00
Sr. Industrial Hygienist II	170.00
Sr. Industrial Hygienist III	180.00
Trainer/Safety Specialist	145.00
Project Designer/Planner	130.00
Project Manager (IH)	140.00
Sr. Project Manager (IH)	160.00
Principal – Industrial Hygiene	220.00

Personnel may charge time exceeding eight hours per day and weekends at 125% of the regular hourly rate.
Court and arbitration time may be charged at two times the above rate.

Our compensation will be determined on the basis of time and expenses in accordance with the following schedule unless a lump sum amount is so indicated in the proposal or services agreement.

PROFESSIONAL TECHNICAL STAFF

ENVIRONMENTAL

Field Technician I	90.00
Field Technician II	95.00
Field Scientist/Planner	100.00
Staff Scientist/Planner I	110.00
Staff Scientist/Planner II	120.00
Project Scientist/Planner I	130.00
Project Scientist/Planner II	145.00
Project Scientist/Planner III	155.00
Sr. Scientist/Planner I	180.00
Sr. Scientist/Planner II	200.00
Principal Scientist/Planner	275.00
Staff Environmental Regulatory Specialist	110.00
Project Environmental Regulatory Specialist	135.00
Sr. Environmental Regulatory Specialist	175.00
Project Environmental Compliance Monitor	135.00
Sr. Environmental Compliance Monitor	160.00
Staff Geologist I	110.00
Staff Geologist II	125.00
Project Geologist I	135.00
Project Geologist II	145.00
Sr. Geologist I	160.00
Sr. Geologist II	180.00
Sr. Geologist III	195.00
Sr. Geologist IV	230.00
Principal Geologist	275.00
Project Hydrogeologist I	135.00
Project Hydrogeologist II	145.00
Sr. Hydrogeologist I	160.00
Sr. Hydrogeologist II	180.00
Sr. Hydrogeologist III	195.00
Sr. Hydrogeologist IV	230.00
Principal Hydrogeologist	275.00
Project Manager (Env)	140.00
Sr. Project Manager I	155.00
Sr. Project Manager II	170.00
Sr. Project Manager III	185.00
Sr. Project Manager IV	200.00
Sr. Project Manager V	220.00
Sr. Project Manager VI	235.00

TECHNICAL SUPPORT STAFF

Administration I	95.00
Administration II	105.00
Administration III	115.00
Project Administrator I	105.00
Project Administrator II	115.00
Project Administrator III	125.00
Project Administrator IV	135.00
CAD/MicroStation Tech I	115.00
CAD/MicroStation Tech II	125.00
CAD Manager	145.00
Writer/Editor I	120.00
Writer/Editor II	140.00
Graphic Artist	125.00
IT/Database Management	135.00
GIS Analyst I	110.00
GIS Analyst II	130.00
GIS Analyst Manager	150.00
Grant Writer	155.00
Public Involvement I	105.00
Public Involvement II	120.00
Public Involvement III	135.00
Public Involvement IV	155.00
Public Involvement Manager	175.00

Personnel may charge time exceeding eight hours per day and weekends at 125% of the regular hourly rate.
Court and arbitration time may be charged at two times the above rate.

DYER'S RESUMES

REGISTRATION
- STATE OF OREGON PROFESSIONAL ENGINEER NO. 70769

EDUCATION
- BS CIVIL ENGINEERING OREGON STATE UNIVERSITY, 2002

AFFILIATIONS
- SOUTHWEST CHAPTER OF PROFESSIONAL ENGINEERS OF OREGON (PEO)

AARON SPEAKMAN, PE
PRINCIPAL MANAGER

Aaron Speakman, PE is the President of The Dyer Partnership and a registered Civil Engineer with over twenty-two years of experience in municipal projects and studies. Aaron has a successful track record as City Engineer and general client liaison for projects totaling over fifty million dollars. He has demonstrated excellent design, estimating, construction management and writing skills while possessing the ability to bring new ideas and approaches to projects. He has proven to be an asset on projects and strives to assure that all project participants obtain satisfaction and value.

SELECT EXPERIENCE

WASTEWATER TREATMENT PLANT IMPROVEMENTS
City of Yachats, Oregon

This project included the construction of a new Sequencing Batch Reactor (SBR) Wastewater Treatment Plant (WWTP) with a capacity of 0.33 Million Gallons per Day (MGD), Ultraviolet (UV) disinfection, screw press for biosolids dewatering, replacement of four wastewater pump stations, and construction of a new 6,000-foot public works building with laboratory that shared a wall with the SBR facility. The project included major rehabilitation of most of the City's wastewater infrastructure. Coordination with the City's advisory committees played a large role in design of the new Public Works Building. The project costs were approximately eight million dollars. Aaron was the Engineer of Record for this plant, and oversaw design, bidding, and construction management of the facility.

REGIONAL WATER SYSTEM STUDY
Intergovernmental Water Consortium

A 50-year water availability study was prepared for Seal Rock Water District, Southwest Lincoln County Water District, and the Cities of Waldport, Yachats, and Toledo. The study analyzed the five purveyors water rights, water use characteristics, and projected water demands and water availability. Hydraulic models were created for each water purveyor with the use of computer modeling software. The study also described the steps, procedures, and projects required to connect the five water purveyors into a single water system. Aaron was responsible for creating the water system study.

WATER TREATMENT PLANT IMPROVEMENTS
City of Sutherlin, Oregon

This project replaced the City's existing 2.0 MGD direct filtration plant with a new 3.2 MGD high solids removal plant that included a sedimentation basin, absorption clarifier, and mixed media filters. The new plant was needed to address the increasing levels of iron and manganese. Other improvements included a new control building with

laboratory, dual chamber concrete backwash basin, three new 100 horsepower (hp) treated water pumps, a Miox disinfection system, new telemetry and Supervisory Control and Data Acquisition (SCADA) system, rehabilitation of three booster pump stations and rehabilitation of the existing treatment plant building. There were also enough funds to install approximately 3,700 lineal feet of 18-inch water line to complete the City's main trunk system. Aaron was responsible for the project management, design, and bidding.

MORRILL BRIDGE REPLACEMENT
Curry County, Oregon
This project replaces the existing Morrill Bridge with a new 100-foot concrete precast bridge. Coordination with County and Oregon Department of Transportation (ODOT) staff to deliver the project through the State Funded Local Bridge Project funding was provided. Significant cultural resource and permit coordination was provided for this project. Total project cost is estimated at two million dollars. Aaron was responsible for the project management, design, and bidding.

2021 WATER TREATMENT PLANT IMPROVEMENTS
City of Gold Beach, Oregon
Aaron was responsible for the project management, design, bidding, and construction management of the Water Treatment Plant (WTP) improvements. The project included two 700 gallons per minute (gpm) treatment units, structural, seismic, chemical storage tank, filter system, SCADA, instrumentation, chemical feed system modifications, and a raw water intake building.

WASTEWATER SYSTEM IMPROVEMENTS
City of Drain, Oregon
This project included the design of a new WWTP. The facilities include the design of a 2.41 MGD SBR, UV disinfection system, irrigation pump station, facultative sludge lagoon, and new operations building and laboratory. The project was completed in 2019 and construction costs were approximately seven million dollars. Aaron was responsible for the project management, design, bidding, and construction management.

WASTEWATER TREATMENT PLANT IMPROVEMENTS
City of Sutherlin, Oregon
This project included the design of a new WWTP. The facilities include the design of a 7 MGD SBR, tertiary filters, UV disinfection system, aerobic digesters, screw press dewatering facility, new operations building, and laboratory. The construction cost was approximately seventeen million five hundred thousand dollars. Aaron was the Project Manager and lead designer.

RYAN QUIGLEY, PE
PRINCIPAL ENGINEER

REGISTRATION
- STATE OF OREGON PROFESSIONAL ENGINEER OREGON PR NO. 69394PE

EDUCATION
- BS CIVIL ENGINEERING OREGON STATE UNIVERSITY, 2001

Ryan Quigley, PE is the Senior Vice President with over twenty-two years of experience in water and wastewater infrastructure projects. Ryan has considerable experience with water treatment, storage and distribution projects, including the completion of several water system master plans. His previous experience at a small consulting firm has given Ryan the hands-on capability necessary to complete projects from conception to start-up. He places a high value on working closely with clients to ensure their input is considered and their needs are met.

SELECT EXPERIENCE

WASTEWATER TREATMENT PLANT UPGRADES - REBID
City of Molalla, Oregon

Ryan participated in creating the Predesign Report, design documents, and project management for the City. He will be responsible for bidding, contacts, and construction management. The Wastewater Treatment Plant (WWTP) Upgrade Rebid project includes Transfer Pump Station upgrades, new equalization basin, new grit removal system, new Sequencing Batch Reactor (SBR), effluent filtration system, new disinfection system, recycled water storage improvements, and other appurtenances. The projected total project cost estimate is between thirty-eight and forty-six million dollars.

BLACKBERRY LANE STREET RECONSTRUCTION
City of Tangent, Oregon

The project included the replacement of 1,200 linear feet of existing asphalt and roadway base and the installation of approximately 2,400 linear feet of rolled curb and gutter and 1,200 linear feet of sidewalk. Ryan completed the design and onsite construction management.

RAW WATER INTAKE SYSTEM
Winston-Dillard Water District, Oregon

Ryan contributed to the design and is finalizing the construction management of the construction of the District's new raw water intake system includes the removal of approximately 400 cubic yards of rock from the S. Umpqua River, the construction of a 14-foot diameter, 59-foot tall intake structure, installation of three (3) vertical turbine pumps, and a new chemical feed system.

HIGHWAY 99E MULTI-USE PATHWAY
City of Tangent, Oregon

Ryan assisted with design for the project that will connect the two existing multi-use path segments on Highway 99E near the Tangent Post Office.

BIRDFOOT DRIVE SIDEWALK
City of Tangent, Oregon
Ryan assisted with design for the project that will add sidewalk to the south side of Birdfoot Drive, between Highway 99E and Old Mill Road.

PUBLIC WORKS STANDARDS FOR DESIGN AND CONSTRUCTION
City of Tangent, Oregon
Project management for the recent updates to the City's Public Works Standards for Design and Construction was provided by Ryan.

WATER MANAGEMENT, CONSERVATION, AND WATER SYSTEM MASTER PLAN
City of Molalla, Oregon
The Oregon Health Authority (OHA) approved the Plan which included a detailed review of the City's intake, treatment, storage, and distribution system, with recommend improvement alternatives and detailed project cost estimates. The Plan included a Water Conservation and Management Plan component to satisfy the requirements of the Oregon Water Resources Department (WRD). Ryan recently completed the Water Management, Conservation, and Water System Master Plan for the City of Molalla.

PATROL STREET SEWER AND WATER CONSTRUCTION
City of Molalla, Oregon
Ryan contributed to the design and provided construction management for the City's Patrol Street Sewer and Water Construction project, which included the replacement of 1,075 linear feet of 6-inch sewer line and 1,500 linear feet of 8-inch water line.

WATER MASTER PLAN
City of Siletz, Oregon
The OHA approved the plan which included a detailed review of the City's intake, treatment, storage, and distribution system, with recommend improvement alternatives and detailed project cost estimates. Ryan assisted with the completion of the Water Master Plan for the City of Siletz.

WASTEWATER FACILITIES PLAN
City of Scio, Oregon
The Oregon Department of Environmental Quality (DEQ) approved the Wastewater Facilities Plan which included a detailed review of the City's sewer collection and treatment system. Ryan prepared and managed this plan.

TYLER MOLATORE, PE
PRINCIPAL ENGINEER

REGISTRATION
- STATE OF OREGON PROFESSIONAL ENGINEER NO. 70717

EDUCATION
- BS MECHANICAL ENGINEERING OREGON STATE UNIVERSITY, 2002

AFFILIATIONS
- WATER ENVIRONMENT FEDERATION (WEF)

Tyler Molatore, PE joined The Dyer Partnership in 2017, after fifteen years of employment with a wastewater collection and treatment system manufacturer. Tyler understands small community challenges, and has assisted dozens of communities to evaluate wastewater management deficiencies, assess improvement alternatives, develop comprehensive plans, and manage projects from construction to startup. Tyler has the necessary municipal engineering experience to provide hands-on service to complete projects on time, from conception to commissioning.

SELECT EXPERIENCE

WATER MASTER PLAN & WATER MANAGEMENT & WATER CONSERVATION PLAN
City of Riddle, Oregon

These reports provided the City with plans which complied the Oregon Health Authority (OHA) and Oregon Water Resources Department (WRD) guidelines. Tyler coordinated with City and regulatory agencies in order to performed the following: an assessment of the existing system, existing and future water demand evaluations, water rights assessments, seismic risk assessment, mitigation plan, water storage assessment, and improvement recommendations.

2022 WATER SYSTEM IMPROVEMENTS
City of Riddle, Oregon

Tyler Molatore, PE provided design, bidding, and construction management for the City of Riddle's 2022 Water System Improvement project. The four hundred thousand dollar project included installation of 6-inch diameter, 8-inch diameter, and 10-inch diameter water main and appurtenances along 3rd Avenue. The City also replaced the water line along 4th Avenue.

WASTEWATER TREATMENT PLANT IMPROVEMENTS – PHASE II
City of Canyonville, Oregon

Design, bidding, and construction management for the City of Canyonville's WWTP Improvements – Phase II project was provided by Tyler. The ten million dollar improvement project included: secondary screen, washer/compactor unit, Membrane Bioreactor (MBR), ultraviolet disinfection system, not-potable water pump station, plant drain pump station, conversion of existing treatment unit to aerobic digester and Membrane Bioreactor Thickener (MBT), biosolids dewatering facility, new Supervisory Control and Data Acquisition (SCADA) control system, and several new and renovated buildings.

6TH AND OAK BOOSTER PUMP STATION AND SCHOON MOUNTAIN STORAGE TANK IMPROVEMENTS
City of Sutherlin, Oregon
Tyler was the Project Manager for this project and responsible for the design, bidding, and construction administration for this seven hundred thousand dollar project. The work included construction of a new 6th Avenue and Oak Street Booster Pump Station and Schoon Mountain Storage Reservoir.

NONPAREIL WTP IMPROVEMENTS
City of Sutherlin, Oregon
As the Project Manager, Tyler Molatore, PE was responsible for design, bidding, and construction management for the City of Sutherlin's Nonpareil Water Treatment Plant Improvements project. The four million eight hundred thousand dollar construction improvements included: raw water intake improvements, raw water pump station improvements, clarifier improvements, filter system improvements, including new underdrain system, backwash pump, flow meter, treated water pumps, SCADA control system, miscellaneous control instrumentation, canopy over new air scour blowers, backwash pond, and site improvements. The project is operational and undergoing final close-out phases.

WATER MATER PLAN
Umpqua Basin Water Association, Roseburg, Oregon
Tyler served as the Project Manager for development of the Association's Water Master Plan. The Water Master Plan provided a comprehensive evaluation of the Association's infrastructure and development of a Capital Improvement Plan (CIP) for the planning period. The Association's service area encompasses approximately 100 square miles. The Association has twenty reservoirs, thirteen booster pump stations, raw water intake system, sedimentation basin, membrane Water Treatment Plant (WTP), disinfection system, clear wells, and treated water pump station.

WWTP UPGRADES REBID & RECYCLED WATER USE PLAN
City of Molalla, Oregon
Tyler Molatore, PE authored the Wastewater Facility and Collection System Master Plan, Predesign Report, and design documents for the City of Molalla 's Wastewater Treatment Plant (WWTP) Upgrades Rebid project. Tyler also authored the City's RWUP. The facilities plan included an evaluation of the City's collection, treatment, disposal systems, assessment of improvement alternatives, and recommended improvement plan. The WWTP Upgrade Rebid project, thirty eight million dollar, and began construction this winter. The project consists of Transfer Pump Station upgrades, new equalization basin, new grit removal system, new Sequencing Batch Reactor (SBR), effluent filtration system, new disinfection system, recycled water storage improvements, and other appurtenances.

REGISTRATION

- STATE OF OREGON PROFESSIONAL ENGINEER OREGON NO. 83917PE
- CERTIFIED WATER RIGHTS EXAMINER OREGON NO. 83917CWRE
- STATE OF OREGON DISTRIBUTION OPERATOR II NO. D-25732
- STATE OF OREGON COLLECTION OPERATOR II NO. 14794
- PROJECT MANAGEMENT INSTITUTE PROJECT MANAGEMENT PROFESSIONAL NO. 3235429

EDUCATION

- BS CIVIL ENGINEERING OREGON STATE UNIVERSITY, 2010

AFFILIATIONS

- WATER ENVIRONMENT FEDERATION (WEF)

TRISH RICE, PE, CWRE

PROJECT ENGINEER

Trish Rice, PE, CWRE recently joined the Dyer staff after working for the City of Sweet Home for thirteen years. Trish has provided permitting, construction observation, funding acquisition, operations support, and GIS support on numerous municipal projects.

SELECT EXPERIENCE

SECTION STREET RECONSTRUCTION
City of Molalla, Oregon

The project includes a new road section, curb and gutter, sidewalks, Americans with Disabilities Act (ADA) accessible curb ramps, storm drainage improvements, and water and sewer line replacement on Section Street, from S. Molalla Avenue to Shaver Avenue. Trish provided design for this project.

GIS DEVELOPMENT
Sweet Home, Oregon

Trish developed the Public Works elements of Sweet Home's GIS. She performed geodatabase design, field data collection, ongoing records maintenance, ArcGIS Online maps creation for field crew use. She has also produced map products for a variety of uses including utilities, zoning code updates, business development, and emergency response.

I/I ABATEMENT
Sweet Home, Oregon

While at the City of Sweet Home, Trish provided planning and observation of in-house Inflow and Infiltration (I/I) abatement projects including sewer lateral replacements, lateral and manhole grouting, field investigation, and CCTV inspections.

MAHLER WATER RECLAMATION FACILITY IMPROVEMENTS
Sweet Home, Oregon

The activated sludge facility upgrade design included every unit process on both liquid and solid streams. This project included a 100,000 gallon sludge blend tank, dewatering screw press, and conveyor system. Trish provided design, contract administration, and construction management for this project while at the City of Sweet Home.

9TH AVENUE WATER LINE REPLACEMENT
Sweet Home, Oregon

Trish was responsible for planning, contract administration, and construction observation while at the City of Sweet Home for the replacement of 1,700 feet of small diameter water mains. The project included installation of 8-inch water mains and services, ADA ramps, and street overlay.

REGISTRATION
- STATE OF OREGON PROFESSIONAL ENGINEER NO. 102491PE

EDUCATION
- BS BIOSYSTEMS ENGINEERING AUBURN UNIVERSITY, 2017

BLAIR HOPWOOD, PE
PROJECT ENGINEER

Blair Hopwood, PE began her career in Alpharetta, Georgia with Kimley-Horn and Associates. While in Georgia she worked in the Land Development group working on site design and permitting of medical facilities. She has seven years of experience in Civil Engineering. Blair moved to Oregon and took her current position with The Dyer Partnership where she has been involved with wastewater infrastructure projects and planning. Blair has assisted with the development of several facilities plans.

SELECT EXPERIENCE

FOREST HILLS PUMP STATION & FORCE MAIN REPLACEMENT
City of Reedsport, Oregon

This project includes the installation of 1,425 lineal feet of 6-inch diameter force main. The new pump station includes two non-clog submersible sewage pumps, pump guide rails, bases, diesel backup generator with a canopy, a new electrical building, instrumentation, electrical power, controls, lighting, security cameras, and other ancillary items. The project is in the final stages of construction. Blair is responsible for the construction management.

2021 WATER TREATMENT PLANT IMPROVEMENTS
City of Gold Beach, Oregon

The project included two 700 gallons per minute (gpm) treatment units, structural, seismic, chemical storage tank, filter system, Supervisory Control and Data Acquisition (SCADA), instrumentation, chemical feed system modifications, and a raw water intake building. Blair assisted with design and was responsible for the construction management of the Water Treatment Plant (WTP) improvements.

WASTEWATER FACILITIES PLAN
City of Coquille, Oregon

This report will provide an updated and comprehensive wastewater facilities plan to the City of Coquille for the projected twenty-year planning period. Included in this document are evaluations of the City's existing Wastewater Treatment Plant (WWTP) and distribution system, proposed and recommended alternatives for the planning period, and a financing plan. This report is currently under review. Blair is responsible for providing alternatives and upgrades via discussions with plant operators and equipment suppliers, cost estimates, and proposed financing plan.

HUNDRED ACRE WOOD TRAILS PARKING LOT
City of Coquille, Oregon

This project includes the installation of 268 lineal feet of 6-inch gravity sewer main to service a new parking lot for the Hundred Acre Wood Trails system. The steep grade of the site required manholes with outside drops per Oregon Department of Environmental Quality (DEQ) requirements among other concerns. Blair was responsible for the design and construction management.

MORRILL BRIDGE REPLACEMENT
Curry County, Oregon

This project replaces the existing Morrill Bridge with a new 100-foot concrete precast bridge. Coordination with County and Oregon Department of Transportation (ODOT) staff to deliver the project through the State Funded Local Bridge Project funding was provided. Significant cultural resource and permit coordination was needed for this project. Blair assisted with design and was responsible for the construction management.

EAST 2ND STREET GRAVITY SEWER REPLACEMENT
City of Coquille, Oregon

This project included installation of approximately 830 feet of new 8-inch sewer lines, removal and replacement of six sewer manholes, and numerous lateral service connections. The roadway was rebuilt while maintain the existing curb and gutter. Blair assisted in the construction management and observations.

PUMP STATION NO. 5 UPGRADES
City of North Bend, Oregon

The improvements include three new pumps, header piping, and other miscellaneous pump station improvements to reduce clogging and maintenance requirements. Blair assisted with infield data collection, design, and construction management for this project.

JEFFERSON SCHOOL AND COQUILLE THEATER DEMOLITION
City of Coquille, Oregon

This demolition project included the removal of Jefferson School and Coquille Valley Theater. The school was approximately 25,000 square feet and theater 4,000 square feet. An asbestos abatement phase was required on the school structure prior to removal of the building. Blair has assisted in design, construction management, and onsite observation.

JESSE MCELWAIN, PE
PROJECT ENGINEER

REGISTRATION
- STATE OF OREGON PROFESSIONAL ENGINEER NO. 104990PE

EDUCATION
- BS CIVIL ENGINEERING, OREGON STATE UNIVERSITY, 2020

Jesse McElwain, PE is a registered Civil Engineer with over four years of experience. He assists with design and optimization of municipal water, stormwater, sewer, and transportation projects. Experience includes preparation of technical specifications, assistance with drafting and design, computer-aided modeling, funding applications, permit acquisition, regulatory compliance, risk assessment, mitigation strategies, and onsite quality control and construction observation.

SELECT EXPERIENCE

TMDL IMPLEMENTATION PLAN
City of Tangent, Oregon

Jesse has assisted in completing several of the City's Total Maximum Daily Load (TMDL) Annual Reports as well as the TMDL Mercury Update and recently the TMDL 5-Year Review and Update. His work on these projects included Oregon Department of Environmental Quality (DEQ) coordination, data collection and analysis, regulatory compliance, stakeholder engagement, collaboration with the City and DEQ, TMDL monitoring and assessment, identification of best management practices, development of pollution reduction strategies, incorporating existing City Ordinances and Development Code into TMDL updates, establishing flexible and adaptive management strategies for TMDL reporting, and technical writing to provide DEQ, Environmental Protection Agency (EPA), state, and federal TMDL compliant report matrices.

NE ALDER STREET & NE 3RD STREET WATER LINE REPLACEMENT
City of Toledo, Oregon

Jesse assisted in the design, specifications, submittals, construction management, and onsite construction observation for the water line improvement project. The project included the abandonment and replacement of problematic water lines with new 6-inch diameter and 4-inch diameter water lines and included new service lines, connections, appurtenances, gate valves, air release valves, miscellaneous fittings, fire hydrants, water line hot tap, removal of asphalt concrete pavement, and landscaping.

RAW WATER INTAKE SYSTEM
Winston-Dillard Water District, Oregon

Jesse assisted with hydraulic and hydrodynamic modeling, preliminary drafting and design, project specifications, drawings, and submittals for the construction of the new raw water intake system. The project included the removal of approximately 400 cubic yards of rock from the S. Umpqua River, the construction of a 14-foot diameter, 59-foot tall intake structure, installation of three (3) vertical turbine pumps, and a new chemical feed system.

ECKERD AVE. SEWER AND WATER LINE REPLACEMENT PROJECT
City of Molalla, Oregon

Jesse assisted in the design, specifications, the Oregon Department of Transportation (ODOT) Right-of-Way (ROW) permit and coordination, construction management, and onsite construction observation for the water, sewer, roadway and sidewalk improvements. The City had previously contracted The Dyer Partnership to complete a Water Management, Conservation, and Water System Master Plan as well as a Wastewater Facility and Collection System Master Plan. Jesse assisted in the completion of these Master Plans which identified sewer and water lines needing replacement in the project area.

5TH & ALDER STREET WATER LINE IMPROVEMENTS
City of Toledo, Oregon

Jesse assisted in the design, specifications, submittals, construction management, and onsite construction observation for the water line improvement project. The project included the abandonment and replacement of an existing 4-inch diameter water line with a new 6-inch diameter water line to enhance fire flows for the surrounding residents and included new service lines, connections, appurtenances, fire hydrants, gate valves, water line hot tap, removal and replacement of asphalt concrete pavement, and landscaping.

SUBCONSULTANT'S RESUMES

A TRADITION OF SUCCESSFUL SOLUTIONS

For over fifty years, VLMK Engineering + Design has provided high-quality consulting engineering services to the building industry. Our reliable and efficient designs have contributed to the success of thousands of projects of all sizes and types throughout the Northwest and beyond. Our solutions offer a blend of dynamic thinking and the practical confidence that comes with a long history of success and honorable work.

VLMK was founded in 1971 as a structural engineering firm. Building on that foundation, today we also provide prime project management, building design and structural and civil engineering services to a broad range of clientele in the light industrial/commercial market sectors. As the lead consultant on a project VLMK works as a trusted partner, assisting clients from the beginning conceptual phase, through design and permitting, to construction and final occupancy. Our focus on providing creative design solutions with an attention to detail and critical timelines has made our staff one of the best in the industry.

PHILOSOPHY

We take our responsibility to provide safe, economical, and functional designs very seriously. We are constantly striving to meet the highest professional standards, while providing the best possible service to our clients. We offer Principal involvement on every project.

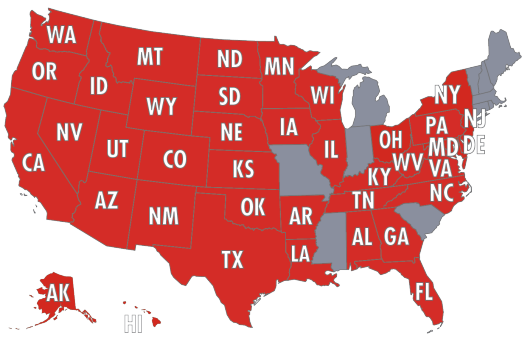
SERVICES

Structural Engineering
Civil Engineering
Planning
Studies
Evaluations
Entitlements
Permit Assistance
Special Projects

PRINCIPALS

Chris Palmateer, PE
Greg Blefgen, PE, SE
Kevin Kaplan, PE, SE
Havlin Kemp, PE
Jason Sahlin, PE, SE
Trent Nagele, PE, SE
Justin Elliott, PE, SE
Brian Dubal, PE
Ken Rust, PE
Mike Lundervold, PE
Tony Jenkins, PE

LICENSED IN 39 STATES



VLMK MARKET SECTORS

As an engineering consultant, VLMK provides structural design services for a large range of market sectors including commercial, manufacturing, industrial, institutional, hospitality, multi-family, and retail with significant use of wood, steel, masonry, concrete, tilt-up and light-gauge construction types. Our civil engineering projects are largely focused on the needs of building construction, including site design, storm water management and treatment, and street improvements.

TODAY

VLMK's team includes forty-seven employees with registered Professional Engineers in both Civil and Structural disciplines, and Architecture. We have offices in three states: Oregon, Washington, and Arizona. We are currently licensed to provide consulting engineering services in thirty–nine states. With a long history of successful projects, the firm continues to grow and look to the future.

Ken Rust, PE
Principal

Ken Rust is a Principal with a focus on commercial and retail development at VLMK. He has been with the firm since 2001, working on projects in Oregon, Nevada, Washington, California, and Texas. Ken is particularly adept at construction involving steel-frame, reinforced masonry, wood-framing and cold-formed steel framing. He is effective in developing and maintaining clear project communications that provide quick responses to challenges as they surface resulting in successful projects.

Ken provided Principal-in-Charge, Engineer of Record, Project Management, and/or Structural Engineering services on the following significant projects:

CITY OF MOLALLA WASTEWATER TREATMENT PLANT
Molalla, OR
New concrete grit removal headworks structure for the expansion of the existing City of Molalla wastewater treatment plant facility. Headworks structure consisted of special reinforced concrete shear walls supporting elevated open concrete channels for wastewater circulation through suspended grit removal equipment and distribution into surrounding facility basins.

CITY OF LAKESIDE WASTEWATER TREATMENT PLANT
Lakeside, OR
New concrete grit removal headworks structure for the expansion of the existing City of Lakeside wastewater treatment plant facility. Headworks structure consisted of special reinforced concrete shear walls supporting dual elevated open concrete channels with rotary drum equipment for wastewater circulation through suspended grit removal equipment and distribution into surrounding facility basins.

LEVETON
Tualatin, OR
VLMK provided structural engineering for two new building "shells" intended for the high-tech market on undeveloped land. The buildings are known as North Wing 31,720 Sq. Ft. and South Wing 52,660 Sq. Ft., and both are two story concrete and steel structures complete with utilities, parking, sidewalks, and exterior lighting.

LONGACRES BUSINESS CENTER
Renton, WA
VLMK provided structural engineering for four spaces for the Longacres Business Center. Phase I featured two state-of-the-art spaces totaling approximately 240,000 Sq. Ft. for administrative, lab, pharmacy fulfillment and warehouse operations. Building A is a three-story general office use building and Building B is a two-story general office, laboratory, and warehouse space building. Phase II consisted of two additional three-story standalone buildings totaling 300,000 Sq. Ft. The buildings from both phases incorporate tilt-up concrete panels in conjunction with steel framing and light gauge metal construction with heights at roughly 46 feet and 36 feet.

EDUCATION
Oregon State University,
BS Civil Engineering, 2001
Emphasis in Structures

REGISTRATIONS
Oregon PE
Washington PE

ORGANIZATIONS
Structural Engineers Association of Oregon (SEAO)

American Institute of Steel Construction (AISC)

VLMK
ENGINEERING + DESIGN

Greg Scherer, PE, SE
Associate

Greg is a Senior Project Engineer with an acute attention to detail. He has spent the last 30 years providing clients with structural engineering designs and project management for a wide variety of buildings and developments. His experience ranges from being the Project Engineer and designer on industrial and commercial facilities to water and wastewater treatment plants, several of which are listed below.

Greg designs and analyzes structures composed of reinforced concrete and masonry, structural and light-gauge steel, and wood. In addition, his experience includes the structural evaluation and analysis of existing buildings, as well as seismic upgrade and retrofit projects. Greg was the Project Engineer on the following selected projects:

CITY & COUNTY - PUBLIC WORKS PROJECTS

2024	City of Lakeside	Wastewater Treatment Plant Improvements – Phase I
2024	City of Molalla	Wastewater Treatment Plant Upgrades
2023	City of Coquille	Sedimentation Bason Investigation
2023	City of Reedsport	Forest Hills Pump Station
2023	City of Sutherland	Ford's Pond Community Park – Phase II
2022	Kitsap County, WA	North Kitsap Service Center
2021	City of Sutherlin	New City Park Event Stage
2021	City of Coos Bay	Pump Station #6 and #9 Improvements
2021	City of Myrtle Creek	New Riverside Pump Station
2020	City of Molalla	New Molalla Pedestrian Bridge
2020	City of Myrtle Creek	Johnson Street Bridge Waterline Replacement Project
2019	Charleston, OR	Charleston Sanitary District Pump Station 7 Improvements
2019	City of Gold Beach	Gold Beach WTP Improvements
2019	City of Molalla	WWTP Improvements – New Stop-gate Winch Support
2019	City of Sutherlin	Nonpareil WTP Improvements
2019	City of Sutherlin	Pump Station Improvements
2019	Winston-Dillard W.D	Raw Water Intake System
2018	City of Coos Bay	Pump Station #17
2018	City of Gold Beach	Docia Sweet Event Center Reroof Project
2018	Heceta Water District	Existing Metal Building Treatment Plant Improvements
2017	City of Canyonville	Canyonville WWTP Phase II Improvements
2017	City of Molalla	WWTP Improvements
2017	Winchester Bay	Winchester Bay Biosolids Hoist Structure
2016	City of Sutherlin	WWTP Improvements
2015	City of Coos Bay	6th Avenue Culvert Repair
2015	City of Drain	WWTP Improvements
2014	City of Bandon	New Biosolids Facility
2014	City of Coos Bay	Pump Station #1 Improvements

EDUCATION
Oregon State University, BS Engineering

REGISTRATIONS
Oregon PE, SE
California PE
Washington PE

ORGANIZATIONS
Structural Engineers Association of Oregon

State of Oregon Post Earthquake Evaluation Inspector

American Concrete Institute, Oregon Chapter

VLMK ENGINEERING + DESIGN

Eric Alexander Esqueda, PE

Project Engineer

Eric is a Project Engineer with experience in the design, analysis, and project management of structural engineered designs in a wide variety of disciplines utilizing a broad range of structural systems for both new and existing construction. From the design and detailing of special seismically-resistant steel, concrete, and wood-framed buildings; to the rehabilitation of structurally-obsolete or historic structures, Eric draws upon his breadth and depth of structural expertise in working with his clients to develop elegant and efficient structural solutions.

Eric has provided project engineer and project management services on the following significant projects:

CITY OF MOLALLA WASTEWATER TREATMENT PLANT

Molalla, OR

New concrete grit removal headworks structure for the expansion of the existing City of Molalla wastewater treatment plant facility. Headworks structure consisted of special reinforced concrete shear walls supporting elevated open concrete channels for wastewater circulation through suspended grit removal equipment and distribution into surrounding facility basins.

CITY OF LAKESIDE WASTEWATER TREATMENT PLANT

Lakeside, OR

New concrete grit removal headworks structure for the expansion of the existing City of Lakeside wastewater treatment plant facility. Headworks structure consisted of special reinforced concrete shear walls supporting dual elevated open concrete channels with rotary drum equipment for wastewater circulation through suspended grit removal equipment and distribution into surrounding facility basins.

VANCOUVER INNOVATION CENTER

Vancouver, WA

The expansion of the Vancouver Innovation Center campus consisted of a new 201,000 sq. ft. warehouse and office facility. The building featured a 41,000 sq. ft. concrete metal deck mezzanine, recessed sawtooth loading docks, and a polycarbonate and glulam-framed glazing system which cantilevers over the front entry elevation. Construction consisted of special reinforced concrete tilt-up walls on both the interior and exterior walls, hybrid panelized roof system, and pilaster-supported concrete spandrels over the recessed sawtooth loading docks.

ARCTIC BUILDING SHELL RETROFIT

Beaverton, OR

Conversion of existing 15,000 sq. ft. TV broadcast studio built in 1983 into leasable office and warehouse space with new full-height glazing systems and entry façade renovations. Building structure consisted of existing concrete masonry walls with wood-framed roof and floor systems which required a full building system seismic retrofit to upgrade the structure to current code using new floor sheathing and new plywood shear walls.

EDUCATION

Clemson University, BS Civil Engineering, 2016, Emphasis in Structural Engineering

REGISTRATIONS

Oregon PE
California PE

ORGANIZATIONS

Structural Engineers Association of Oregon (SEAO), Young Members Forum Chair

VLMK
ENGINEERING + DESIGN

The Dyer Partnership Engineers & Planners, Inc.

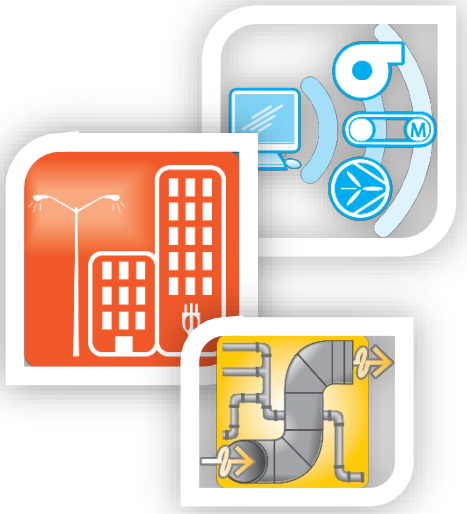
JOHN DAY
Oregon

REQUEST FOR PROPOSALS

JOHN DAY CITY ENGINEER OF RECORD

Response Date: January 31, 2025

R&W ENGINEERING, INC.



Contact Person:
Sam Russum, PE
R&W Engineering, Inc.
9615 SW Allen Boulevard, Suite 107
Beaverton, OR 97005
Office: (503) 292-6000 / Direct Dial: (503)726-33
srussum@rweng.com

R&W Engineering provides Electrical, Mechanical and Automation engineering services for municipal, industrial, commercial, institutional, and governmental clients. R&W has been involved in the design of municipal pump stations and treatment plants for water and wastewater applications and analysis since opening our doors in 1978. This includes plant projects designs, construction observation, start-up, and programming. Our engineering staff is very familiar with the electrical requirements for water pumping and control.

R&W and The Dyer Partnership have worked on multiple successful wastewater processing facility and pump station projects together. R&W has completed many projects through the City of John Day and surrounding areas with relevant scope type since 1978. We are experienced and familiar with the various details related to electrical, mechanical, and control system needs as well as all requirements for local codes and utilities.

Samuel M. Russum, PE, LEED® AP
Associate, Electrical Engineer, Project Manager

Mr. Russum is an Electrical Engineer and has been in the engineering field since 2006. He is also an associate at R&W and has been a project manager since 2015. His experience encompasses design and integration of electrical and automated systems for commercial, municipal, and industrial projects. These include water and wastewater treatment facilities, lift and booster stations, cellular tower sites, office buildings, retail spaces, airport lighting and control, and manufacturing facilities. He has extensive experience with PLC, HMI, and SCADA system programming, as well as power coordination and system analysis. He is also a LEED accredited professional who has been involved in LEED (USGBC) projects. Mr. Russum has also been involved in recreational park designs that have incorporated lighting, power and control needs depending on the level of intricacy required by the individual projects. They have ranged from small improvement pieces to complete park renovations.

Relevant Project Experience

City of Brownsville, Wastewater Treatment Plant, Brownsville, OR
City of Canyonville, Wastewater Treatment Plant, Canyonville, OR
City of Aumsville, WWTP Headworks & Lift Station, Aumsville, OR
City of Enterprise, WWTP, Enterprise, OR
City of Hood River, Pump Station, Hood River, OR
City of Portland, Hayden Island Pump Station, Portland, OR
City of Portland, Sellwood Temporary Bypass Pump Station, Portland, OR
City of Portland, Umatilla Pump Station, Portland, OR
City of Salem, Boone Road Pump Station, Salem, OR
City of Seaside, Wastewater Treatment Plant, Seaside, OR
City of Seaside, Water Treatment Plant Upgrades, Seaside, OR
City of Stayton, Wastewater Treatment Plant, Stayton, OR
City of Sweet Home, Water Treatment Plant, Sweet Home, OR
Clean Water Services, River Terrace North and South Pump Stations, Sherwood, OR
Port of Vancouver, Pump Station, Vancouver, WA
Port of Walla Walla, Wallula-Dodd Water System, Walla Walla, WA
Sutherlin Wastewater Treatment Plant – Sutherlin, OR

Education

Bachelor of Science of Electrical Engineering, University of Portland

Professional Memberships

IEEE Member since 2005
LEED Accredited Professional

Professional Engineer (Electrical) Registrations: State of Oregon &Washington

John A. Wells, PE
Electrical Engineer, Automation and Controls, Project Manager

John Wells is an electrical engineer who has worked on electrical design, controls design, programming, and integration for over 25 years. Mr. Wells has extensive experience with servicing or modifying control systems and troubleshooting complicated problems. He uses this experience to follow projects into the field to commission the equipment and train the operators. A sampling of Mr. Wells past projects includes water and wastewater treatment projects, sawmill and plywood equipment controls design, equipment manufacturing, boiler controls, lumber dry kiln controls design, and integration of new equipment with existing facilities. Mr. Wells also has experience with new process research and development, design, and prototyping.

Relevant Project Experience

BDO Wood and Alfalfa Pellet Mill, Burns, OR
City of Boardman, Pump Station, Boardman, OR
City of Cascade Locks, Wastewater Treatment Plant, Cascade Locks, OR
City of La Grande, Wastewater Treatment Plan, La Grande, OR
City of Prineville, OID Lift Stations, Prineville, OR
City of Prineville, Ochoco Pump Station, Prineville, OR
City of Prineville, OID Lift Stations, Prineville, OR
City of Prineville, Ochoco Pump Station, Prineville, OR
City of Reedsport, Stormwater Pump Station, Reedsport, OR
City of Salem, ASR #4, Controls Design, Salem, OR
City of Sisters, Sisters Well #4, Sisters, OR
City of Winlock, Water Wells & Reservoir SCADA System, Winlock, WA
City of White Salmon, Water & Wastewater SCADA System, White Salmon, WA
Clean Water Services, Durham Train Five Substation, Durham, OR
Columbia Irrigation District, Columbia River PS, Boardman, OR
Great Western Malting, Railroad Relocation Electrical & Controls Design, Vancouver, WA
Koch Carbon, Dust Abatement, Controls Design, PLC & HMI, Startup Controls, Chicago, IL
Koch Carbon, Hematite storage yard, electrical/controls, Programming & Startup, Benton, IL
Scoular Fishmeal Processing Facility, Warrenton, OR

Education

US Navy | Nuclear Power Program (submarines) | Electrical Operator, Student Instructor
Bachelor of Science | Electrical Engineering | University of Portland

Professional Engineer (Electrical) Registrations: Oregon

Mark D. Jones, PE, LEED® AP, CCP
Associate, Mechanical Engineer, Project Manager, Energy Analyst, Commissioning Agent

Mark Jones is a Mechanical Engineer who has been in the engineering field since 1996. He is experienced in HVAC, piping and plumbing design, energy audits, life cycle cost analysis, and LEED energy modeling and commissioning. He is up to date in the various mechanical, plumbing, and energy codes. In his well-rounded experience, he has designed commercial, industrial, municipal, educational, and residential mechanical and industrial process systems. Mr. Jones has worked on numerous projects with utility and state agencies including Energy Trust of Oregon, Clark Public Utilities, Bonneville Power Administration, and Oregon Department of Energy to improve energy efficiency for clients while helping to secure rebate incentives. He is a quality team player with excellent communication skills. In his comprehensive background, he has solved complicated design problems, and works well with all members of a building team including owners, contractors, and designers.

Relevant Project Experience

City of Battle Ground, Pump Station, Battle Ground, WA
City of Bend, Westside Pump Station, Bend, OR
City of Brownsville, Wastewater Treatment Plant, Brownsville, OR
City of Chehalis, Regional Wastewater Reclamation Plant, Chehalis, WA
City of Hood River, Chlorination Building, Hood River, OR
City of La Center, Water Reclamation Plant, La Center, OR
City of Longview, Pump Station Replacements– Longview, WA
City of Longview, Hudson & Douglas Pump Station, Longview, WA
City of Netarts, Pump Station, Netarts, OR
City of Oregon City, Mountain View Reservoir, Oregon City, OR
City of Portland, Argyle & 13th Pump Station, Portland, OR
City of Portland, Umatilla Pump Station, Portland, OR
City of Portland, Linnton Pump Station, Portland, OR
City of Redmond, Forked Horn Butte Water Pump Station, Redmond, OR
City of Salem, West Salem Pump Station, Salem, OR
City of Sandy, Rainwater Harvesting, Sandy, OR
City of St. Helens, Wastewater Pump Station, St. Helens, OR
City of Wilsonville, Water Treatment Plant, Wilsonville, OR
City of Winlock, Wastewater Treatment Plant, Winlock, WA
Oak Lodge Water District, Wastewater Treatment Plant, Milwaukie, OR

Education

Bachelor of Arts, Liberal Studies, Azusa Pacific University
Associate Applied Science, Mechanical Engineering Tech., Portland Community College

Professional Memberships

Building Commissioning Association (BCxA)
Leadership in Energy and Environmental Design (LEED)

Professional Engineer (Mechanical) Registrations: Oregon, Washington, California

JOHN DAY CITY ENGINEER OF RECORD RFP
JOHN DAY, OREGON
JANUARY 23, 2025

FIRM PROFILE

Foundation Engineering, Inc. (FE) is an Oregon based geotechnical engineering consulting firm that has been providing expert design and construction monitoring services since 1982. FE has offices in Corvallis and Beaverton. The FE team includes eight professional engineers, a certified engineering geologist, and administrative personnel.

FE has been providing on-call geotechnical services to municipalities, counties, and public utilities for several years. On-call clients include the Cities of Albany, Corvallis, Lebanon, and Newport, Lincoln County and Linn County, the Eugene Water and Electric Board (EWEB), Central Lincoln PUD (CLPUD), and the Springfield Utility Board (SUB). On-call projects include buildings, water and wastewater facilities, transmission lines, pump stations, landslide repairs, and transportation projects including roadway improvements and bridge and culvert replacements. FE staff takes pride in being responsive to their on-call clients and providing practical and cost-effective solutions. In addition to their on-call experience, FE has conducted previous geotechnical investigations in John Day for buildings runways and taxiways at the airport, for a bridge replacement on Lamford Drive crossing Canyon Creek, and for the City's greenhouses. FE's extensive experience providing on-call services and their understanding of the local geology will be beneficial to the City.

EXAMPLE PROJECTS

City of La Pine – Water and Sewer Improvements
The project included constructing a new reservoir, new water and wastewater transmission lines, three new lift stations, a new irrigation pipeline, and a new effluent spray field. The geotechnical work included site reconnaissance, exploratory drilling, and development of geotechnical recommendations. Construction was completed in phases. Construction considerations included moisture-sensitive soil, shallow groundwater, and evaluating the suitability of reusing excavated soil as backfill.

Lebanon Water Treatment Plant, Lebanon, Oregon
The project constructed a new intake structure on the South Santiam River, a pump station, a 0.7-mile long, 24-inch diameter, raw water transmission line, and a new water treatment plant (WTP). The construction of the raw water transmission line included cut-and-cover construction along most of the alignment and an undercrossing of the Santiam-Albany Canal constructed using bore-and-jack methods to install a 42-inch diameter sleeve. An additional undercrossing of the canal was

completed upstream using open trenching to install a new 42-inch diameter, steel underdrain pipe for Cheadle Lake. The geotechnical work included exploratory drilling and test pits, field and laboratory testing, and development of geotechnical recommendations. FE also provided construction consultation. Shallow groundwater was a key geotechnical consideration.

David L. Running, Ph.D., P.E., G.E.

Senior Geotechnical Engineer

Dave Running is a Senior Geotechnical Engineer at the Corvallis office of Foundation Engineering, Inc. He has 28 years of geotechnical engineering experience and has completed geotechnical investigations for a wide range of projects including buildings, bridges, culverts, dams, industrial facilities, landslides, levies, pipelines, reservoirs, water and wastewater treatment facilities, and seismic hazard studies. Dave has provided on-call geotechnical services for numerous municipalities and agencies including the Cities of Albany, Corvallis, Lebanon, and Newport, Lincoln County and Linn County, the Eugene Water and Electric Board (EWEB), and the Springfield Utility Board (SUB). On-call projects include water and wastewater facilities, transmission lines, and pump stations, landslides, and transportation projects including roadway improvements and bridge and culvert replacements. Dave has also conducted investigations for projects at the Grant County Airport in John Day. A selected list of his water/wastewater and transportation project experience includes:

- LaPine Water and Sewer Improvements, LaPine, Oregon. The project included constructing a new reservoir, new sewer and water transmission lines, three new lift stations, a new irrigation pipeline, and the development of a new effluent spray field. The geotechnical work included site reconnaissance, exploratory drilling, and development of geotechnical recommendations. Construction considerations included moisture-sensitive soil and shallow groundwater. Dave was the geotechnical lead.

- MWMC Class A Recycled Water Facility, Eugene, Oregon. The project will add an electrical building, hydropneumatic tanks, a recycled water pump station, a UV disinfection structure, a rain garden, pavements, and associated transmission lines to the City's WWTP. Dave was the geotechnical lead.

- Agate Beach Sewer Improvements, Newport, Oregon. The project added two new pump stations and a ±1.1-mile long force main. Construction of the new pump stations required ±30 to 37-foot deep excavations. Shoring was required to retain deep cuts and facilitate dewatering. Dave was the geotechnical lead.

- Lebanon Water Treatment Plant, Lebanon, Oregon. The project constructed a new intake structure, a ±0.7-mile long raw water transmission line, canal undercrossings, and a new water treatment facility. The new facility includes buildings, storage tanks, and clarifiers. Dave was the geotechnical lead.

- Circle Blvd Reconstruction, Corvallis, Oregon. The project reconstructed a 1,760-foot-long section of Circle Blvd between Hwy 99W and NW Conser Street. The street was originally surfaced with Portland cement concrete (PCC) that had very poor ride quality due to faulting. Foundation Engineering was retained to core the pavement and determine the existing pavement section thicknesses and subgrade conditions and to conduct analysis and provide recommendations for reconstructing the street with either a new PCC or asphalt concrete (AC) pavement section. The AC option was selected. Dave was the geotechnical lead.

- Seismic Evaluation of City Bridges, Eugene, Oregon. The work involved a screening of seismic hazards including liquefaction and lateral spread to evaluate the seismic vulnerability of 55 city bridges. The work was based on a site reconnaissance and a review of available subsurface information. Dave was the geotechnical lead for the screening. He subsequently provided a more detailed evaluation of the Ferry Street Bridge, including exploratory drilling and development of site-specific site response spectra.

Professional Registration
Oregon - Professional Engineer, Geotechnical Engineer
California - Professional Engineer
Washington - Professional Engineer

Academic
Ph.D.C.E. Washington State University - 1996
M.S.C.E. Washington State University - 1993
B.S.C.E. Washington State University - 1991

Experience Summary
1996 to Present — Foundation Engineering, Inc., Corvallis, Oregon

ABOUT US

PBS Engineering and Environmental LLC (PBS) offers a broad range of professional services with a staff of nearly 300 professionals throughout our eight offices in Oregon and Washington. Our services include engineering, environmental services, health and safety, natural resources, surveying, landscape architecture, planning, and public involvement. We pride ourselves in offering quality, local staff, and responsive services to public and private clients.

With over 42 years in business, our success is a testament to our incredible team—among the finest in the region. When great people come together, they achieve exceptional results.

PROVIDING NATURAL RESOURCES SERVICES

For more than three decades, PBS' natural resource group has provided environmental support, permitting, wetland delineation, mitigation, restoration, and regulatory negotiation services for public and private clients throughout the Northwest. Our team works within terrestrial, estuarine, freshwater, and marine environments to provide sampling, testing, reporting, permitting, and design services that meet regulatory requirements, support project goals, and enhance natural resources.

WHAT WE DO

- Water Quality Assessments
- Wetland Evaluation & Mitigation
- Botanical Surveys & Riparian Evaluations
- Fish & Wildlife Studies
- Regulatory Permitting
- National Environmental Policy Act (NEPA) Compliance
- Restoration Design
- Compliance & Construction Monitoring
- Erosion Prevention & Sediment Control
- Tree Inventories, Plans & Hazard Evaluations

Thomas Dee PWS, CERP

Sr. Project Manager/Sr. Scientist

Thomas Dee is a Professional Wetland Scientist and Certified Ecological Restoration Practitioner with over 20 years of experience in the Pacific Northwest. He has conducted hundreds of wetland delineations and function assessments and has successfully permitted dozens of projects ranging from single-family homes to large federal infrastructure projects. Thomas specializes in mitigation bank establishment and facilitating ecological restoration projects.

EXPERIENCE

21 Years

EDUCATION

BS Environmental Studies, The Evergreen State College

ACCREDITATION

Professional Wetland Scientist (PWS), #1971

Certified Ecological Restoration Practitioner (CERP)

Wetland Delineation Certificate

Oregon Rapid Wetland Assessment Protocol

Stream Function Assessment Methodology

Wetland Rating form for Western Washington

Washington State Credit/Debit Method

River Restoration Certificate

RELEVANT PROJECT EXPERIENCE

Dry Creek Natural Gas Line, Medford, Oregon. Senior project manager/senior scientist who led wetland delineation efforts for an approximately 5-mile-long natural gas line. Responsibilities included wetland delineation and reporting.

S Umpqua River Pipeline, Roseburg, Oregon. Senior project manager/senior scientist who led wetland delineation efforts within an approximately 8-acre study area. Responsibilities included wetland delineation and reporting.

Twin River/LaFarge, Twin, Washington. Senior project manager/senior scientist who led wetland delineation efforts within an approximately 200-acre study area. Responsibilities included wetland delineation and reporting.

376 Ft McKay, Sutherlin, Oregon. Senior project manager/senior scientist who led permitting effort for a residential subdivision, including stream function assessment, wetland function assessment, mitigation design, permit applications, and agency coordination.

Oak Creek Industrial Area, Green, Oregon. Senior project manager/senior scientist who led wetland delineation efforts within an approximately 35-acre study area. Responsibilities included wetland delineation and reporting.

Champoeg State Park Wetland Delineation, Newberg, Oregon. Senior project manager/senior scientist who led wetland delineation efforts within an approximately 53-acre study area. Responsibilities included wetland delineation and reporting.

Bluewood, Dayton, Washington. Senior project manager/senior scientist who led wetland delineation efforts within an approximately 85-acre study area. Responsibilities included wetland delineation and reporting.

Ski Bowl, Government Camp, Oregon. Senior project manager/senior scientist who led wetland delineation efforts within an approximately 60-acre study area. Responsibilities included wetland delineation and reporting.

Raistakka Fish Enhancement Project, Rosburg, Washington. Senior project manager/senior scientist who led wetland delineation and permitting efforts for an approximately 100-acre floodplain restoration project on the Lower Columbia River. Responsibilities included wetland delineation, reporting, and local, state, and federal permitting.

Kalama Natural Resource Learning Facility, Kalama, Washington. Senior project manager/senior scientist who led wetland delineation efforts within an approximately 30-acre study area. Responsibilities included wetland delineation and reporting.

UCUT Wildlife Management and Wildlife Evaluation Monitoring, Omak, Washington. Senior ecologist who led restoration effectiveness monitoring trainings for vegetation and wildlife surveys on the Columbia Plateau on the Colville Reservation. Coordinated multi-disciplinary surveys across a broad geographic region.

Hailey Gilliland

Project Biologist

Hailey Gilliland is a skilled project biologist with four years of experience in wetland delineation, permitting, and ecological analysis. She has extensive expertise in wetland delineations following the USACE 1987 Wetland Delineation Manual and applicable regional supplements, ensuring regulatory compliance. Hailey excels in wetland fill permitting, mitigation monitoring, and conducting detailed habitat surveys.

In addition to her biological expertise, Hailey is proficient in geographic information systems (GIS) and GPS technology, producing high-quality maps and spatial analyses that enhance project deliverables and decision-making. Her portfolio spans a diverse range of projects, including transportation, housing, commercial, and industrial developments, reflecting her adaptability and comprehensive understanding of environmental challenges across various sectors.

EXPERIENCE

4 Years

EDUCATION

BS Environmental Science, University of Oregon

ACCREDITATION

Portland State University Wetland Delineation Certificate

WSDOT Certified Biological Assessment Junior Author

Oregon Rapid Wetland Assessment Protocol

Stream Functional Assessment Methodology

Washington State Wetland Rating System in Western Washington

RELEVANT PROJECT EXPERIENCE

City of Burns Water Infrastructure, Burns, Oregon. Wetland scientist who led the wetland delineation for over 30 proposed water line replacement sites across the city. Responsibilities included preparing a delineation report and maps, coordinating with local agencies, and ensuring compliance with applicable regulations.

Moffatt Road Solar Farm, Powell Butte, Oregon. Wetland scientist who performed a wetland delineation and assisted with bird surveys on a 400-acre property in preparation for a solar farm. Responsibilities included preparing a delineation report and maps, as well as managing GIS data.

Fort Rock Solar Farm, Fort Rock, Oregon. Wetland scientist who performed a wetland delineation on a 1,000-acre property in preparation for a solar farm. Responsibilities included preparing a delineation report and maps, consulting the client on site designs, and managing GIS data.

Coquille Water Line Replacement, City of Coquille, Coquille, Oregon. Wetland scientist who performed the wetland and waters delineation for a water line replacement. Responsibilities also included preparing delineation reports and maps, as well as managing GIS data.

Dry Creek Natural Gas Line, Medford, Oregon. Wetland scientist who delineated wetlands and waters along an approximately 5-mile-long alignment for a new natural gas pipeline. Responsibilities also included preparing delineation reports and maps, as well as managing GIS data.

Benton County Courthouse, Corvallis, Oregon. Wetland scientist who assisted with the conducting the wetland delineation, preparing permit applications, and completing an Oregon Rapid Wetland Assessment and a Stream Functional Assessment.

Migratory Bird Surveys, Umatilla, Oregon. Conducted field surveys to identify and protect active bird nests within a 55-acre construction area. Ensured compliance with regulations by documenting findings and coordinating with project teams to avoid impacts.

Riley Ranch Mitigation Monitoring, Coos County, North Bend, Oregon. Project biologist conducting vegetation and groundwater hydrology monitoring. Responsibilities included assessing ground cover, recording vegetation species and coverage, measuring seasonal groundwater levels, and capturing site photographs for monitoring reports.

Skip Haak CPESC, PMP

Environmental Permitting

Skip Haak has a strong track record of successfully permitting projects in the Pacific Northwest. He is adept at guiding teams through the permitting process, drawing from his vast experience and deep understanding of local, state, and federal permitting requirements. Skip possesses a wealth of expertise and is well versed in all aspects of project development, encompassing project feasibility, conceptual planning, design, permitting, construction oversight, and environmental compliance. His experience spans a wide array of project types, including infrastructure, industry, and public and private land development.

EXPERIENCE

32 Years

EDUCATION

MS Natural Resources, University of Michigan

BS Fisheries, Oregon State University

BS Wildlife Science, Oregon State University

ACCREDITATION

Certified Biologist for Biological Assessment Deliverables, ODOT

Qualified Consultant to Write Biological Assessments, WSDOT

Certified Professional in Erosion and Sediment Control, #4827

Project Management Professional, #3146774

ASSOCIATIONS

American Fisheries Society

International Erosion Control Association

Project Management Institute

RELEVANT PROJECT EXPERIENCE

Benton County Courthouse, Corvallis, Oregon. Senior scientist who led team delineating wetlands, preparing permit applications, and conducting a cultural resources survey and Environmental Site Assessments. Provided guidance to ensure compliance with regulatory requirements. Leading team providing services during construction.

Utility Bridge Replacement and Utility Upgrade, Dayton, Oregon. Senior scientist who led team preparing an environmental report, delineating wetlands, conducting cultural resources survey, and conducting wildlife surveys. Coordinated involvement of multiple agencies, obtained bridge permit from US Coast Guard, and facilitated programmatic compliance with the Endangered Species Act through the US Army Corps of Engineers.

Jennings Avenue: OR 99E to Oatfield Road, Clackamas County, Oregon. Senior scientist who prepared No Effect Memorandum for listed wildlife and plant species, documentation for the Federal-Aid Highway Program Programmatic (FAHP) Biological Opinion, joint permit application, and National Environmental Policy Act (NEPA) clearance documents. Supervised team delineating wetlands and preparing functional assessment.

Wetland Delineation, Permitting, and Mitigation, Umatilla County, Oregon. Project manager leading team responsible for delineating wetlands, preparing permit applications, and identifying and evaluating feasibility of off-site mitigation opportunities. Provided guidance to design team on permitting requirements and alternative pathways for permitting project and mitigating impacts. Facilitated meetings with agencies.

Madras Solar Energy Facility Interconnection, Madras, Oregon. Senior scientist responsible for review of report assessing environmental impacts related to development of a new substation and point of interconnection between the proposed solar photovoltaic energy generation facility and power transmission lines. Provided guidance to design team.

Roseburg State Veterans' Home, Roseburg, Oregon. Senior scientist leading team preparing wetland delineation report and permitting documents for new state veterans' home at the US Department of Veterans Affairs Roseburg Medical Center. Provided guidance to design team on jurisdiction of delineated wetland and ditch, permitting requirements, mitigation options, and compliance with Endangered Species Act.

Bluewood Ski Resort, Dayton, Washington. Senior scientist leading team delineating streams and wetlands, conducting floral and faunal surveys, and preparing reports to support a NEPA Categorical Exclusion determination for improvements at this remote ski resort on the Umatilla National Forest in southeastern Washington.

Wind Energy Facility Erosion Control, Sherman County, Oregon. Senior scientist responsible for assisting client address inadequate erosion and sediment controls during construction of 51 wind turbines and access roads across 29,500 acres. Conducted site inspections, recommended corrective actions, prepared submittals for Oregon Department of Environmental Quality, and authored erosion control narratives.

INSURANCE CERTIFICATES

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/22/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
k.p.d. Insurance LLC
1111 Gateway Loop
Springfield OR 97477

License#: PC-1210733

CONTACT NAME:
PHONE (A/C, No, Ext): 541-741-0550 **FAX (A/C, No):** 541-741-1674
E-MAIL ADDRESS: nathaliab@kpdinsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : The Travelers Indemnity Company of Connecticut	25682
INSURER B : The Travelers Indemnity Company of America	25666
INSURER C : SAIF Corporation	36196
INSURER D : Travelers Property Casualty Company of America	25674
INSURER E : QBE Insurance Corporation	39217
INSURER F :	

INSURED
The Dyer Partnership Engineers & Planners Inc
1330 Teakwood Ave
Coos Bay OR 97420

THEDYER01C

COVERAGES **CERTIFICATE NUMBER:** 2128017681 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [X] LOC [ ] OTHER:			6809T9739152447	9/1/2024	9/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ $ 2,000,000 $ 2,000,000 $ 2,000,000
B	**AUTOMOBILE LIABILITY** X ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			BA9T9739642447G	9/1/2024	9/1/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
D	X **UMBRELLA LIAB** X OCCUR **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED X RETENTION $ 10,000			CUP9T9740332447	9/1/2024	9/1/2025	EACH OCCURRENCE AGGREGATE	$ 10,000,000 $ 10,000,000
C	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		100043198	10/1/2024	10/1/2025	X PER STATUTE X OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
E	Professional Liability			ANE4906400	9/1/2024	9/1/2025	$2,000,000 Per Claim $3,000,000 Per Agg	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
* Additional Insured Does Not Apply to Workers' Compensation

CERTIFICATE HOLDER

City of John Day

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Client#: 323100 VLMKENG

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/21/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Please See Below	
USI Insurance Services NW PR 601 Union Street, Suite 1000 Seattle, WA 98101	PHONE (A/C, No, Ext): 206 441-6300	FAX (A/C, No): 610-362-8530
	E-MAIL ADDRESS: seattle.plcertrequest@usi.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Lexington Insurance Company	19437
INSURED VLMK Engineering + Design 3933 SW Kelly Ave Portland, OR 97239-4393	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	CLAIMS-MADE OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N / A						E.L. EACH ACCIDENT	$
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$
A	Professional Liability		X	028174899	06/17/2024	06/17/2025	$3,000,000 per claim $3,000,000 annl. agg.	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Jean A. Ryan

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/3/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Edgewood Partners Insurance Agency 3780 Mansell Rd. Suite 370 Alpharetta GA 30022	**CONTACT NAME:** ACEC Certificates **PHONE (A/C, No, Ext):** 770-552-4225 **FAX (A/C, No):** **E-MAIL ADDRESS:** ACECcertificates@greyling.com
INSURED VLMKENG VLMK Engineering + Design 3933 SW Kelly Ave Portland OR 97239	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** Hartford Accident and Indemnity Company — 22357 **INSURER B :** Hartford Underwriters Insurance Company — 30104 **INSURER C :** Property & Casualty Ins Co of Hartford — 34690 **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 1575733589 **REVISION NUMBER:** 24-25

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:			20SBWAK4983	11/1/2024	11/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 2,000,000 $ 10,000 $ 2,000,000 $ 4,000,000 $ 4,000,000
B	**AUTOMOBILE LIABILITY** X ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY			20UEGIC4949	11/1/2024	11/1/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X **UMBRELLA LIAB** X OCCUR **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED X RETENTION $ 10,000			20SBWAK4983	11/1/2024	11/1/2025	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
C	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		20WEGBA8YCL	11/1/2024	11/1/2025	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

**Sample Certificate **

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jeff Connelly

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/24/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
AssuredPartners Design Professionals Insurance Services, LLC
3697 Mt. Diablo Blvd, Suite 230
Lafayette CA 94549

License#: 6003745

CONTACT NAME: Jim Ledbetter
PHONE (A/C, No, Ext): 360-626-2019 **FAX (A/C, No):** 360-626-2019
E-MAIL ADDRESS: jim.ledbetter@assuredpartners.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : RLI INSURANCE COMPANY	13056
INSURER B : Travelers Casualty and Surety Co of America	31194
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
R&W Engineering Inc
9615 SW Allen Blvd Ste 107
Beaverton OR 97005

R&WENGI-01

COVERAGES **CERTIFICATE NUMBER:** 1530699532 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:			PSB0008900	6/24/2024	6/24/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 2,000,000 $ 1,000,000 $ 10,000 $ 2,000,000 $ 4,000,000 $ 4,000,000 $
A	**AUTOMOBILE LIABILITY** ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY			PSA0002917	6/24/2024	6/24/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 1,000,000 $ $ $ $
A	**UMBRELLA LIAB** X OCCUR X **EXCESS LIAB** CLAIMS-MADE DED RETENTION $			PSE0004431	6/24/2024	6/24/2025	EACH OCCURRENCE AGGREGATE 	$ 5,000,000 $ 5,000,000 $
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N / A **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below			PSW0004943	6/24/2024	6/24/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
B	Professional Liab Claims Made			108069579	6/24/2024	6/24/2025	Per Claim Aggregate	$2,000,000 $2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

The Dyer Partnership
1330 Teakwood Avenue
Coos Bay OR 97420
United States

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Matthew L. Copus

FOUNENG-01 MCOOPER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/23/2025

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PRODUCER	CONTACT NAME:	
Corvallis Office Marsh McLennan Agency LLC 545 SW 2nd Street, Ste 101 Corvallis, OR 97333	PHONE (A/C, No, Ext): (541) 926-4291	FAX (A/C, No):
	E-MAIL ADDRESS:	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Foundation Engineering, Inc 820 NW Cornell Ave Corvallis, OR 97330	INSURER A : Continental Casualty Company	20443
	INSURER B : National Fire Insurance Co of Hartford	20478
	INSURER C : SAIF Corporation	36196
	INSURER D : U.S. Specialty Insurance Company	29599
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:	X		B6016689674	7/1/2024	7/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 1,000,000 $ 10,000 $ 2,000,000 $ 4,000,000 $ 4,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY			6016689710	7/1/2024	7/1/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10,000			6016689755	7/1/2024	7/1/2025	EACH OCCURRENCE AGGREGATE	$ 7,000,000 $ 7,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		467304	7/1/2024	7/1/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
D	Professional Liab			USS 24 34833	7/1/2024	7/1/2025	Per Claim	2,000,000
D	Professional Liab			USS 24 34833	7/1/2024	7/1/2025	Aggregate	4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of John Day City Engineer of Record RFP

CERTIFICATE HOLDER

The Dyer Partnership Engineers & Planners, Inc.
1330 Teakwood Avenue
Coos Bay, OR 97420

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Melody Cooper Osgood

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/15/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
Graham Company,
a Marsh & McLennan Agency, LLC company
One Penn Square West
Philadelphia PA 19102

CONTACT NAME: John Kilgarriff/Brianne Sullivan
PHONE (A/C, No, Ext): 215-701-5440 **FAX (A/C, No):**
E-MAIL ADDRESS: KILGARRIFF_UNIT@grahamco.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Starr Surplus Lines Insurance Company	13604
INSURER B : Tokio Marine America Insurance Company	10945
INSURER C : Zurich-American Insurance Company	16535
INSURER D :	
INSURER E :	
INSURER F :	

INSURED APEXCOM-01
PBS Engineering and Environmental, LLC
4412 S Corbett Ave.
Portland, OR 97239

COVERAGES **CERTIFICATE NUMBER:** 620587662 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:			1000065707241	7/31/2024	7/31/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 1,000,000 $ 300,000 $ 25,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
C	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY X $10,000 Comp X $10,000 Coll			BAP 6393348-00	7/31/2024	7/31/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 1,000,000 $ $ $ $
A	**UMBRELLA LIAB** X OCCUR X **EXCESS LIAB** CLAIMS-MADE DED RETENTION $			1000336571241	7/31/2024	7/31/2025	EACH OCCURRENCE AGGREGATE 	$ 10,000,000 $ 10,000,000 $
C	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC 6393347-00	7/31/2024	7/31/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A A B	Professional Liability Pollution Liability Contractors Equipment			1000065707241 1000065707241 CPP6411631-02	7/31/2024 7/31/2024 7/31/2024	7/31/2025 7/31/2025 7/31/2025	Per Claim / Agg Per Occ / Agg Leased/Rented Equip	$1M / $2M $1M / $2M 325,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Property Policy - Tokio Marine America Insurance Company Policy #CPP6411631; Policy Period 7/31/2024 - 7/31/2025
Excess Policy - Berkley Specialty Excess Policy #SPE662905691; $10,000,000 per occurrence Aggregate; Policy Period 7/31/2024 - 7/31/2025
Excess Policy - Hamilton Insurance Policy #ENVXSS461022; $5,000,000 per occurrence/Aggregate; Policy Period 7/31/2024 - 7/31/2025

CERTIFICATE HOLDER

Evidence of Coverage

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

The Dyer Partnership
Engineers & Planners, Inc.

Coos Bay Office (HQ)
1330 Teakwood Avenue
Coos Bay, Oregon 97420
541.269.0732

Sutherlin Office
541.459.4619

Lebanon Office
541.405.4520

www.dyerpart.com

info@dyerpart.com

January 31, 2025

Melissa Bethel
City of John Day
450 E Main Street
John Day, OR 97845

Re: City of John Day – Engineer of Record Proposal

Dear Melissa,

HECO proudly presents this statement of qualifications for Engineer of Record for John Day, Oregon. With over four decades of experience in engineering consultant services for municipalities, our firm has cultivated a wealth of knowledge and skills to meet the diverse needs of Oregon cities like John Day.

We have diligently reviewed regulations, current challenges, and development concerns, investing considerable effort in understanding the specific requirements of John Day. Drawing on this understanding, as well as our extensive experience and expertise, we are well-positioned to offer comprehensive professional services encompassing engineering planning, design, project management, contract administration, and technical assistance to support the City of John Day.

Our highly qualified team is experienced in providing engineering services to municipalities in Oregon. Alongside our robust expertise, we maintain excellent working relationships with regulatory and funding agencies, such as Business Oregon, Oregon Department of Environmental Quality, USDA, and OHA. Our strong partnerships exemplify our commitment to delivering successful projects, as evident in our recent collaborations with the cities of Nyssa, Seneca, Mount Vernon, Dayville, Sumpter, Monument and Mitchell.

HECO eagerly anticipates the opportunity to contribute our expertise and knowledge to the City of John Day, furthering its engineering goals and fostering its growth and development. With our proven track record and dedication, we are confident in our ability to provide exemplary service to the city and its constituents. If you have any questions or need additional information, please call me at 208-642-3304.

Sincerely,
HECO Engineers

By: John Blom

John Blom, PE
President

ELEMENT

1 FIRM BACKGROUND AND CAPABILITIES

HECO Engineers is a full-service engineering consulting firm specializing in civil, electrical, mechanical, and structural engineering, as well as cost estimating. Our team delivers drawings, specifications, bid schedules, and cost estimates to support a wide range of infrastructure projects for city, state, and federal clients.

THE APPROACH

HECO's philosophy for providing city engineering services combines a team-based internal approach with a strong focus on client relationships. Internally, HECO's diverse team of engineers ensures that the City of John Day will have access to a range of expertise. This provides smaller communities with the benefits of working with multiple licensed professionals, tailored to their needs.

Externally, HECO's client-centered approach emphasizes collaboration. John Blom, PE, will serve as the City Engineer of Record and work closely with the City's team to address engineering needs and adapt services to meet the City's unique goals. John will work closely with John Day, ensuring engineering solutions align with the community's best interests. Decisions and directives will flow from the City to the City Engineer, fostering clear communication and trust.

HECO's project approach is rooted in leveraging our extensive experience and expertise in city engineering disciplines. We recognize that John Day requires practical, cost-effective solutions aligned with its operational and financial capabilities. Early in every project, HECO will work with City staff to establish project goals and priorities, ensuring they are upheld throughout the project's lifecycle. Identifying these priorities early allows for effective planning and proactive decision-making.

The City Engineer's role is to assess the City's current situation, analyze alternatives, and recommend courses of action that align with the City's resources and needs. For smaller communities like John Day, where staff and capital can be limited, HECO will develop actionable recommendations, including funding and implementation strategies, to address municipal challenges and enable sustainable improvements.

HECO places a strong emphasis on collaboration with City management and staff to ensure understanding of proposed actions. Effective communication is at the heart of our process, so that City staff and HECO present unified recommendations to policy makers. This partnership gives decision-makers the confidence that every recommendation reflects the City's needs and priorities.

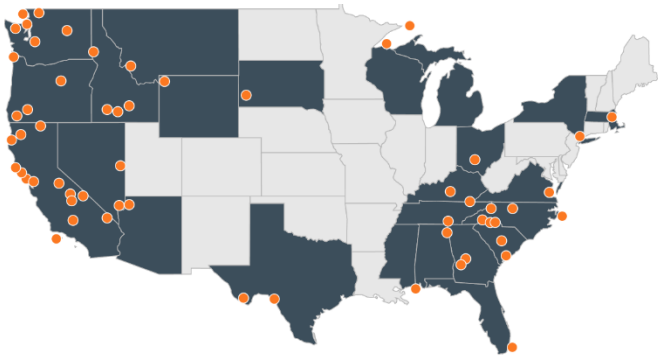
HECO provides clear and effective communication with City staff, other agencies, officials, and the public throughout the planning process. To support this, John Blom will be the primary point of contact for John Day and will coordinate with other HECO staff to provide timely, responsive service.

HECO ENGINEERS

HECO is a multi-disciplined engineering firm located in Payette and Nampa, Idaho. A Small Business (SB), HECO has been providing engineering services to government agencies since 1982 and is currently providing city engineering services for 21 communities, including 13 Oregon cities, and the engineering for one county.

In addition to serving our municipal clients, HECO has successfully completed projects across the United States. Our extensive qualifications have led to repeated selection in nationwide solicitations, enabling us to work continuously with the National Park Service (NPS) for over 20 years. Our collaboration with the NPS has primarily focused on water and wastewater infrastructure, closely aligning with the services we provide to our municipal clients.

National Park Service – HECO Project Map



HECO specializes in addressing municipal infrastructure needs, including recreational facilities. We possess a deep expertise in municipal systems and the long-term operational impacts of design decisions. Our team of 39 professionals includes 12 licensed engineers with expertise in civil, water, and wastewater engineering, as well as environmental, electrical, mechanical, fire protection, roadway and traffic engineering, cost estimating, construction management, and construction administration.

We have extensive experience delivering engineering studies and design services for complex, multi-disciplinary municipal projects. Many of these projects involve adhering to specific regulations and requirements tied to funding awarded to municipalities through various agencies and mechanisms. Our expertise spans a wide range of funding sources for water and wastewater systems, transportation, parks and recreation, and planning initiatives. Upon request, we can provide examples of how we have successfully assisted clients in securing funding for their projects.

Planning and Pre-Design Services

HECO Engineers understands that successful projects begin with significant attention to planning in their earliest stages. Our pre-design services are comprehensive and tailored to meet the City of John Day's specific needs. These services include:

- Condition assessments.
- Utility facility plans.
- Park master plans.
- Development of strategic project plans and objectives.
- Recommendations for project organization and governance structures.
- Project risk management strategies.
- Recommendations for appropriate project delivery approaches.
- Code evaluations and assessments (e.g., fire and electrical).
- Site evaluations, arc-flash studies, and GPS/GIS data gathering and compilation of infrastructure information.
- Preliminary project budgeting, rate analysis, and scheduling.
- Development of contracting and purchasing strategies.
- Preparation of comprehensive project definitions and documentation.
- Detailed project implementation plans.
- Life cycle and construction cost estimating.
- Project approval support.

HECO's services also extend to preparing feasibility studies, and addressing public records, property acquisitions, rights of way, and special assessments. By integrating regulatory research, collaboration with authorities, and engagement with City staff, we ensure compliance with federal, state, and local requirements.

During this phase, HECO uses an interactive design process and value analyses to establish key project criteria. This includes site and floor plan development, material and finish palettes, optimal building systems, and phasing and occupancy requirements. Our thorough pre-design approach positions every project for long-term success and operational efficiency.

Design Services

Focusing on planning at the start of a project pays dividends later by increasing productivity, adhering to schedules, and satisfying clients. This philosophy is applied to all tasked projects. HECO is extensively experienced with repair-rehab, cyclical maintenance, and deferred maintenance projects.

HECO's Team has designed many projects where bids were lower than the authorized budget and awarded to the lowest bidder. We establish cost control measures as part of every project. These measures deal with both the cost of providing services to our clients as well as controlling the project construction cost within the project budget.

Quality Control Process

HECO has an internal Quality Control/Assurance manual, which establishes the policies and procedures that HECO follows to ensure quality in each project. Our primary objective is to follow processes created for each project which are

followed through a systemic and consistent review process.

Technical Competence

HECO is built on experience with a variety of site conditions, past successful projects, and a proven record of producing cost-effective, permittable, and constructible designs. Our team's experience on many diverse projects ensures critical issues such as Initial Planning and Data Gathering and Pre-Design Services, Design Development, Construction Documents, and Construction Administration Services, are addressed thoroughly and accurately.

Construction Administration Services

HECO Engineers provides comprehensive construction administration services from bidding to project completion. Our team responds to bidder questions, clarifies project documents, and prepares bid addenda to ensure a smooth bidding process. During construction, HECO reviews shop drawings, assists with change orders, and evaluates field modifications that may arise due to changed conditions, ensuring all work meets design requirements.

HECO also conducts submittal reviews and field inspections to verify compliance with approved construction plans. Once construction is complete, we provide detailed close-out documentation, including as-built certifications, operation and maintenance manuals, and record drawings. Additionally, we prepare punch lists and oversee the initiation of construction warranty periods to ensure final project quality and compliance.

Special Projects

HECO Engineers understands that some services and projects cannot be fully defined in advance. For special projects, we are committed to providing flexible, responsive support tailored to the City's needs. Upon written request, HECO will prepare detailed work orders outlining the scope, deliverables, and schedule for the requested services. This process provides transparency and clarity for both the City and our team.

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Ward Surveying

Ward Surveying will team with HECO Engineers to provide surveying expertise when needed.

Clint Ward attended Oregon Institute of Technology in Klamath Falls where he earned a BS in Geomatics/Land Surveying. He has been a licensed Professional Land Surveyor since 2014 and a Certified Water Rights Examiner since 2018. 15 years of his professional experience has been spent at the Oregon Department of Transportation, and most recently as a Survey Analyst. Ward Surveying, LLC, was started in 2020 in Bend as an extension of his passion for the field. Since then, He has provided a Topographic Survey for the City of Mitchell, OR and FEMA for a flood mitigation project. For the City of Sumpter, he completed a topographic survey of the water system from the source to town, as well as their water treatment facility and mapping of all water meters in the city. He provides surveying services for private, corporate, and government entities throughout Oregon.

Clint's chief skills include topographic surveys, ALTA surveys, boundary surveys, wetland mitigation, water rights, land partitions, lot line adjustments, monument locations, construction staking and property corner searches/replacement; flood certification; research, analysis, field work and drafting for major projects; support and training of GPS equipment and software; maintenance and installation of stations for the Oregon Real-Time GNSS Network, and inspection of pre-stressed and pre-cast concrete components.

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2 KEY PERSONNEL

HECO Engineers understands that successful municipal projects depend on a skilled and dedicated team. For the City of John Day, we have assembled experienced professionals in civil and structural engineering, water and wastewater systems, transportation, and project management. These experts, with a proven track record in Oregon municipalities, will lead projects from planning and design to construction. The following resumes showcase their qualifications and commitment to delivering efficient, timely, and budget-conscious results.

JOHN BLOM, PE **City Engineer/Project Manager |** 32 Years Experience

John has been with HECO Engineers since 1993 and has served as president since 2016. Over his career, he has held roles such as staff engineer, project manager, and program manager, working on projects across multiple states. His experience spans water, wastewater, electrical, transportation, architectural, and environmental services. John has extensive expertise managing multidisciplinary teams on federal and municipal projects, addressing infrastructure planning, development review, grant applications, and regulatory compliance. He has served as City Engineer for several cities, providing practical solutions tailored to community needs.

ANDY GHERKE, PE **Sr. Project Engineer |** 26 Years Experience

Andy brings over two decades of experience as a consulting engineer in the Northwest, specializing in water, wastewater, stormwater, and transportation projects throughout Idaho and Oregon. His expertise includes facility planning, hydraulic modeling, environmental reporting, treatment systems, and infrastructure design. As a project engineer, Andy manages all phases of projects, from planning and securing funding to design, construction administration, and close-out. He also serves as City Engineer for several communities, addressing infrastructure planning, development review, and regulatory compliance, delivering practical, community-focused solutions tailored to municipal needs.

BART BROOKE, PE **Wastewater Engineer |** 31 Years Experience

With over 25 years of experience, Bart has worked on municipal, commercial, industrial, and residential projects across the U.S., including Arizona, California, Idaho, and beyond. His roles as project engineer, field engineer, project manager, and design engineer have given him expertise in street improvements, grading, water, wastewater, and stormwater systems. Bart is skilled in managing engineering reports, cost estimates, SWPPPs, and construction administration, ensuring projects are completed on schedule. Currently focused on National Park Service projects, he specializes in wastewater and water system rehabilitation, hydraulic modeling, and infrastructure condition assessments, providing innovative solutions for public and private sector needs.

JOE EIXENBERGER, PE, PHD **Structural Engineer** | 12 Years Experience

Joe specializes in structural assessments, façade investigations, and diagnostic fieldwork to identify and address failures in existing buildings. His experience includes designing concrete and steel structures, low-rise buildings, and assessing bridges for structural integrity. Joe's research on seismic impacts on masonry structures has resulted in four industry publications in the last two years. His project expertise includes visitor center rehabilitations, bridge replacements, industrial plant expansions, and wastewater facility upgrades. He is also experienced in non-destructive testing and designing structural repairs. Joe holds a PhD in civil engineering with a structural emphasis and is a licensed professional engineer in multiple states.

ZAC MATHEWS **Civil Engineer |** 4 Years Experience

Zac has over 20 years of construction experience and four years of civil engineering expertise, specializing in design, plan preparation, construction management, and Autodesk Civil 3D. He has contributed to municipal and private development projects, including the City of Payette's 20th Street Reservoir, Nyssa's Wastewater Facilities Master Plan, the Sumpter Water Improvements Project, the Mt. Vernon Beech Creek Water Main Design, and the John Day Purple Pipe Project. Zac integrates practical construction insights with precise engineering solutions, so projects meet regulatory requirements, budgets, and stakeholder needs. His technical expertise and dedication make him a trusted partner in delivering successful infrastructure projects.

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3 SERVICES UNDERSTANDING

HECO Engineers understands the unique challenges faced by smaller, rural municipalities like the City of John Day. With over 40 years of experience, we provide comprehensive support for water, wastewater, stormwater, transportation, parks, and other municipal systems, offering solutions tailored to the City's needs and priorities.

Our services include reviewing land use and building applications for regulatory compliance, assisting with GPS and GIS data gathering, and addressing public records, property acquisitions, rights of way, and special assessments. Acting as the City's representative, HECO provides effective collaboration with state, federal, and local agencies to present John Day's interests and streamline project coordination.

HECO's extensive expertise in infrastructure planning, development review, and regulatory compliance allows us to support both routine maintenance and large-scale improvement projects efficiently and cost-effectively, meeting the City's long-term goals.

COMMUNICATION AND COLLABORATION WITH CITY DEPARTMENTS:

We understand that close communication with all the involved City departments is critical to the success of municipal projects. To facilitate consistent communication and project updates, HECO assigns a single point of contact as the City Engineer for the City of John Day. While we collaborate with the City Council, Mayor, and other departments as needed, all decisions and directives will flow through the City Manager to maintain a streamlined and efficient process.

With extensive experience in project coordination, HECO will address the City's priorities and needs efficiently and effectively. Additionally, we are prepared to present technical information and project updates to the City Council, Planning Commission, and other committees as requested, fostering transparency and engagement with all stakeholders throughout the project lifecycle.

APPROACH TO PROJECT DELIVERY AND MAINTENANCE:

HECO Engineers employs a proactive project management strategy to ensure efficient project delivery. Our approach begins with thorough site assessments and analysis during the early design phases, allowing us to anticipate potential challenges and develop detailed recommendations to address critical issues. This proactive approach helps minimize design modifications and construction change orders.

Throughout the project lifecycle, HECO ensures that all work aligns with the City's priorities, regulatory requirements, and budgetary constraints. By integrating local expertise with engineering solutions, our team delivers projects that not only meet immediate needs but also provide long-term value for the City of John Day. From initial planning through design to construction observations to providing record drawings, HECO maintains a commitment to quality and efficiency in every project phase.

SUPPORT FOR GRANT FUNDING AND COMPLIANCE:

HECO's proven track record in securing and administering grants for Oregon cities ensures that we can help John Day identify and secure the funding needed to support critical infrastructure projects. Our experience with agencies such as Business Oregon, the USDA, and DEQ enables us to guide the City through the often-complex process of grant applications, permitting, and compliance with state and federal regulations. Our goal is to maximize the City's return on investment while maintaining compliance with all relevant standards.

By integrating our comprehensive understanding of municipal engineering, local experience, and collaborative approach, HECO Engineers stands ready to fulfill the role of City Engineer for John Day, ensuring that the City's infrastructure needs are met efficiently and cost-effectively

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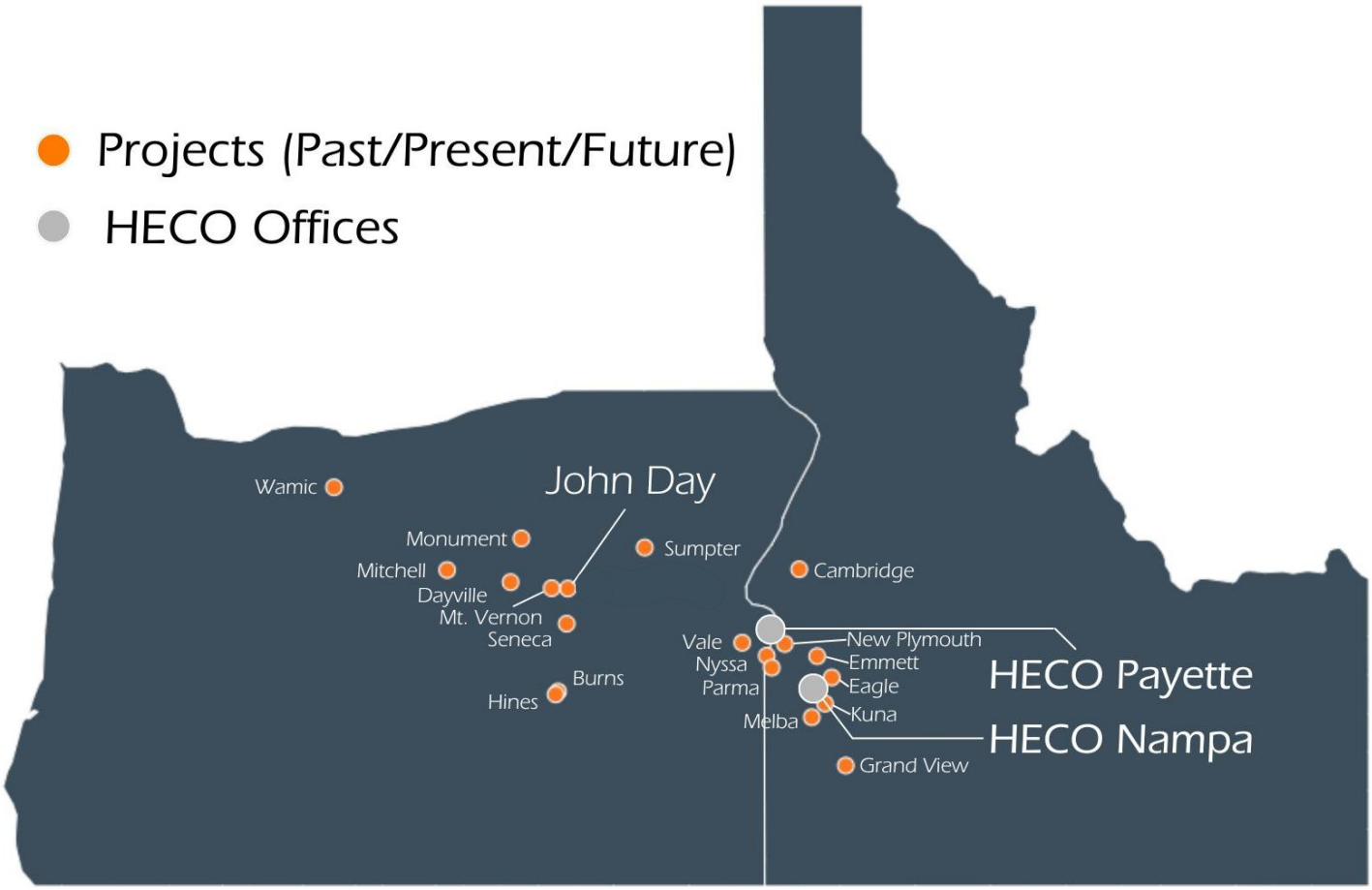
4 LOCATION AND FAMILIARITY

HECO Engineers is well-positioned to support the City of John Day, not only due to our proximity but also because of our extensive experience working with municipalities throughout eastern Oregon. Our familiarity with the region's infrastructure, local agencies, and specific environmental conditions demonstrates that we can deliver services that are tailored to the City's unique needs.

REGIONAL EXPERIENCE

HECO Engineers has successfully completed numerous projects for cities like John Day across eastern Oregon. Our team has worked with the cities of Nyssa, Mt. Vernon, Monument, and many others in the region, providing engineering services for critical infrastructure projects, including water distribution systems, wastewater treatment facilities, stormwater management, and road improvements. We have also provided similar services for the National Park Service at Crater Lake, John Day Fossil Beds, and Oregon Caves.

Our map graphically highlights the municipal project locations, demonstrating our extensive work within the area and reinforcing our deep understanding of regional infrastructure. By leveraging our experience in these communities, we bring practical, tried-and-tested solutions to the challenges faced by rural municipalities like John Day.



Knowledge of John Day's Infrastructure

HECO Engineers has a significant understanding of the infrastructure challenges and opportunities within the City of John Day, gained through our work on the Purple Pipe Project and similar endeavors. Our involvement in this significant initiative provided firsthand experience with some of the City's infrastructure needs, including wastewater systems, environmental considerations, and community collaboration. This project also highlighted the importance of interagency coordination and detailed planning to achieve successful outcomes.

John Day's infrastructure reflects its unique geographical and environmental context. As the largest city in Grant County and a hub for surrounding rural areas, its infrastructure must balance the demands of serving a small population with the challenges of maintaining critical systems like water, wastewater, and transportation. Additionally, the city's reliance on its proximity to natural resources, such as the John Day River, necessitates careful management of environmental impacts and regulatory compliance.

Our team understands the importance of addressing these challenges with solutions that are sustainable, cost-effective, and tailored to John Day's needs. We are well-versed in managing water rights transfers, developing easements, and coordinating complex projects involving multiple stakeholders. Our familiarity with the local terrain, seasonal weather patterns, and rural infrastructure dynamics ensures that our designs and recommendations will not only meet current requirements but also provide flexibility to support future growth and resilience.

Having worked on many projects in Oregon cities with infrastructure challenges, we bring a practical understanding of the regional infrastructure landscape. This enables us to anticipate potential obstacles and proactively address them. HECO Engineers is committed to delivering solutions that enhance the functionality and sustainability of John Day's infrastructure while maintaining strong communication and collaboration with the city's leadership and community.

Experience with Local Regulatory and Funding Agencies

In our decades of service, we have built strong relationships with key regulatory and funding agencies that serve John Day and the surrounding region. HECO Engineers has worked closely with agencies like Business Oregon, the Oregon Department of Environmental Quality (DEQ), and the USDA to secure funding and ensure compliance with regulatory requirements for a variety of municipal projects.

These relationships streamline the permitting and grant application processes, ensuring that John Day's projects are not delayed by regulatory challenges. Our ability to navigate these agencies will be invaluable as the city moves forward with critical infrastructure improvements.

Attendance and Participation in City Meetings

HECO Engineers is fully committed to maintaining regular communication with the City of John Day throughout the duration of our appointment. We are available to attend pre-construction, planning commission, and city council meetings as needed to keep the city informed and to coordinate with all stakeholders. Our team can participate in these meetings either in person or virtually, providing the city with the flexibility to choose the most convenient format.

Local Knowledge for Efficient Work

HECO Engineers has extensive experience working with local contractors and suppliers, enabling us to identify the best resources for John Day's projects. Our long-standing relationships with these professionals allow us to expedite project delivery, avoid unnecessary delays, and ensure that the work is carried out to the highest standards. This local network also contributes to cost savings and efficient use of project budgets.

By combining our local knowledge, regional experience, and established relationships with contractors and agencies, HECO Engineers is uniquely positioned to support the City of John Day in achieving its infrastructure goals.

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5 PAST PERFORMANCE/ REFERENCES

DEMONSTRATED EXPERIENCE ON A/E WORK PERFORMED FOR OUR CLIENTS

Past performance is a key indicator of how a consultant performs in support of tasked projects. HECO is proud of its excellent record of past performance with respect to quality of work, compliance with performance schedules, cost control, cooperation, and responsiveness.

Perhaps the best indication of HECO's experience is the fact that more than 70% of HECO assignments (by dollar volume) during the past 20 years have come from existing clients. Some of our clients have over 90% repeat business. Our successful working relationships with long-term clients exist because we continually strive to understand our clients' needs and provide the high-quality expertise they expect. The table below shows HECO's track record of customer satisfaction with our services and subsequent repeat business.

Our commitment to providing the highest level of professionalism with the utmost integrity is reflected in our projects and our relationships with our clients. We have proven our ability to complete projects within budgets and on schedule for various clients across the state in a variety of engineering projects.

CLIENT	REPEAT ASSIGNMENTS
City of Eagle, ID	900+ projects since 1996
Payette County, ID	250+ projects since 1982
City of Cambridge, ID	300+ projects since 1982
City of New Plymouth, ID	200+ projects since 1982
National Park Service	200+ projects since 2002

HECO has provided superior services for over 40 years to our public and private clients and is very confident in the projects that we have completed. We believe that the best way for us to demonstrate our past performance is to encourage the City of John Day to contact our references:

City of Mt Vernon, OR
199 W Main Street
Mount Vernon, OR 97865
Recorder: Shiela Kowing
541-932-4688

City of Nyssa, OR
14 S Main Street
Nyssa, OR 97913
Manager: Jim Maret
541-372-2264

City of Dayville OR
PO Box 321
Dayville, OR 97825
Manager: Cheyenne Clark
541-987-2188

City of Monument, OR
291 Main Street
Monument, OR 97864
Recorder: Dorothy Jordan
541- 934-2025

City of Sumpter, OR
240 N. Mill Street
Sumpter, OR 97877
City Manager/Recorder: Deborah Oatman
(541) 894-2314

City of Seneca, OR
PO Box 208
Seneca, OR 97873
Mayor: Linda Wise
541-542-2161

City of Kuna, ID
PO Box 13
Kuna, ID 83634
Public Works Director: Bob Bachman
208-922-5274

City of Eagle, ID
PO Box 1520
Eagle, ID 83616
P&Z Administrator: Bill Vaughan
208-939-6813

City of Melba, ID
PO Box 209
Melba, ID 83641
Clerk: Noni Stapleton
208-495-2722

City of New Plymouth, ID
PO Box 158
New Plymouth, ID 83655
PWS: Beau Ziemer
208-278-5338

City of Payette, ID
700 Center Avenue
Payette, ID 83661
Deputy Clerk: Sarah Skelly
208-642-6024

City of Cambridge, ID
PO Box 220
Cambridge, ID 83610
PW Director:Cory Morgan
208-257-3318

REPRESENTATIVE WATER FACILITIES PROJECTS

	SCOPE OF WORK
WATER FILTRATION AND PRESSURE IRRIGATION SYSTEM – MONUMENT, OR	The City was under a very tight schedule to comply with OHA's rules for groundwater under the influence of surface water. The only available technology which would meet OHA rules and the client's time limit was a cartridge filtration system. A pilot study was completed to estimate the long-term cost of filter cartridges. The pilot study indicated that annual cartridge costs would be very high. HECO suggested separating the City's potable water supply from the water used for irrigation (potable water is used for irrigation). HECO subsequently designed a pressure irrigation system and a filtration plant for the potable water supply. The estimated annual filter cartridge costs were reduced by 67%. Construction was completed in June 2021. **Project Cost $2.0M / Funding Sources – CDBG, OBDD Water/Wastewater Fund**
NYSSA WATER IMPROVEMENT PROJECT – NYSSA, OR	The project involved the construction of an arsenic treatment facility near the Idaho wellfield and extensive water system upgrades. The arsenic treatment facility included various components such as chemical dosing systems, controls, and a booster pump station. The project included over two miles of new water line to address water distribution system deficiencies, and to improve hydraulic looping, efficiency, and fire flow. As the project spanned both Idaho and Oregon, approvals and permits were obtained from multiple agencies. The upgrades ensure the water system's capacity meets future demands and comply with drinking water standards. **Project Cost: $8.24M / Funding Sources – OCDBG, OBDD Water/Wastewater Fund, Safe Drinking Water RLF**
SUMPTER WATER STORAGE TANK PROJECT – SUMPTER, OR	The project involves replacing the City's failing redwood chlorine contact time (CT) tank with a new 360,000-gallon bolted steel tank and installing a high-flow booster pump station. This will improve water flow to the high-level distribution system, meeting fire flow requirements. Other upgrades include adding tank mixers, a flow meter, pressure reducing valve (PRV), and replacing failing air/vacuum valves. Additionally, critical raw water supply transmission mains will be replaced with welded HDPE pipe, and customer water meters will be upgraded to radio-read meters. Construction is currently underway. **Project Cost: $2.9M / Funding Sources – OCDBG, OBDD Water Fund, CARES Act**
KUNA WELL 6 RESERVOIR AND BOOSTER STATION KUNA, ID	The project involved the design and construction of a 750,000-gallon bolted steel reservoir and significant upgrades to the existing Well 6 site to improve water storage capacity and fire protection for the City of Kuna. The improvements included modifications to the existing well piping, installation of two booster pumps capable of delivering 1,800 gallons per minute (GPM), and integration of Variable Frequency Drives (VFDs) for energy-efficient water distribution. A geotechnical investigation was conducted to ensure a stable foundation for the reservoir, and the project included full SCADA system integration for remote monitoring and operational control. These upgrades support the City's growing water demands while enhancing system reliability and efficiency. **Project Cost: $1.4M / Funding Sources – City Funding**

REPRESENTATIVE WASTEWATER FACILITIES PROJECTS

WASTEWATER SYSTEM IMPROVEMENTS – MT. VERNON, OR	The City of Mt. Vernon, Oregon, received funding through CDBG and the OBDD Water/Wastewater Fund to make improvements to the sewer collection system and aerated lagoon wastewater treatment facility, located adjacent to the John Day River. Effluent discharge to the river has not occurred in the past, because of sufficient evaporation and seepage rates. The lagoons may be leaking based on recent leakage test results, with subsurface flow to the river, even though there is no direct discharge. Identified deficiencies include needed reduction of infiltration and inflow (I&I) into parts of the collection system that are in high groundwater areas or near Beech Creek and the John Day River, replacement of control valving and the influent flow meter/recording device and upgrading of the lagoon system to meet water quality standards and prevent impacts to groundwater. The existing facility will not be able to meet all current or potential future permit limits consistently without upgrades and modifications. The Wastewater Facilities Plan identified five primary alternatives plus the No Action alternative. The selected project alternative was Alternative E, Collection System Upgrade and Aerated Lagoons with Direct Discharge. Alternative E includes upgrades and new improvements at the existing wastewater treatment facility, collection system improvements, and aerated lagoons with direct discharge to the John Day River. The collection system improvements have been selected to address the most critical system needs, which will reduce I&I flows and extend the useful life of the system. Treatment facility and effluent disposal improvements include high-performance aerated lagoons providing nitrification, a floating cover system for the lagoons, ultraviolet disinfection facilities, and direct discharge of treated effluent to the John Day River. The project is completed. **Project Cost: $2.4M / Funding Sources – OCDBG,OBDD Water Fund**
WASTEWATER SYSTEM IMPROVEMENTS – SENECA, OR	HECO prepared the Wastewater Facilities Plan for the City of Seneca's municipal wastewater collection system and treatment facilities. The Facilities Plan is the basis of the subsequent Wastewater System Improvements Project, funded through Oregon CDBG and the OBDD Water/Wastewater funds. Seneca's wastewater treatment lagoons adjacent to the Silvies River were leaking excessively and groundwater was shallow. In addition, the collection system has significant inflow and infiltration (I&I) resulting in reduced treatment and storage capacity. HECO worked with the City to secure project funding for the design and construction of a new wastewater treatment facility (WWTF). HECO assisted the city throughout the funding application process, and adequate funding was obtained to construct the new WWTF but not enough to construct all the piping repairs. At the City's request, HECO Engineers prepared an Addendum to the 2014 Wastewater Facilities Plan in May 2016. The 2016 Addendum established the specific details of the project elements necessary to comply with DEQ requirements and fit within available project funding limitations to make the project economically feasible for the citizens of Seneca. The City of Seneca entered into a Mutual Agreement and Order (MAO) with the Oregon Department of Environmental Quality (DEQ) in 2016. The MAO established a compliance order schedule. HECO designed a new WWTF that satisfied both the funding limitations and DEQ requirements. The project included a river crossing, new lagoon system, pump-station, gravity collection system improvements, and Class D water reuse system for land applying the effluent. HECO provided construction administration services. The project is complete. **Project Cost: $3.5M / Funding Sources – OCDBG, OBDD Water / Wastewater Fund**

REPRESENTATIVE PRESSURE IRRIGATION PROJECTS	
CITY PARKS IRRIGATION IMPROVEMENTS – NYSSA, OR	The project included pressure irrigation system improvements at three City of Nyssa Parks, including North Park, South Park, and Lion's Park. The parks were removed from the City's municipal drinking water system and connected to dedicated irrigation supply wells. This reduced the drinking water system summer demands significantly and reduced the ongoing operation and maintenance costs associated with the higher levels of treatment required for drinking water. The city can now pump directly from irrigation wells to serve the irrigation needs of its parks. Additional system improvements included pumps, piping, valves, electrical, and controls.
RECYCLED WATER IRRIGATION SYSTEM – SENECA, OR	The project included a new agricultural pressure irrigation system for recycled water reuse. System components include a self-cleaning suction screen, and irrigation pump station, piping, valving, electrical, controls, and irrigation wheel lines. The project was part of a larger project that includes collection system improvements, a new lift station and influent screen, new HDPE lined treatment lagoons, and chlorination.
PRESSURE IRRIGATION SYSTEM AT WELL NO. 9 – NEW PLYMOUTH, ID	The project included a new pressure irrigation system for irrigation of the City's new Well No. 9 site. System components include a self-cleaning suction screen, and irrigation pump station, piping, valving, electrical, controls, zoning, and underground sprinklers. The project was part of a larger project that included a new municipal well, 250,000-gallon bolted steel storage tank, tank mixing systems, booster pump stations, piping and valving, variable frequency drives, electrical, controls, SCADA, emergency generators, and over 20,000 feet of distribution and transmission system piping. The pressure irrigation system allowed the City to use existing surface water rights to irrigate the landscaping on the well site, thereby reducing the demands on the City's municipal drinking water system. The landscaping creates a park-like setting at the well site that is aesthetically pleasing and blends in with the surrounding properties.

REPRESENTATIVE DRAINAGE & STORMWATER MANAGEMENT PROJECTS	
REHAB HEADQUARTERS STORMWATER DRAINAGE – OLYMPIC NATIONAL PARK, WA	The City of Port Angeles informed the NPS Park staff that the stormwater systems for the Headquarters' maintenance area could not remain connected to the city sanitary sewer because of ordinances that prohibit this connection. HECO completed a preliminary engineering report that developed stormwater disposal alternatives for the park selection of the preferred alternative. HECO prepared construction documents of the preferred alternative, which include a stormwater storage and dispersal system in the adjacent forested area and a heavy equipment wash rack. Most of the construction work was completed by NPS Park day-labor crews.
UPGRADE ZABRISKIE POINT DRAINAGE – DEATH VALLEY NATIONAL PARK, CA	The Zabriskie Point Overlook was originally constructed by the Pacific Coast Borax Company in 1927 to provide a tourist stop. The steep access route was built up a low ridge and a rock retaining wall was constructed by the Civilian Conservation Corps in the 1930's to create a flat area on the hilltop for tourist vehicles to park and turn around. Stormwater infiltration behind the wall had transported fill material out, creating voids behind and beneath the wall. Stones from the top edge had fallen, leaving an insufficient barrier between the overlook and the 8-10-foot drop to the ground. HECO completed a preliminary engineering report that developed stormwater disposal and wall reconstruction alternatives for the park selection of the preferred alternative. HECO prepared construction documents of the preferred alternative, which included stormwater piping and disposal design and geotechnical wall reconstruction. HECO also provided construction administration services for the project. The finished product reused the stones from the original wall and matched the texture and appearance of the original wall while still meeting current seismic design requirements.

REPRESENTATIVE PARK AND TRANSPORTATION MASTER PLANS

	SCOPE OF WORK
NYSSA PARKS MASTER PLAN – **NYSSA, OR**	Nyssa received a grant from the Oregon Parks and Recreation Department to create a Parks Master Plan in 2021. HECO prepared the successful grant application and subsequently prepared a Parks Master Plan for the City. The Plan included a comprehensive evaluation of the City's existing park facilities and extensive public involvement to determine what amenities the public wanted to have in the city parks. HECO worked with the Nyssa Parks Committee to evaluate and prioritize the necessary improvements and prepare a comprehensive master plan for the city park system. Nyssa, with HECO assistance, has successfully applied for a large park construction grant for Lions Park. Final design of the project is scheduled for winter of 2023-2024 with construction occurring in summer of 2024.
MT. VERNON PARKS MASTER PLAN – **MT. VERNON, OR**	In 2015, Mt. Vernon received a grant from the Oregon Parks and Recreation Department to create a Parks Master Plan. Park facilities help improve a community's quality of life and meet residents' demands for recreational experiences. Providing adequate park facilities is a challenge for many communities. Lack of resources, both staff and funding, limits local ability to develop and maintain adequate park systems. Identifying system priorities and matching them with available resources requires careful planning. The Mt. Vernon Parks Master Plan identifies strategies and actions for operation and development of parks, as well as funding. Through this plan the city intends to continue improving the quality of its parks to meet the needs of current and future residents. The projects identified in this Master Plan include rehabilitating Phil Boyd Memorial Park and creating a new City Park on the hill (Hill Park) in Mt. Vernon. The plan identifies steps, materials, and costs of rehabilitating to more environmentally friendly play equipment, updating the tennis and basketball courts, adding a walking path and skateboard half pipe. More specifically, the Plan: • Provides an inventory of existing parks • Identifies current and future park needs using input from the community • Outline's park-specific improvements and estimated costs • Identifies potential funding techniques and sources HECO Engineers was tasked to identify issues, assess existing conditions, and develop objectives, alternatives, and recommendations within the Master Plan, creating a valuable tool for the City as a reference for park maintenance and further development of park enhancements. This plan serves as a guide to appropriate, cost effective, and systematic development of both Mt. Vernon parks according to the needs of the community. It was subsequently used to support the City's successful grant application for the first stage of improvement of Phil Boyd Memorial Park.

ELEMENT

6 COMPLIANCE AND POLICIES

HECO Engineers is fully committed to compliance with all applicable laws, regulations, and best practices. Below, we affirm our adherence to the requirements outlined in the City of John Day's RFP for the Engineer of Record.

NONDISCRIMINATION POLICY

HECO Engineers maintains a longstanding policy of nondiscrimination in employment. We ensure all employment decisions are made without regard to race, age, color, sex, religion, national origin, mental or physical handicap, political affiliation, marital status, or any other protected class. This policy applies to all aspects of employment, including hiring, promotions, terminations, and training. Our firm fosters an inclusive workplace where every individual is treated with respect and dignity, in compliance with federal, state, and local laws.

DRUG-FREE WORKPLACE POLICY

HECO Engineers upholds a strict drug-free workplace policy. As part of our commitment to safety and professionalism, we prohibit the unlawful manufacture, distribution, possession, or use of controlled substances in the workplace. All employees must adhere to this policy. HECO provides resources to support employees in maintaining a healthy and productive lifestyle, including counseling services and wellness programs.

INSURANCE COVERAGE

HECO Engineers meets and exceeds the insurance requirements outlined in the RFP. Our coverage includes:

- **Professional Liability Insurance:** $3 million per claim and aggregate.
- **General Liability Insurance:** $2 million per occurrence.
- **Auto Liability Insurance:** $1 million combined single limit.
- **Umbrella Liability Insurance:** $1 million per occurrence, $1 million aggregate.
- **Workers' Compensation Insurance:** $500,000 each accident, $500,000 disease per employee, $500,000 disease policy limit.

LICENSURE CONFIRMATION

HECO Engineers and its personnel hold all necessary licenses to provide professional engineering services in Oregon. Our team includes multiple licensed Civil Engineers, certified in good standing with the Oregon State Board of Examiners for Engineering and Land Surveying (OSBEELS). These licenses ensure we are fully qualified to perform the planning, design, and management services required for the City of John Day.

CONFLICT OF INTEREST STATEMENT

HECO Engineers affirms that we have no conflicts of interest affecting our ability to serve as the Engineer of Record for the City of John Day. We are committed to impartiality and prioritize the City's best interests in every decision and recommendation.

COMMITMENT TO COMPLIANCE

HECO Engineers adheres to all federal, state, and local laws relevant to our operations, including labor laws, workplace safety standards, environmental regulations, and public contracting requirements. We actively monitor regulatory changes to ensure ongoing compliance.

By integrating these policies into our operations, HECO Engineers demonstrates its commitment to excellence, equity, and integrity in every aspect of our work. We look forward to partnering with the City of John Day and upholding these principles throughout our engagement.

ELEMENT

7 PRICING/RATES

HECO Engineers representative labor rates for engineering, construction management, inspection and related services are as follows:

Role	Rate/hr	Role	Rate/hr
Principal 4	$245.00	***Staff Engineer 3***	$115.00
Principal 3	$235.00	***Staff Engineer 2***	$100.00
Principal 2	$220.00	***Staff Engineer 1***	$90.00
Principal 1	$210.00	***Inspector/Observer***	$100.00
Project Manager 4	$170.00	***Designer 6***	$120.00
Project Manager 3	$160.00	***Designer 5***	$105.00
Project Manager 2	$150.00	***Designer 4***	$95.00
Project Manager 1	$140.00	***Designer 3***	$85.00
Project Engineer 6	$220.00	***Designer 2***	$85.00
Project Engineer 5	$210.00	***Designer 1***	$75.00
Project Engineer 4	$205.00	***Administrative 5***	$125.00
Project Engineer 3	$195.00	***Administrative 4***	$110.00
Project Engineer 2	$185.00	***Administrative 3***	$100.00
Project Engineer 1	$175.00	***Administrative 2***	$90.00
Staff Engineer 7	$165.00	***Administrative 1***	$70.00
Staff Engineer 6	$155.00	***Land Surveyor***	$205.00
Staff Engineer 5	$145.00		
Staff Engineer 4	$125.00		

Other In-House Charges:	
Mileage	Standard GSA Rate
Expert Testimony	2x Billing Rate
GPS Backpack	$40.00/hr

Hourly rates include normal costs of business overhead such as long-distance phone calls, business supplies, and normal office function costs.

If authorized in advance by OWNER, overtime work requiring higher than regular rates shall be allowed for specific work.

Direct Project Costs are those project specific costs billed to us by consultants or vendors. Direct Project Costs shall include the amount billed to ENGINEER times a factor of 1.15.

HOLLENG-01 WRAMOS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/21/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Wendy Ramos
The Hartwell Corporation PO Box 400 Caldwell, ID 83606	PHONE (A/C, No, Ext): FAX (A/C, No):
	E-MAIL ADDRESS: wendy@thehartwellcorp.com

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
HECO Engineers PO Box 235 Payette, ID 83661	INSURER A : Travelers Indemnity of CT	25682
	INSURER B : Charter Oak Fire Insurance Co	25615
	INSURER C : Travelers Property Casualty Company of America	25674
	INSURER D : Hartford Fire Insurance Co	19682
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			6809H737039	5/1/2024	5/1/2025	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
	X CGD361 & CG2037						MED EXP (Any one person)	$ 5,000
	X CGD379 WoS						PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY			BA7R505760	5/1/2024	5/1/2025	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
C	X UMBRELLA LIAB X OCCUR			CUP8C206369	5/1/2024	5/1/2025	EACH OCCURRENCE	$ 1,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 1,000,000
	DED X RETENTION $ 10,000						Prod Comp/Ops	$ 1,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N / A		UB4K626722	5/1/2024	5/1/2025	X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N N (Mandatory in NH)						E.L. EACH ACCIDENT	$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000
D	Professional Liabili			34OH0543365	7/15/2024	7/15/2025	Each Claim	3,000,000
D	Rerto: FPA			34OH0543365	7/15/2024	7/15/2025	Aggregate	3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

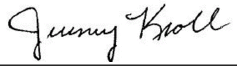
CERTIFICATE HOLDER

Proof of Insurance
FOR INFORMATIONAL PURPOSES ONLY

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



JOHN BLOM PE

City Engineer/Project Manager HECO Engineers | **32** Years Experience
Payette, ID

John began his career with HECO Engineers in 1993 and has served as president since 2016. He has been a staff engineer, project engineer, project manager, program manager and President during his career with HECO. He has worked on numerous projects in Idaho, Oregon, California, Texas, South Dakota, Washington, Wisconsin, and Ohio. The scopes of work on these projects included: water, wastewater, electrical, transportation, architecture, and environmental services. John has vast experience managing multi-discipline teams on federal and municipal projects, addressing a wide range of municipal needs such as infrastructure planning, development review, grant and loan funding applications, and water and wastewater system compliance with State and Federal regulations**.**

Education. BS, Environmental Resource Engineering, Humboldt State University, 1993
MBA, Boise State University, 2000

Licenses/Registrations. Professional Engineer; WA: 40311, WY: PE 15366, NC: 054791, AZ: 51121, ID: P-8985, OR: 59562PE

PROJECT EXPERIENCE

Barnes Point Water Treatment Project | Project Manager/Project Engineer | OLYM

Project manager and engineer on project to rehabilitate and reconstruct the wastewater collection, treatment, and disposal systems at Barnes Point on Lake Crescent. Project includes a high-use comfort station that will be connected to the collection system, which will undergo spot repairs and pipe lining to prevent groundwater infiltration. Lift stations will be rehabilitated, and a septic system will be removed. The wastewater treatment building will be renovated to house new equipment. Building modifications include fire alarm and suppression systems. A supervisory control and data acquisition (SCADA) monitoring system and sludge dewatering equipment will be added to the treatment process. The drain field will be reconstructed and expanded to accommodate anticipated capacity requirements.

Kalaloch Water Distribution and Pump Station Project | Project Manager/ Project Engineer | OLYM

Project manager and engineer on a multi-phase project that will replace the Kalaloch water distribution system, pump station and treatment system. The distribution system replaced approximately 1,900 LF of 6” water line and rehabilitation of the pneumatic tank operated pump station. HECO designed the rehab of the pump station with all new pumps and piping with consideration for maintaining the pump station in operation during the rehab. The water treatment project includes the design of a redundant unitized water treatment system based on the pilot study conclusions, water treatment building renovations and improvements, and demolition of the existing water treatment plant

Replace Utility Lines at Ohanapecosh | Project Manager/ Project Engineer | MORA

Project manager and engineer on this project which replaced approximately 15,000 linear feet of deteriorated underground primary electrical power as well as 15,000 linear feet of leaking water transmission line in the Ohanapecosh unit in the southeast corner of the park.

CITY ENGINEER EXPERIENCE

John has been the City Engineer / Project Engineer for the following Cities:

- City of New Plymouth, ID
- City of Emmett, ID
- City of Parma, ID
- City of Burns, OR

ANDY GEHRKE PE

Sr. Project Engineer HECO Engineers | **26** Years Experience
Payette, ID

Andy began his career as a consulting engineer in the Northwest in 1999. He has been a project engineer for numerous projects in Idaho and Oregon. He has worked on water, wastewater, stormwater, transportation, and other municipal projects. The scopes of work on these projects include; facility planning, water system computerized hydraulic modeling, flow testing, engineering reports, environmental reports, wells, pumping systems, storage tanks, distribution systems, transmission systems, chlorination systems, arsenic treatment, iron sequestration, SCADA and control system planning, wastewater collection systems, lift stations, screening systems, grit removal, primary and secondary treatment, biosolids removal and disposal, aeration systems, ultraviolet disinfection systems, flow measurement and sampling, membrane lined basins, floating insulated membrane covers, membrane baffles, stormwater collection and treatment systems, and street design. As a project engineer, he has been responsible for project planning, budgeting, funding applications, preliminary and final design, construction administration, and project close-out. His responsibilities also include working as a city engineer, addressing a wide range of municipal needs such as infrastructure planning, development review, grant and loan funding applications, and water and wastewater system compliance with State and Federal regulations.

Education. M.Engr., Civil Engineering, University of Idaho, 2010
B.A., Physics, Whitworth College, 1999
B.S., Civil Engineering, University of Idaho, 1998

Licenses/Registrations. Licensed Professional Engineer – ID: P-10963, OR: 74165PE

PROJECT EXPERIENCE

- City of Cambridge, ID – Water Master Plan and Wastewater Facility Plan
- City of Eagle, ID – Water Master Plan
- City of Melba, ID – Water Master Plan, Wastewater Facility Plan and Preliminary Engineering Report
- City of New Plymouth, ID – Water Master Plan, Tank 8 Re-Coating, Tank 9 Solar-Powered Mixer, and Wastewater Facility Plan
- City of Payette, ID – 20th Street 500,000 Gallon Water Reservoir Project, Water CAD Hydraulic Model and 7th Ave N Lift Station Project
- Lazy River Mobile Retreat Public Water System – Water System Facility Plan
- City of Grand View, ID – Arsenic Treatment System Design, Nitrate Treatment System Design
- City of Mt. Vernon, OR – Water System Feasibility Study & Preliminary Engineering Report and Wastewater Facility Plan
- City of Nyssa, OR – Water Master Plan, Water Treatment Plant Design for Arsenic and Manganese, and Wastewater Collection System Master Plan
- City of Sumpter, OR – Water System Feasibility Study & Preliminary Engineering Report , Water System Improvements Project
- City of Huntington, OR – Wastewater Facility Plan
- City of Seneca, OR – Wastewater Facility Plan

CITY ENGINEER EXPERIENCE

Andy is currently the City Engineer / Engineer of Record for the following Cities:

- City of Cambridge, ID
- City of Grand View, ID
- City of New Plymouth, ID
- City of Mt. Vernon, OR
- City of Sumpter, OR

BART BROOKE PE

Wastewater Engineer HECO Engineers | **31** Years Experience
Nampa, ID

Bart began his career as an engineer in the southwest US in 1995. He is currently working as a project engineer on NPS projects and has also held field engineer, project manager, assistant estimator and design engineer positions for various projects located in Arizona, California, Florida, Idaho, North Carolina, Nevada, South Carolina, Tennessee, and Utah. He has worked on municipal street improvement projects, along with private commercial, industrial, and residential, land development projects, backbone and infill tracts including mass, rough and fine grading, water, wastewater, stormwater, and streets. The scopes of work on these projects include; engineering design reports for water, sewer and drainage systems, cost estimates, specifications, and SWPPP's. As a field engineer and project manager, he has been responsible for the construction administration over the production of drawings, specifications, cost estimates and tracking quantities along with preparing and submitting lift drawings and responding to RFI's and RFC's ensuring projects met scheduled completion dates. As a design engineer, he has been in responsible charge for preliminary and final designs for both private and public sectors involving streets, water, sewer, and drainage infrastructure along with mass, rough and fine grading of sites.

Education. BS, Civil Engineering, U.S.C, 1994

Licenses/Registrations. Professional Engineer; ID: P-14844, CA: 70417, NC: 053704, NV: 026423, FL: 92494, OR: 95847PE, WY: 18891, AL: PE51812

PROJECT EXPERIENCE

CONDITION ASSESSMENT OF MARIN HEADLANDS WASTEWATER SYSTEM | PROJECT ENGINEER | GOGA

Project engineer for this project to assess the condition of the gravity sewer system infrastructure in three main areas of Marin Headlands, Fort Baker, Fort Barry, and Fort Cronkhite. Gravity collection systems discharge effluent into one main pressure sewer discharge line consisting of six sewer lift stations operating in series along an approximately 4-miles. This project developed a report that included system hydraulic modeling to analyze waste production vs system capacity. Created a comprehensive set of as-built documents in ACAD. Developed an inventory of system deficiencies prioritized by the level of risk that included the most probable corrective action to be taken along with the associated costs. Total Title I project cost $129,735.

REHABILITATE FORT MASON WASTEWATER COLLECTION SYSTEM AND LIFT STATIONS | PROJECT ENGINEER | FOMA

Project Design Engineer on two separate wastewater rehabilitation projects in FOMA. The two projects rehabilitated wastewater gravity sewer main lines, manholes, services, electrical and control systems, wastewater lift stations, and pressure sewer mains. Total project cost for the completed projects are:

- Rehabilitate Fort Mason Collection System: $0.792M
- Rehabilitate Fort Mason Primary Lift Station: $0.634M

WATER SYSTEM IMPROVEMENTS | PROJECT ENGINEER | DEVA

Project-design engineer for replacement of existing water main consisting of approximately 3,400 linear feet of 8-inch diameter water pipe in Scotty's Castle Complex. Project cost $0.6M.

BIG BEND NATIONAL PARK WATER SYSTEM REHABILITATION | PROJECT ENGINEER | BIG BEND NATIONAL PARK, TX

Project Engineer for water distribution and storage improvements in the Chisos Basin.

JOE EIXENBERGER PE, PHD

Structural Engineer HECO Engineers | **12** Years Experience
Nampa, ID

Joe has participated in structural condition assessments, façade and building envelope investigations, and diagnostic field investigations to determine the cause of failures of existing buildings, developing repair recommendations to address the problems. Prior to HECO, Joe gained experience in structural design, and investigation of concrete and steel structures. Design work included design of low-rise commercial and residential buildings. Investigation work has mainly consisted of assessed bridges for structural integrity. Joe has a background in research. His research focused on the influence of seismic activity upon masonry structures. This research has led to four publications in industry conferences in the past 2 years.

Education. PhD, Civil Engineering (Structures Emphasis), BYU 2017
MS, Civil Engineering, BYU 2014
BS, Civil Engineering, BYU 2013

Licenses/Registrations. Professional Engineer; GA: PE050412, OR: 95711PE, MS: 34044, VA: 0402058763, WA: 22000791, ID: P-18348, SC: 39592

PROJECT EXPERIENCE

VISITOR CENTER REHABILITATION | STRUCTURAL ENGINEER | LEWI

This project was for the renovation and upgrade of the Visitor Center Vestibule, Public Restrooms, and theater. As the Structural Engineer, Joe was responsible for the evaluation of the existing structure and the design of vestibule expansion and integration to the existing structure. Construction Cost: $1,265,470

REPLACE LOST MAN ROAD BRIDGES | STRUCTURAL ENGINEER | REDW

This project was for the replacement of two deteriorated vehicle bridges. As the Structural Engineer, Joe was responsible for the design of the new superstructure for the rehabilitation of the bridges.

SWIRE COKE PLANT EXPANSION | STRUCTURAL ENGINEER | FRUITLAND, ID

As the Structural Engineer, Joe was responsible for the design of concrete spread foundations for the 10,000 square foot expansion of the Swire Coca-Cola Plant. The foundation design was based on the loads provided by a premanufactured steel building, that needed to tie into the existing foundation. In addition to the foundation, he was responsible for the design of a truck loading ramp and dock station, and the design of miscellaneous interior structures such as walls and lintels. As part of the design, he responded to RFIs from the contractor and reviewed submittals that affect the structural elements.

OLYM LOG CABINS WASTEWATER | STRUCTURAL ENGINEER | OLYMPIC NATIONAL PARK

As a Project Engineer, Joe was responsible for the design of upgrading a storage shed to be used for testing water and storage. In addition, he was responsible for the design of a permanent foundation for the storage shed, concrete pads for storage tanks, propane tank, and generator.

WDP & ASSOCIATES | STRUCTURAL ENGINEER | MANASSAS, VA

As a Project Engineer for WDP, Joe performed non-destructive and/or building envelope testing on various structures including parking garages, tunnels, nursing homes, and schools. Due to deficiencies encountered during investigations, Joe worked on the design of repairs of these structures including calculations, preparation of repair drawings and specifications, and submittal review. Joe also assisted in researching and writing reports on findings to assist with litigation cases.

ZAC MATHEWS

Civil Engineer HECO Engineers | **4** Years Experience
Nampa, ID

Zac brings over 20 years of comprehensive experience in the construction industry and 4 years of focused expertise in Civil Engineering. His diverse background spans design, plan preparation, construction management, and extensive proficiency with Autodesk Civil 3D, making him a valuable asset for both municipal and private development projects.

Throughout his career, Zac has contributed to a variety of impactful projects, including the design and management of infrastructure upgrades, water systems, and wastewater facilities. Notable projects include the City of Payette's 20th Street Reservoir, the Nyssa Wastewater Facilities Master Plan, the Sumpter Water Improvements Project, the Mt. Vernon Beech Creek Water Main Design, the John Day Recycled Wastewater Purple Pipe Project, and the City of Kuna Lagoon 8 Design. In addition to these municipal projects, Zac has also provided critical engineering and construction oversight for numerous residential and commercial developments.

Zac's ability to integrate practical construction insights with precise engineering solutions generates projects that meet regulatory requirements, budget constraints, and the unique needs of stakeholders. His technical expertise and dedication to quality make him a trusted partner in delivering successful infrastructure and development projects.

Education. B.A. Civil Engineering, Boise State, 2022

Licenses/Registrations. EIT# 7561379

PROJECT EXPERIENCE

PURPLE PIPE PROJECT | STAFF ENGINEER | JOHN DAY, OR

Designed and drafted construction documents for a 13,000-ft pipeline connecting the new wastewater facility to multiple city-owned sites. The project scope also included a new pump station and storage tank, enhancing the city's water reuse capabilities.

WASTEWATER FACILITIES MASTER PLAN | STAFF ENGINEER | NYSSA, OR

Analyzed the water balance and evaluated current and projected wastewater flows to assist in developing a comprehensive master plan for Nyssa's wastewater facilities. Contributed to a detailed report that outlined solutions to address the city's future wastewater needs. The effort provided a roadmap for sustainable growth and system upgrades.

WELL 6 RESERVOIR AND BOOSTER STATION | STAFF ENGINEER | KUNA, ID

Prepared design and construction documents for a new booster station and a 750,000-gallon water storage tank, key components of the city's water infrastructure improvements. He also performed administrative duties during construction to demonstrate compliance and facilitate smooth project execution. The project provided enhanced water storage capacity and improved service reliability for the growing community.

WATER IMPROVEMENTS PROJECT | STAFF ENGINEER | SUMPTER, OR

Created design and construction documents for a new reservoir booster station and the replacement of the city's aging water distribution system. This work was integral to modernizing the city's infrastructure, improving water delivery, and supporting the community's long-term water needs. The upgrades addressed system reliability and efficiency for years to come.

FLAGLINE
ENGINEERING







PROPOSAL FOR THE CITY OF JOHN DAY

CITY ENGINEER OF RECORD

January 31, 2025

FLAGLINE ENGINEERING

1011 SW Emkay Drive, Suite 207 • Bend, OR • 97703
541.797.6781 • info@flagline.net • Flagline.net

January 31, 2025

Melissa Bethel
City of John Day
450 E Main Street
John Day, Oregon 97845

RE: **CITY OF JOHN DAY ENGINEER OF RECORD PROPOSAL**

Dear Melissa,

Flagline Engineering is excited to submit a proposal to provide City Engineer of Record Services and continue our working relationship with the City of John Day. Our team at Flagline has a long history of helping public clients with on-demand contracts and understanding the varied nature of day-to-day requests that may come along with it. For that reason, we have developed a team that has a multitude of options available to the City on short notice.

Our approach is simple, we're here to help whenever you need us. Even if that need is a simple phone call to bounce an idea off of, we're more than happy to provide that service. The importance of having a full team available to the City is the fact we can react quickly to any situation. Regardless of the problem or request, we will get the job done for you if requested.

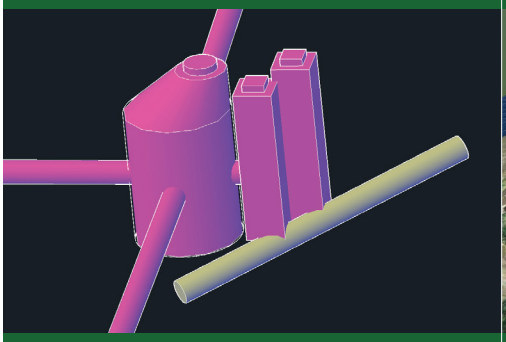
Our most important asset however is the ability to help City staff with regards to public meetings or councils. The proposed team members presented in this proposal are very comfortable in a public setting to provide background on common City needs, contracting methods, and budget reviews for construction. We are always available to be present in person or by online meetings. Moreso than ever, we have combined a strategic partnership with Keller Associates to expand the ability of our team going forward.

If you require any additional information or have questions regarding our proposal, please do not hesitate to contact me directly at 541-808-4407 or via email at jpex@flagline.net.

Sincerely,
FLAGLINE ENGINEERING

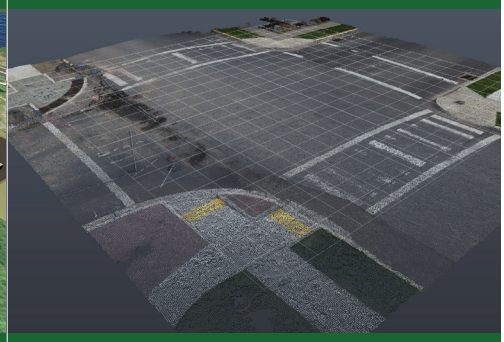
Jim Pex, PE, Principal Engineer
Authorized Agent for Flagline Engineering for Contract Negotiation and Signature

Section 1
Qualifications



3D View of Pipe Conflicts on an Existing Design

ODOT Regional Facility Site Development



Converted drone technology into CAD drawings

FLAGLINE

Flagline Engineering, LLC is a Civil design firm based in Bend with expertise in Transportation, Utility, and Permitting efforts for public clients throughout Oregon. Our professionals have led multi-faceted teams on projects up to $50M in size while working with ODOT, Counties, Cities, and other public agency teams throughout Oregon. We are experts in waterline, sewer, storm, and all associated public utilities along with Transportation and ADA facilities. Flagline also has robust experience in Construction Administration and Inspection services. **Flagline is COBID certified by the State of Oregon.**

KEY SUBCONSULTANTS

Keller Associates, Inc. is a full service engineering firm with offices in Oregon, Washington, Idaho, Nevada and Utah. With over 200 full time staff members, Keller has the ability to assist our clients with a broad range of fields and expertise in public agency support. At the core of that professional development is the work currently as acting City engineers for a large number of municipalities.

CwM-H2O is a consistent partner with Flagline on pursuits throughout Oregon and an industry leader in subsurface designs for water and wastewater applications. The expertise for both Hydrogeology and Water Rights are always important to have on your side if needed.

Povey and Associates have been providing survey services in Central and Eastern Oregon since 1922. They're experts in boundary, topo, construction staking and photogrammetry services. Our team uses them consistently on our projects to deliver high accuracy and quick schedule turn around for any occasion.

Trail Design by Flagline on the Oregon Coast

Multi-Use Pathway Design in Lincoln City

3D Rendering on an Existing Project for ODOT

YOUR CITY ENGINEER

Jim Pex, PE, President and Principal Engineer of Flagline Engineering will serve as the City Engineer. Jim's experience is show to the right, and a full resume is available in the appendix.

FLAGLINE RESOURCES

Our team at Flagline has a very diversified set of skills and resources to match any situation or project type for our public clients. In the last 25 years of public agency projects, Jim has seen it all with over 150 projects under his belt. Flagline's core staff has worked together for over six consecutive years and produced over $100M in public projects within Oregon.

All of our staff members from the Bend office will be available to the City which include the following attributes:

- **Principal Engineer** with 25 years of management experience
- **Sr. Project Manager** with 14 years of design and management experience
- **Project Engineer** with 6 years of design experience
- **EITs** with technical capabilities throughout our design expertise
- **Inspectors** and **QA/QC personnel** for design reviews

With the combined resources of our team, we have a workforce of over 250 skilled professionals ready to tackle and successfully deliver any project for the City.

ON-CALL EXPERIENCE AND UNDERSTANDING

At Flagline, our experienced staff has a proven track record of delivering on-call professional services to clients across Oregon, including our current partnerships with the City of Bend, Lincoln City, Burns and John Day. In addition to Flagline's current on-call rosters, Keller is acting as On-Call or City Engineers another 12 City's in Oregon and numerous others in Idaho and surrounding states. Adaptability is our strength, and we are dedicated to fulfilling any request that comes our way. Whether it's a quick phone call to address questions about standard fittings for a drop manhole or actively participating in City Council meetings to discuss wastewater treatment options, we go above and beyond to meet your needs. Our expertise extends to reviewing the viability of ODOT grants for transportation projects. We pride ourselves on being your comprehensive solution. We also recognize that emergencies can happen at any time, which is why we provide our cell phone numbers to City staff. We are committed to being available around the clock to support you. Your convenience and satisfaction are our top priorities.

JIM PEX, PE
FLAGLINE ENGINEERING
President/Principal Engineer

YEARS OF EXPERIENCE
25

EDUCATION
BS Civil Engineering, OIT,
Northwestern University
Center for Public Safety

CERTIFICATIONS
Professional Engineer - OR & WA

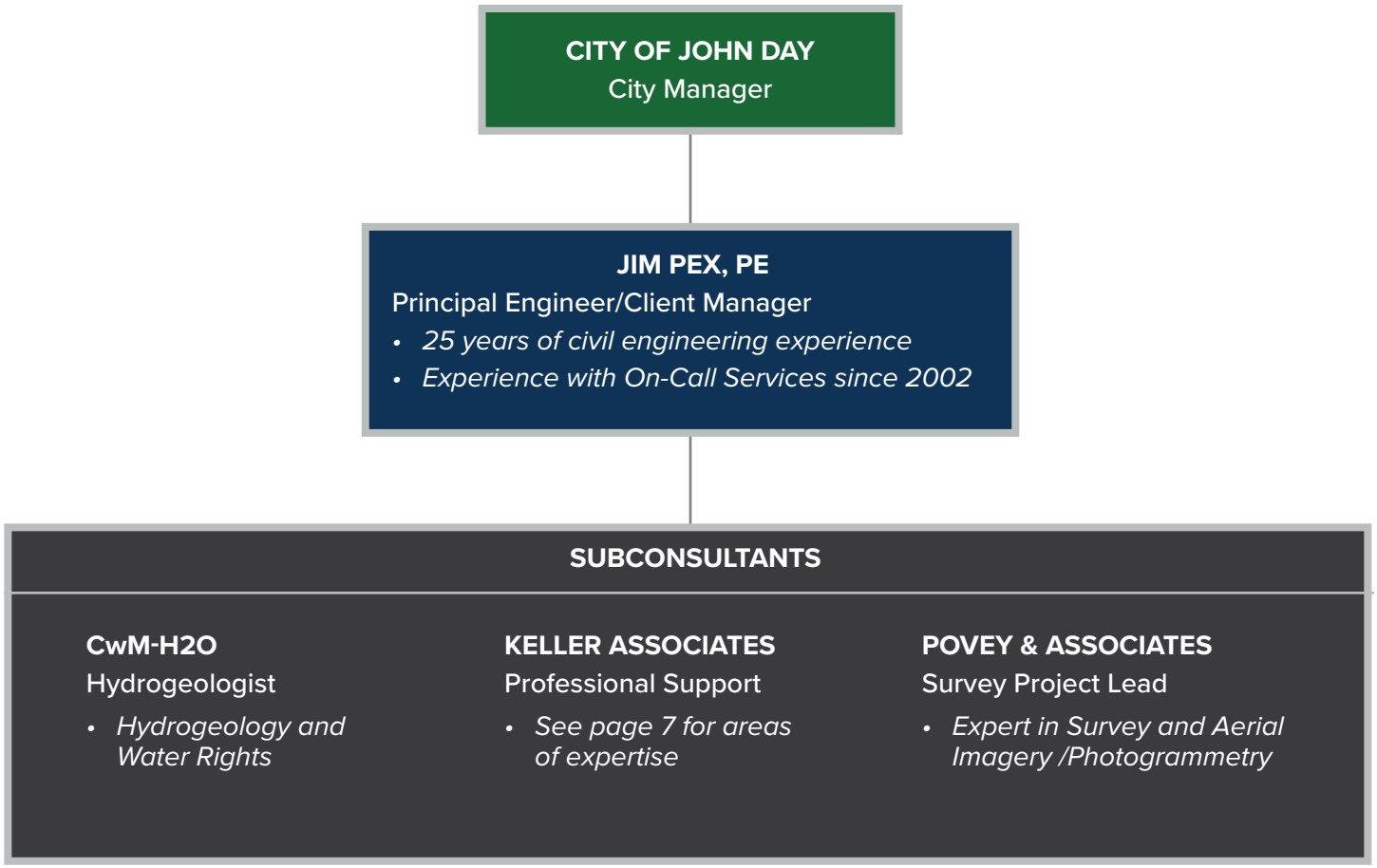
Jim was able to take a difficult situation with a contractor and their project manager to a successful outcome. Jim demonstrated incredible patience, professionalism, and thorough understanding of the project standards and specifications to successfully define the City's position during a contentious arbitration.

Mike Miller,
Public Works Director,
City of Florence, OR

Key Personnel Qualifications

Our team at Flagline have extensive experience in Oregon, dating back over 20 years. In addition to our regional experience, the staff complements each other with expertise that overlaps each project type and permitting knowledge base to cover a large number of services being offered to the City. Jim's has been serving various cities in this capacity since 2002. We understand that each city has unique requirements based on their existing staff and operational needs. Jim has a tremendous understanding for the City of John Day's requirements as he's been helping the City since 2020 to get multiple projects in motion including the current WWTF.

In addition to our in-house capabilities, our primary managers have a depth of experience managing interdisciplinary subconsultant teams on our projects. Currently in motion, we have projects that have geotechnical engineers, geologists, surveyors, traffic engineers, wetland scientists and ROW acquisition professionals all under our purview. In addition to internal design team requirements, on all of those projects our team is managing the delivery requirements for local, state and federal agency permitting. Depending on funding requirements, sometimes it's more important to manage the process than the actual design, but our clients can rest assured we have it covered from day one.



Section 2

Expertise

A TRUSTED PARTNER IN PUBLIC AGENCY SUPPORT

Flagline Engineering is a civil design firm with expertise in wastewater, storm, water, transportation, site development, permitting and construction management projects for public agency clients throughout Oregon. Our professionals have over 50 years of experience leading multi-faceted teams on projects up to $40M in size. We have trained ODOT ADA design professionals and a significant background providing traffic control and other multi-modal routing requirements during construction.

In the last few years alone, our professionals have been key personnel on one of the largest sewer improvement projects in Central Oregon's history. Our Engineers performed the hydraulic modeling for over five miles of new interceptor pipe for the City of Bend's Progressive Design Build North Interceptor Sewer, which reached sizes up to 54" in diameter. With nearly $80M in projects currently in motion for our public clients that range from Site Development projects for ODOT and multiple locations throughout Eastern Oregon. Our professional staff is highly thought of for our personalized attention to our clients needs and details within our plans to limit change orders.

FLAGLINE AND KELLER'S TEAM CAPABILITIES

GENERAL SERVICES: Planning and Design; Studies/Reports; Presentations/Opinion Surveys/Public Engagement; Plans, Specifications, and Estimates; Value Engineering; Plan and Constructibility Reviews; Funding Procurement and Grant Administration; CAD; GIS; and Drone Imaging

SITE CIVIL & STORM DRAINAGE
- Evaluation and Planning
- Stormwater Collection and Disposal
- Building and Parking Lot Site Plans
- Park Facilities
- Athletic/Recreational Facilities

WATER SUPPLY & OPERATION
- Drinking Water Treatment
- Spring Development
- Well Development
- Water Pump Stations
- Water Storage Tanks

STRUCTURAL
- Buildings
- Miscellaneous Structures
- Bridges
- Storage Tanks
- Leadership in Energy and Environmental Design

TRANSPORTATION & TRAFFIC
- ADA-compliant
- Pedestrian Facilities
- Parking Facility Design
- Traffic Engineering
- Traffic Data Collection
- Transportation Planning and Design
- ADA Compliance Surveys and Universal Design
- Pathways
- Paved/Unpaved Roadway Condition Assessment

ENVIRONMENTAL & WASTEWATER TREATMENT
- Environmental Permitting and Compliance
- Wastewater Treatment Plant Design
- Environmental Site Assessment
- Sewer Pretreatment Programs (fats, oils, grease)
- Stormwater Management

CIVIL WATER & SEWER INFRASTRUCTURE
- Hydraulic Modeling
- Water Pipelines
- Sewer Lift Stations
- Sewer Gravity and Force Mains
- Irrigation Systems
- Master Planning
- System Management (asset surveys, water audit, efficiency evaluations, user rates, etc.)

ELECTRICAL AND CONTROLS
- Electrical Engineering
- Controls and Instrumentation Engineering
- SCADA Support
- Energy Audits

CONSTRUCTION MANAGEMENT AND INSPECTION
- Bidding Services (online conventional)
- Construction Administration
- Onsite Observation
- Certified Payroll and Wage Interviews
- American Iron and Steel Compliance
- Record Drawings

PROJECT MANAGEMENT
- Team Coordination
- Project Scoping
- Quality Assurance/Quality Control
- Project Tracking and Progress Reports

TEAM TECHNICAL EXPERIENCE SUMMARY

PROJECT NAME, CLIENT	PROJECT ELEMENTS											
	WATER	SEWER	TRANSPORTATION	STROMWATER	GRANT FUNDING ASSISTANCE	SURVEY/ PHOTOGRAMMETRY	LEAD MITIGATION	STRUCTURAL	MEP	CONSTRUCTION INSPECTION/ADMIN	PER/STUDIES	SITE CIVIL
Multi-Use Pathway, Lincoln City			■	■	■	■		■		■	■	■
Multi-Use Pathway, Bend Parks and Rec			■	■		■						■
City of Bend, On-Call Inspection	■	■	■	■						■		■
City of Bend, Overturf Drive			■	■	■	■						■
City of Burns, Water System Improvements	■				■	■	■	■			■	■
Lincoln City, On-Call Engineering Services	■	■	■	■	■							■
City of John Day, On-Call Engineering Services	■	■	■	■	■						■	■
City of John Day, PER & WWTP Layout		■	■	■	■	■						■
Oregon Military Department, Redmond, OR				■								
Coos County Resiliency Center, ODOT	■	■	■			■			■	■	■	■
Lincoln County Resiliency Center, ODOT												■
Timber Cove Development, Coos Bay, OR	■	■	■	■		■						■
Condon Elementary School, Condon, OR	■	■	■	■		■			■	■	■	■
Emigrant Creek Fire Facility, Hines, OR	■	■		■		■						■
Marshfield Middle School, Coos Bay, OR	■	■	■	■		■			■	■		■
Burns Airport Fire Suppression, City of Burns								■	■			■
Water Main Extension, Redmond Municipal Airport	■											
Sunriver Public Safety Building, City of Sunriver									■			
Juniper Ridge Public Works Campus, City of Bend								■				
Snow Removal Equipment Storage Building, Redmond Municipal Airport								■	■			
Water Main Extension, Redmond Municipal Airport	■											
Missoula Library, Missoula County	■	■		■		■			■			■
Wastewater Facility Plan, City of Missoula		■			■			■	■			
Wastewater Facility Plan, City of Deerlodge		■			■	■		■				
Wastewater Facility Plan, City of Bigfork		■			■				■			
Wastewater Treatment Facility Plan, Butte-Silver Bow City-County		■				■		■	■			
Bozeman Public Safety Center, City of Bozeman						■		■				■
Sourdough Fire Station, City of Bozeman								■	■			■
Bonner Fire Station, Missoula County Rural Fire								■	■			
Plains Water Treatment, City of Plains	■					■			■			

KELLER PROJECT EXPERIENCE

This matrix shows a sample of Keller's wide-spanning experience, including on-call engineering contracts.

CLIENT	WATER					WASTEWATER				STORMWATER				TRANSPORTATION								STRUCTURAL				ELECTRICAL			CONSTR.			PROJECT MANAGEMENT						
	Planning/Modeling	Treatment/Permitting	Distribution/Booster Stations	Storage Tanks	Intakes/Wells	Planning/Modeling	Treatment	Conveyance/Pump Stations	Outfalls/Permitting	Planning/Modeling	Conveyance	Permitting	Hydrologic Studies	Planning	Roadways	Traffic Signals/Control	Parking Lots	Traffic Studies	Roundabouts	Pathway/Sidewalk/ADA Ramp	Roadway Illumination	Buildings	Assessments/Inspections	Bridges/Culverts	Retaining Walls/Beautification	Controls/Integration	Lighting/Assessments	Electrical for Facilities	Contract Documents	Bidding Services/Support	Construction Administration	Project Management	On-Call Engineering	Cost Estimating	Owner's Representative	Environmental Assessments	Public Outreach	Funding Support
Amity, OR	■	■	■	■	■	■	■	■	■	■	■	■	■		■	■				■	■	■				■	■	■	■	■	■	■	■	■	■	■	■	■
Ashland, OR	■	■	■	■		■	■	■	■																	■			■	■	■	■	■	■		■		
Asotin, WA	■					■	■	■	■	■	■	■	■	■	■					■			■						■	■	■	■	■	■	■	■	■	■	■
Aumsville, OR	■		■	■	■					■		■								■						■		■	■	■	■	■	■	■		■	■	■
Aurora, OR	■	■	■	■	■	■	■	■	■	■	■	■	■			■				■		■				■		■	■	■	■	■	■	■		■	■	■
Caldwell, ID						■	■	■	■		■				■		■			■				■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Clarkston, WA						■	■	■	■	■	■	■	■	■	■		■	■	■	■		■	■			■	■	■	■	■	■	■	■	■	■	■	■	■
Colton, WA						■	■																			■		■					■	■	■	■	■	■
Dallas, OR			■			■		■		■	■	■	■		■	■		■	■	■			■	■	■		■		■	■	■	■	■	■	■	■	■	■
Emmett, ID	■	■	■	■	■	■	■	■	■		■			■	■	■	■	■	■	■		■	■		■	■	■	■	■	■	■	■	■	■	■	■	■	■
Kennewick, WA								■																							■						■		
Kuna, ID	■	■	■	■	■	■	■	■	■		■						■					■			■	■		■	■	■	■	■	■	■	■	■	■	■
Kent, WA			■																									■	■		■					■		
Lewiston, ID	■	■	■			■	■	■	■	■	■	■		■	■	■	■	■		■		■	■		■	■	■	■	■	■	■	■	■	■	■	■	■	■
Moscow, ID	■		■			■		■							■	■				■		■	■	■	■	■	■		■	■	■	■		■	■		■	■
Moses Lake, WA	■					■		■																							■						■	■
Newberg, OR			■			■	■	■	■	■	■	■	■										■	■				■	■	■	■		■			■	
NLRSWD, ID	■	■	■	■	■	■	■	■	■													■			■	■	■	■	■	■	■	■	■	■	■	■	■	■
Ontario, OR	■	■	■	■	■					■	■	■	■					■				■				■	■	■	■	■	■	■	■	■	■	■	■	■
Pomeroy, WA	■		■																	■						■			■	■	■	■	■	■	■	■	■	■
Richland, WA		■	■				■	■												■											■					■		
Sheridan, OR						■	■	■	■		■	■	■		■							■				■	■	■	■	■	■	■	■	■	■	■	■	■
Silverton, OR	■	■	■	■	■		■	■		■	■	■	■		■			■		■		■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
SSWD, ID	■	■	■	■	■	■	■	■			■											■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
TVWD, OR		■	■	■							■	■	■				■	■		■		■			■	■	■	■	■	■	■	■	■		■		■	
Vancouver, WA			■			■	■	■																							■						■	
Washougal, WA			■		■																										■						■	
Weiser, ID	■	■	■	■	■	■	■	■	■					■	■	■	■	■		■		■			■	■		■	■	■	■	■	■	■	■	■	■	■
Willamina, OR	■	■	■	■	■	■	■	■	■		■	■	■	■	■			■		■		■			■	■		■	■	■	■	■	■	■	■	■	■	■

ADA: Americans with Disabilities Act | NLRSWD: North Lake Recreational Sewer & Water District | SSWD: Star Sewer & Water District | TVWD: Tualatin Valley Water District

REPRESENTATIVE PROJECTS

HIGHWAY 101 BOARDWALK

City of Lincoln City, OR

CLIENT REFERENCE
Stephanie Reid, City Engineer
p: 541-992-1664
e: sreid@lincolncity.org

PROJECT SIZE
$3 Million

PROJECT DATES
4/2020 to 12/2021

PROJECT LOCATION
Devils Lake Rd and Highway 101, Lincoln City

This ongoing project is a Progressive Design-Build format led by K&E Excavating and Flagline to provide a multi-modal walking path in a region of high concern for pedestrian safety on the North end of town. The new pathway along Highway 101 will enhance pedestrian movements from the Tribal Housing and lead to a boardwalk spanning a wetland region next to Devils Lake, and eventually connecting to an existing intersection at the edge of the city. The project blends multiple agency involvement between the City, Tribe and ODOT. The project has just completed 30% design and will continue in 2021 towards completion.

PROJECT ELEMENTS

- Multi-Modal Transportation Project
- ADA Design
- Retaining Wall Design
- Subcontractor Management
- Federal and State Permitting
- ODOT Coordination
- Tribal Coordination
- Stormwater Design
- 3D Modeling
- Grading, Striping, Lighting

NORTH INTERCEPTOR SEWER

City of Bend, OR

CLIENT REFERENCE
Eric Forster, Assistant City Engineer
P:541-317-3040
e: eforster@bendoregon.gov

PROJECT SIZE
$28M Ph I, $13M Ph II

PROJECT DATES
Ph I - 2018 to 2019 Ph II Design Complete, Construction 2021

PROJECT LOCATION
Bend, OR

Jim and Kyle have provided a substantial amount of effort on this project throughout multiple phases. In phase I, Jim and Kyle provided a design solution for over 14,000 LF of large diameter sewer pipe, removing 16 existing pump stations within six weeks saving the City nearly $3M in project costs. In Phase II, the critical path revolved around work within ODOT ROW, and due to our transportation background, our team switched gears from pipe design to obtaining the necessary permits and traffic control for the ODOT section of the project. Phase I construction is complete with Phase II construction starting in 2021. To date, the projects remain on schedule and within budget.

PROJECT ELEMENTS

- Multi-Modal Transportation Project
- ADA Design
- Retaining Wall Design
- Subcontractor Management
- Federal and State Permitting
- ODOT Coordination
- Tribal Coordination
- Stormwater Design
- 3D Modeling
- Grading, Striping, Lighting

COOS COUNTY MAINTENANCE STATION (CCMS)

Oregon Department of Transportation

CLIENT REFERENCE
Raymond Cooper, Project Manager
p: 541-643-0211
e: Raymond.F.Cooper@odot.state.or.us

PROJECT SIZE
$17M (Civil Portion)

PROJECT DATES
Design: 2020
Construction: 2021

PROJECT LOCATION
Coos County, OR

CCMS has finalized the design and is into the construction phases for 2021. Flagline is part of a multi-disciplinary team that completed over $17M in civil design scope over the last year. The civil portion included nearly 3,000 LF of roadway including lighting, a large-diameter culvert, and 30-foot soldier pile retaining wall. In addition to the access road, Flagline has been responsible for all associated Highway improvements and a 40-acre site that consists of nine separate buildings. Flagline's team has worked with a multi-disciplinary team throughout the project and responsible for several state permits. Overall, our team provided ODOT with nine different cost-saving ideas throughout the project and to date has saved nearly $7M to our client. We also assisted with multiple assessments for neighboring property owners to properly review potential acquisition or easement requirements for the project. The project is currently out to bid and will commence construction in summer of 2021.

PROJECT ELEMENTS

- Transportation Design
- Vehicle Tracking
- ODOT Coordination
- Retaining Wall Design
- Subcontractor Management
- State Permitting
- Stormwater Design
- 3D Modeling
- Grading, Striping, Lighting
- Utility Design

Section 3

Workload/Availability

Nearly 90% of Flagline's history and work is performed for state or local government agencies in Oregon. Our team is used to following jurisdictions or if need be, supplement local standards with State specifications for construction.

On-Call Management Techniques and Practices for our team is completely unique to each client but a few steadfast conditions are key to the success for our relationships.

Open communication between the engineers and City's staff is of utmost importance for long-term standing for a successful partnership. Our members will be available to the City at any time including weekends.

Schedule Management is an utmost priority whenever something is requested of our team. What is being asked of us and when does the City need an answer by to maintain a flow of information is critical to our team. Our client manager will take the request from the City, discuss who needs to be involved, review the data with our internal team and get a quote for services back to the City within a day. From there, depending on the nature of the request, our team will put together a quick task order for budget tracking and complete the task expediently.

In most instances, our tasks as an on-call or City Engineer requires quick technical memo's for responses to reviews or other recommendations. Our team is cordial in responses and sensitive to recipients of this information as they're not always engineers or planners in the community. Our job is not only to fully support the City administration but also the residents within the City to help them in any way we can.

Simple requests for information that take less than an hour of our time will not be billed to the City. There are often times our clients need to run ideas past us or ask if something is a good idea or not and we consider that our job to be that resource every day.

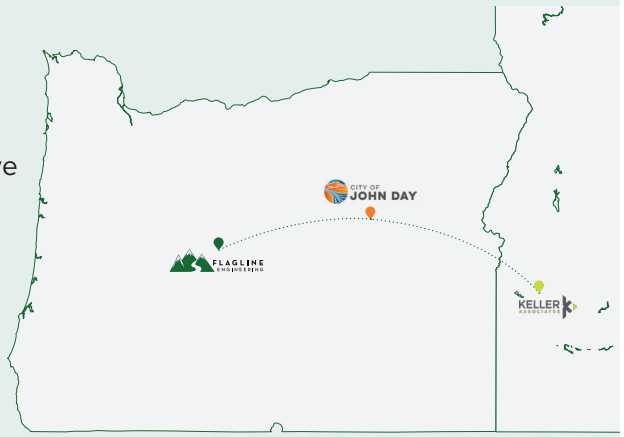
FAMILIARITY WITH THE CITY OF JOHN DAY

Flagline has been leading multiple efforts with the City for the last 5 years with pre-design efforts and final design of the new Wastewater Treatment Facility, guiding the DEQ process for a WPCF permit that was overdue for nearly a decade, providing feedback on side projects for grants and helping wherever possible or requested during that time. It has been our pleasure to help and continue to do so in the coming years.

AVAILABILITY

With our submittal for this proposal, we guarantee the availability to perform services as an ongoing basis is the expectation of our team and subconsultants for the life of the contract. It's our hope that this is the continuation of our work in John Day and we enjoy the time we have in the community. Flagline's partnership with Keller provides our team with offices in Bend and Boise that are nearly equidistant to John Day from a service standpoint and increases our professionals availability by 1000%. We made this transition to help Jim's availability to clients more and lessen is design burden overall with the added support.

This will open up Jim's time to help service the City's needs and add available engineers as needed at anytime.



FACILITIES AND SUPPORT STAFF

Flagline and our team members have combinations of offices regionally, remote staff and expertise throughout Oregon. The overall team has over 200 available staff members to service the City of John Day in any capacity requested from simple code verification from planners to structural reviews for new buildings in town or master planning efforts for the next 20 years.

Proof of Insurance

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/09/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	**CONTACT NAME:** Tara Ayala
The RBI Agency - OR 1207 9th Ave SE Albany OR 97322	**PHONE (A/C, No, Ext):** (541) 738-1500 **FAX (A/C, No):** 541.738.1115 **E-MAIL ADDRESS:** tara@therbiagency.com
INSURED	**INSURER(S) AFFORDING COVERAGE** — **NAIC #**
Flagline Engineering, LLC 1011 SW Emkay Drive Bend OR 97702	**INSURER A :** Aspen American Insurance Company — 43460 **INSURER B :** Hartford Twin Fire Insurance Company — 29459 **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC ☐ OTHER:	X		22SBA AC6739	03/05/2024	03/05/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 1,000,000 $ 10,000 $ 2,000,000 $ 4,000,000 $ 4,000,000
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	X		22SBAAC6739	03/05/2024	03/05/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		22WEC AC8NAC	3/05/2024	3/05/2025	☐ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
A	Professional Liability Errors and Omissions and Pollution Liability	X		AAAE100524-01	03/05/2024	03/05/2025	Each Occurance Aggregate	2,000,000 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ron Brockmann

ACORD 25 (2016/03) **The ACORD name and logo are registered marks of ACORD**

Section 5

References

As an experienced and dedicated team, we understand the significance of this City Engineer assignment to the City of John Day and are excited about the opportunity to collaborate with you. Our past projects in the public works sector, along with our commitment to delivering high-quality results, make us confident that we are the ideal partner to the City. We have included references from our previous public works clients who have been satisfied with our performance and outcomes. We believe that their testimonials will provide you with a clear understanding of our capabilities, expertise, and the value we can bring to your project.

1. **Ty Richardson, PW Director**
   City of Burns
   P:541-589-3579
   e: trichardson@cityofburnsor.gov

   Work performed: Principal Engineer for Water System Improvement Project

2. **Raymond Cooper, Project Manager**
   Oregon Department of Transportation
   p: 541-643-0211
   e: Raymond.F.Cooper@odot.state.or.us

   Work performed: Principal Engineer for Transportation and Utilities Projects

3. **Stephanie Reid, City Engineer**
   City of Lincoln City
   p: 541-992-1664
   e: sreid@lincolncity.org

   Work performed: Principal Engineer for Transportation Multi-Use Pathway and Stormwater Project

> ***I'm so glad we selected Flagline Engineering for our Hwy 101 multi-use path and bridge project. They have expertly navigated the ODOT approval process and the project is running smoothly. Flagline has been very responsive, attentive, and creative in addition to their solid engineering skills. They have strived to understand Lincoln City's Public Works Department and work within our limits and listen to our needs.***
>
> Stephanie Reid, PE, City Engineer,
> City of Lincoln City, OR

Section 6

Subconsultants

Flagline provides Civil Engineering services including planning, design, permitting, construction administration, and construction inspection. For any tasks that fall outside of our abilities, Flagline has an excellent team of subconsultants that we utilize for our projects depending on need. We are extremely careful in our selection of partners and we have developed a relationship built on trust over the course of years and working on many projects together. As a result, Flagline is able to provide the City with a dream team to tackle any project that we are asked to complete or provide technical guidance to the City.

KELLER AND ASSOCIATES

Professional Support (as needed)

Keller Associates, Inc. is a full service engineering firm with offices in Oregon, Washington, Idaho, Nevada and Utah. With over 200 full time staff members, Keller has the ability to assist our clients with a broad range of fields and expertise in public agency support. See page 7 for a full list of Keller's areas of expertise.

CwM-H2O | BOB LONG, PE, GE

Hydrogeologist

Bob Long brings valuable expertise as a registered geologist and hydrogeologist, recognized for his proficiency in conducting aquifer evaluations and devising treatment options. With extensive experience across Oregon and Washington, Bob has worked on numerous water and wastewater projects for public agencies. Jim and Bob have collaborated on various projects, specifically focusing on groundwater and aquifer biological assessments, demonstrating their collective expertise in addressing complex challenges in these areas. Bob's specialized knowledge will be an asset if the project requires detailed groundwater testing or modeling.

POVEY & ASSOCIATES | MATT BLANTON, PLS

Survey Manager

Matt Blanton has managed survey operations for Flagline projects for the past five years. His efficiency in delivering survey data in CAD-ready formats supports the team's ability to design effectively. Matt's experience spans simple sewer extensions to comprehensive waterline improvement projects across Central and Eastern Oregon. Located in Redmond, Oregon, Matt's team brings both traditional survey expertise and advanced capabilities like LiDAR and aerial imagery to enhance project accuracy and detail.

Flagline has been a pleasure to work with on projects for the City. Flagline understands the intricacies of large projects and the efforts it takes to manage contractors, subconsultants, property owners, and resource agencies. I have appreciated Flagline's ability to keep the focus on the big picture while also understanding the details to deliver projects.

Robert Miller,
City Engineer and Public Works Director,
City of Eagle Point, OR

Section 7

Equal Opportunity Employer

Flagline is COBID-certified by the State of Oregon as an Emerging Small Business (Certification #11962). This recognition and the resources provided by the State to support our growth and enhance our ability to serve communities effectively.

We affirm that Flagline maintains a policy of nondiscrimination in employment practices. We are committed to providing equal opportunities regardless of race, age, color, sex, religion, national origin, mental or physical handicap, political affiliation, marital status, or other protected classes.

Furthermore, we uphold a drug-free workplace policy, ensuring a safe and productive environment for all employees.

Section 8

Licensed in Oregon

Flagline and all associated subcontractors noted within this proposal are licensed to work in the State of Oregon and have good standing within the state board of registry.

Section 9

Pricing

PROPRIETARY

FEE SCHEDULE FOR ENGINEERING & RELATED SERVICES
EFFECTIVE JANUARY 1, 2025

1. PROFESSIONAL SERVICES

STAFF MEMBER	COST PER HOUR
RECEPTIONIST	$67.00
PROJECT COORDINATOR	$98.00
ENGINEERING TECHNICIAN/INSPECTOR I	$113.00
ENGINEER-IN-TRAINING (EIT) I	$117.00
ENGINEER-IN-TRAINING (EIT) II/INSPECTOR II	$123.00
PROJECT ENGINEER I	$128.00
PROJECT ENGINEER II	$132.00
SR. PROJECT ENGINEER I	$136.00
SR. PROJECT ENGINEER II	$142.00
PROJECT MANAGER I	$161.00
PROJECT MANAGER II	$170.00
SR. PROJECT MANAGER I	$180.00
SR. PROJECT MANAGER II	$185.00
VICE PRESIDENT	$200.00
PRINCIPAL ENGINEER	$225.00

SUBCONTRACTOR HOURLY RATES FOR WORK DEFINED WITHIN THE RFP

Engineer III	$150/hr
Engineer IV	$183/hr
Engineer IV	$170/hr
Project Manager IV	$232/hr
Project Coordinator III	$110/hr
Project Accountant II	$117/hr
Project Accountant II	$117/hr

2. EXPENSES W/ 10% MARKUP

Expenses incurred will be billed with a 10% charge including but not limited to the following;

A. Subcontractors

EXPENSES W/ 5% MARKUP

Expenses incurred will be billed with a 5% charge including but not limited to the following;

B. Meals
C. Travel Expenses
D. Lodging
E. Any other expense required to complete the work as identified in the scope of work documents.

3. EXPENSES WITH NO MARKUP

Expenses incurred will be billed without a 10% charge include the following;

A. Vehicle Mileage	$0.58/mile
B. Photocopies	actual cost
C. Engineering Plots	actual cost

KELLER ASSOCIATES, Inc.: 2025 TITLE CODE BILLING RATES January 1, 2025

PROPRIETARY

Project Engineer - I	$110-$135
Project Engineer - I	$135-$180
Project Engineer - III	$185-$260
Project Manager - I / II	$145-$185
Project Manager - III	$190-$260
Structural - I	$110-$135
Structural - II	$135-$180
Structural - III	$185-$260
Chief Engineer	$260-$325
CAD - I	$85-$115
CAD - II	$115-$135
CAD - III	$135-$175
CAD Manager	$200
Electrical/Controls - I	$110-$135
Electrical/Controls - II	$135-$180
Electrical/Controls - III	$185-$260
Principal	$260-$335
Survey - I	$90-$130
Survey - II	$135-$155
Survey - III	$160-$190
Field Representative	$110-$175
Engineering Student	$80-$85
Administration - I	$85-$95
Administration - II	$95-$130

Other Billing Terms

- Mileage: Billed at Federal Rate
- Per Diem: $68.00 per day
- Reimbursable Expenses at Cost x 1.05
- Subconsultant Expenses at Cost x 1.10
- After Hrs. & Weekend Field Work at Cost x 1.25
- Seepage Testing Equipment: $800/month (1 month minimum charge)
- Flow Meter Equipment: $1,800/month/meter (1 month minimum charge)
- 3D Survey Scanner Equipment: $625/day
- Remote Bathymetric Survey Equipment: $750/day
- Phodar Drone: $750/day
- Drone (Non-Phodar): $200/day
- UTV: $200/day
- Specialty Software - Project specific
- The Title Code Billing Rates are effective January 1, 2025 and will be adjusted semi-annually in January and July of subsequent years

CwM H2O, LLC: Professional Services Rate Schedule for Calendar Year 2024-2025

Invoices from CwM H2O, LLC include all labor charges, other direct costs, and costs associated with in-house services. Charges include only those services directly attributable to a client's individual project. Time spent when traveling in the interest of work will be charged in accordance with the hourly rates.

An additional 50% will be added to the applicable labor rate for legal expert testimony, including time spent in depositions and the preparation and presentations of testimony.

Labor charges are based upon standard hourly billing rates for each category of staff. The billing rates include costs for salary, payroll taxes, insurance associated with employment, benefits (including holiday, sick leave, health insurance, and vacation), administrative overheads, and profit. Rates by labor category are as follows:

Other direct costs, including materials, travel, subsistence, and subcontractor costs will be invoiced at cost plus a minimum general and administrative fee of 15%.

Rates for laboratory services and use of equipment owned by CwM H2O, LLC will be provided upon request.

Personnel Level	Personnel Category	Hourly Rate (U.S. $)
LA1	Admin Support	$95
LA2	Staff Admin Support	115
LT1	Technician	$105
LT2	Staff Technician	$115
LD1	CAD/Graphics	$130
LD2	Staff CAD/Graphics	$145
LV1	Engineer/Scientist	$125
LV2	Staff Engineer/Scientist	$145
LV3	Project Engineer/Scientist	$160
LV4	Senior Project Engineer/Scientist	$180
LV5	Senior Engineer/Scientist	$205
LV6	Senior Consultant	$245
LV7	Principal Consultant	$275

POVEY & ASSOCIATES: RATES FOR PROFESSIONAL SERVICES January 1, 2025

FIELD:	
One Man Field Crew	$200 / Hour
Two Man Field Crew	$240 / Hour
Three Man Field Crew	$350 / Hour
Polaris Ranger	$40 / Hour
OFFICE:	
Office	$150 / Hour
UAS:	
UX11 (Fixed Wing Drone)	$200 / Per Flight
Phantom (Quadcopter Drone)	$100 / Per Flight

- Field rates include all equipment, materials, and mileage.
- All field time is billed at ½ hour increments (1-hour minimum)
- All UAS (Unmanned Aircraft System) flights are performed with a licensed UAS pilot and at our field crew rates.

Appendix

Resumes

JIM PEX, PE

President/Principal Engineer

Jim has extensive experience working on all types of public agency projects that span from transportation and ADA to stormwater and piped municipal projects. Jim managed over 150 public projects in his career throughout Oregon. The majority of these projects involved the use of the State Standards for Construction Specifications. In the last five years, Jim has been involved with some of the largest alternative delivery projects in Oregon. He is very active in the industry and often speaks at various conferences on management techniques and the advantages of progressive design-build contracts.

SELECT PROJECT EXPERIENCE

- **CITY OF JOHN DAY WASTEWATER TREATMENT FACILITY,** Principal Engineer
- **NORTH INTERCEPTOR SNIP #1 (PROGRESSIVE DESIGN-BUILD), CITY OF BEND, OR; PIPELINE/TRAFFIC CONTROL/ PERMITTING** Principal Engineer
- **LINN ROAD IMPROVEMENTS, ODOT/ CITY OF EAGLE POINT, OR;** Principal Engineer
- **COOS COUNTY MAINTENANCE STATION AND HIGHWAY IMPROVEMENTS, ODOT;** Principal Engineer
- **TRANSPORTATION/ADA/SITE DESIGN FOR MARSHFIELD MIDDLE SCHOOL (CM/GC), CITY OF COOS BAY SCHOOL DISTRICT, OR;** Principal Engineer
- **CITY IMPROVEMENT PROJECTS PHASE II-III, CITY OF FLORENCE, OR;** Sr. Project Manager
- **HIGHWAY 101 & DEVILS LAKE RD IMPROVEMENTS (PDB), LINCOLN CITY, OR;** Principal Engineer
- **JOHN DAY WWTP IMPROVEMENTS, CITY OF JOHN DAY, OR;** Principal Engineer

TITLE
Founder/Principal Engineer

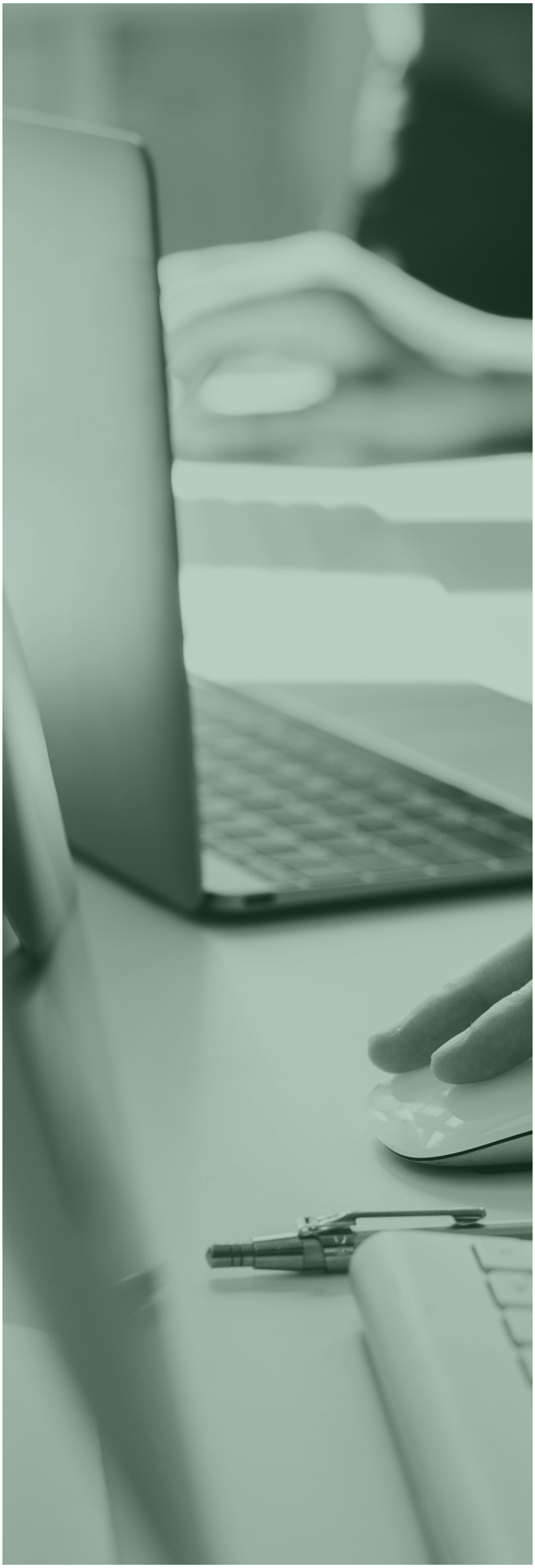
YEARS OF EXPERIENCE
25

EDUCATION
BS Civil Engineering, OIT, Northwestern University Center for Public Safety

CERTIFICATIONS
Professional Engineer - OR & WA

ASSOCIATIONS/ AFFILIATIONS

- American Public Works Association (APWA)
- American Water Works Association (AWWA) sub-section President 2017
- Oregon Association of Water Utilities (OAWU)



FLAGLINE
ENGINEERING

1011 SW Emkay Drive, Suite 207
Bend OR 97703

Flagline.net

541 797 6781

info@flagline.net

OREGON COBID CERTIFIED FIRM

CITY OF
JOHN DAY

REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED:			
Ordinance ☐	**Resolution ☐**	**Motion X**	**Information ☐**
Date Prepared: 2/7/2025		**Dept.: Public Works; Casey Myers Director**	
SUBJECT: Vac Truck Repair		**Contact Person for this Item: Melissa Bethel, City Manager, bethelm@grantcounty-org.gov 541 575 0028 ex 4224**	

SUBJECT: Vac Truck Repair

BACKGROUND: Our vac truck's blower assembly quit working on 11/25/24. The assembly operates the vacuum feature on the truck used for:

Storm drain maintenance- keeping the storm drains cleaned allows water run off on the streets somewhere to go. This help keeps puddles of water from sitting on the streets which deteriorate the road.
The storm drain system should be done every 3 years with catch basin done every year, and more often if needed.

Sewer jetting- this is needed to clean the sewer lines, roots from trees and missed placed joints in the older sewer lines creates obstacles which the sewage hangs up on then sewer line begins to back up. If this occurs and is severe enough the sewer line will plug up and back up into a manhole and over flow. The vacuum on the truck is then used to suck out the raw sewage to be able to see the sewer line in the manhole to be able to run the jetting system into the line to unplug the obstruction.
The whole sewer system should be cleaned every 3 years, we have several problem areas where monthly is more effective at keeping sewer issues at a minimum.

Excavation- the vacuum on the truck is also used for excavating around under ground utilities. (water, and sewer main lines and service lines, Electrical power, Fiber optic, and Cable.) this used instead of excavating with a machine for the purpose of not damaging underground utilities, and in the event of electrical power being in the ground there is a risk of electrical shock to the operator of the machine that is digging. Damaging underground utilities while digging with a machine is also costly to repair.
The truck is utilized many times a year in this area.

CITY OF
JOHN DAY

Water system- the vac truck is used to keep valve cans clean of debris that build up over time from road debris.
(Valve cans contain the water main shut off valves which are used to isolate water supply in a water main.) It is also used to help clean out meter boxes when services are needed for the meter box or the meter box is backfilled either from the home owner or critters digging in the box or making a home in there.

Streets - the vacuum feature is also used to dig post holes for street signs, where known underground utilities are present. In the case the City has an emergency excavation, and other utilities can't locate the utilities in time, the City crew can excavate with out the locate being completed, with the vacuum feature.

FINANCIAL IMPACT: In the case of a sewer plug up, or overflow this truck is crucial for fixing the issues. In the case of sewer overflows, if this truck does not function properly, and the problem continues to run down the streets or into the storm system, it is very likely that DEQ, and EPA could get involved and the City would be facing fines for not rectifying the problem. This could have a huge impact on the City. My suggestion would be, to utilize the more expensive option, and have a new blower assembly and motor to operate it put on the Cities sewer combination truck, until we can budget down the road, to buy a newer truck.
Note: This estimate is only good for 10 days.
Thank you for your time.
Casey Myers

ATTACHMENTS:

Est_11833_from_EnviroClean_Equipment

Est_11832_from_EnviroClean_Equipment

Enviro-Clean Equipment,
2395 NW Eleven Mile Ave
Gresham, OR 97030
Ph: 503.491.3393
Fax: 503.491.2283

ESTIMATE

DATE	QUOTE #
2/20/2025	11832

Ship To
City of John Day Attn: MONTY 450 East Main St. John Day, OR 97845 CALL 541-792-0703

REP	Quoted By:
SB	SS

QTY	PART #	DESCRIPTION	UNIT PRICE	TOTAL
1	711-14516	Vacuum Compressor Assy	42,190.11	42,190.11
1		Core Charge	500.00	500.00
10		Travel Time:	115.00	1,150.00
8		Field Labor Charges	175.00	1,400.00

Quote is good for 20 days and does not include freight; thereafter, prices may be subject to change.

TOTAL $45,240.11

Enviro-Clean Equipment,
2395 NW Eleven Mile Ave
Gresham, OR 97030
Ph: 503.491.3393
Fax: 503.491.2283

ESTIMATE

DATE	QUOTE #
2/20/2025	11833

Ship To
City of John Day Attn: MONTY 450 East Main St. John Day, OR 97845 CALL 541-792-0703

REP	Quoted By:
SB	SS

QTY	PART #	DESCRIPTION	UNIT PRICE	TOTAL
1	711-0321R	3-stage Hydrostatic Blower, ECE Rebuilt (Passenger side mount)	19,500.00	19,500.00
1		Core Charge	500.00	500.00
20		Travel Time:	115.00	2,300.00
8		Field Labor Charges	175.00	1,400.00

Quote is good for 20 days and does not include freight; thereafter, prices may be subject to change.

TOTAL $23,700.00

MEMORANDUM

To: Melissa Bethel, John Day City Manager

From: Chris Labhart, John Day City Councilor

Date: February 18, 2025

At present, the John Day City Council is composed of seven (7) members. Three (3) have been elected and four (4) have been appointed to their positions. That means that the majority of the council has not been elected. Councilor Bush has said that elections have consequences. I believe we need to have a City Council that is elected by the citizens of John Day. With that in mind, I would like to add the following item to the City Council Agenda for Tuesday's February 25th City Council Meeting.

Discussion /Action Items

Amendment the city charter Ordinance No. _____

Chapter IV – ELECTIONS Council Section 20. - Vacancies: Filling.

PRESENT WORDING A vacancy in the council shall be filled by appointment by a majority of the Council 18 . The appointee's term of office runs from the time of his or her qualifying for the office after the appointment predecessor who has left the office vacant **and until expiration of the term of the** term of the predecessor who has left the office vacant. During a member's absence from the city, a majority fo the other council members may be appointed to fill the vacancy pro tem 19.

SUGGESTED AMENDMENT The appointee's term of office runs from the time of his or qualifying for the office after the appointment predecessor who has left the office vacant; **until the next election, be it a special election, primary or general. The appointee would then have to run in the next election or vacate the office at that time the fulfill the unexpired term.**

NOTE: If this amendment, to the City Charter is passed by the City Council, it would then be referred to the voters, in the next election, for approval or disapproval by the voters of John Day.