

CITY COUNCIL MEETING AGENDA Tuesday November 26, 2024, REGULAR MEETING: 6:30 pm John Day Fire Station 316 S Canyon Blvd, John Day, OR 97845 (541)575-0028 www.cityofjohnday.com

This meeting is open to the public. This agenda includes a list of the principal subjects anticipated to be considered at the meeting. However, the agenda does not limit the ability of the Council to consider additional subjects. Meetings may be canceled without notice. Zoom Meeting participants should use the "raise your hand" feature during these times to alert the moderator that they would like to speak.

Join Zoom Meeting

City of John Day is inviting you to a scheduled Zoom meeting. <u>https://zoom.us/j/95867942253?pwd=dHE5c3djSEx4OFBuZndPQU5HMGN3QT09</u> Meeting ID: 958 6794 2253 Passcode: 776959

Call to Order: Regular Meeting 6:30 pm.

- 1. Call John Day City Council Meeting to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Amend or Accept Regular Agenda

5. Public Comments (Please Limit to 3 Minutes)

Public Comments are an opportunity to present information or speak on an issue that is not on the agenda. Comments are limited to 3 minutes for each person. Visitors may state their comments and should not expect the council to engage in back and forth dialogue regarding the comment, council may either choose to add it to a follow up meeting or direct City Manager to follow up with the speaker.

6. Consent Agenda

All matters listed within the Consent Agenda have been distributed to every member of the City Council for reading and study, are considered routine, and will be enacted by one motion of the Council. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a. Minutes of 11-12-24
- b. Accounts Payable through November 19, 2024

7. Rate study analysis and recommendation – Donovan Enterprises, Inc.

- 8. Ducote Consulting; fiscal analysis of projects
- 9. City Manager Commentsa. December Council Meeting
- 10. Mayor and Council Comments
- 11. Adjournment: Next Regular December Meeting TBD, 2024



CITY OF JOHN DAY CITY COUNCIL MINUTES NOVEMBER 12, 2024

COUCILORS PRESENT:

COUNCILORS ABSENT

Sherrie Rininger, Mayor David Holland, Councilor Chris Labhart, Councilor Eric Bush, Council President Edwin Newby, Councilor Ron Phillips, Councilor Bradley Hale, Councilor

STAFF PRESENT:

Melissa Bethel, City Manager

Agenda Item No. 1—Call Meeting to Order

The City Council meeting was called to order at 6:30 pm.

Agenda Item No. 2—Pledge of Allegiance

The City Council stood for the Pledge of Allegiance.

Agenda Item No. 3—Roll Call and Attendance

All councilors were present.

Agenda Item No. 4—Amend or Accept Regular Agenda

Councilor Bush moved to accept the agenda as published. The motion was seconded by Councilor Newby and passed unanimously.

Agenda Item No. 5—Public Comments

Jon Meiling: Mr. Meiling has issues with some Ordinances within the City, specifically the no leash law for dogs.

<u>Paul Smith</u>: He spoke about the stoplight issue. Smith would like Council to consider taking a position to retain the stoplight for public safety reasons.

Agenda Item No. 6—Consent Agenda

Items on the consent agenda for approval:

- a) Minutes of 10-8-24 and 10-22-24
- b) Accounts Payable through October 31, 2024

Councilor Bush moved to approve the consent agenda as presented. The motion was seconded by Councilor Hale and passed unanimously.

Agenda Item No. 7—Community Grant Request by Painted Sky Center for the Arts in the amount of \$2,000

Kim Randleas spoke on behalf of Painted Sky Center for the Arts. This grant would be used to upgrade their ticket fundraising and website platform. They are hosting a fundraising gala on November 23rd

<u>Councilors Bush and Mayor Rininger questioned the appropriateness of the request and if a software</u> <u>update meets the intent of the grant program. Both Councilor Bush and Rininger stated they are in</u> <u>support of Painted Sky but would like to see the request more community orientated.</u>

<u>Councilor Holland made a motion to grant Painted Sky Center for the Arts their request for \$2,000 to</u> <u>help the community and help them update their system. The motion was seconded by Councilor</u> <u>Labhart and passed 5-2 with Councilor Bush and Mayor Rininger opposed.</u>

Agenda Item No. 8—Mahogany Ridge

Josh Walker and Russ Comer presented a timeline regarding some of the challenges they have been facing with the development of The Ridge. There is a strong need for housing in the community and while they have been trying to move forward with development they have encountered some obstacles and issues that they would like everyone to be aware of. They were required to execute a performance bond stating they would complete the remaining public improvements consisting of the top layer of base rock and paving of The Ridge, which has been complete. They are asking to be released from this performance bond as it has costs them thousands of dollars.

Another issue they have is the delays in the land use and structural permits. There was a 7-month timeline from submitting the land use application to receiving structural permit approval which has severely delayed the project. They would respectfully like to ask Council to take action, correct the course and help to achieve the shared goal of creating much needed housing in the community.

Bethel stated she started in January and had to make sure that everything was done correctly moving forward which took some time. Council was very apologetic. Walker asked Bethel if she had an estimated timeline on the overall development approval. She said she would get it done.

Agenda Item No. 9—City Manager Comments

The next regular council meeting will be November 26th, 2024 which will be the rate study review. She informed Council that R3 has withdrawn from purchasing the downtown John Day building.

Agenda Item No. 10—Mayor and Council Comments

The unofficial results from the election came in and Mayor Rininger congratulated Councilor Holland, Councilor Labhart and Heather Swank.

Councilor Bush thanked Councilor Newby for stepping up and volunteering to be on Council.

Adjourn:

There being no further business before council the meeting was adjourned.

Melissa Bethel, CM

City of John Day Live 7.16.2024 Check Register - Detail by Vendor Name Check Issue Dates: 11/14/2024 - 11/14/2024 Page: 1 Nov 14, 2024 08:39AM

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

Che Issue		Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
		PITAL SERVI	CES INC					
		750357		AMAZON CAPITAL SERVICES, INC.	19JW-776N-1J	01-050-63800	85.42	85.42
1	1/2024	750357		AMAZON CAPITAL SERVICES, INC.	1PKK-YYLF-G	26-000-64260	260.30	260,30
<pre> 11/14 </pre>	1/2024	/5035/	1026	AWAZON CAPITAL SERVICES, INC.	11 11 11 11 10	20 000 0 1200		
>	Total 75	i0357:					_	345.72
ANAL	YTICAL	LABS						
11/14	4/2024	750358	1030	ANALYTICAL LABS	2407958	03-000-63450	260.56	260.56
	Total 75	60358:					-	260.56
BRYA	ANT. LO	VLIEN, & JAF	RVIS, PC.					
	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19505	06-000-63450	360.00	360.00
	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19506	01-000-65227	325.00	325.00
	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19507	34-000-63450	175.00	175.00
	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19508	06-000-63450	175.00	175.00
	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19509	34-000-63450	950.00	950.00
/	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19510	10-000-63450	125.00	125.00
`	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19511	06-000-63450	1,355.00	1,355.00
/	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19512	01-000-63450	300.00	300.00
11/14	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19513	01-000-63450	115.00	115.00
)	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19514	07-000-63450	40.00	40.00
11/14	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19515	06-000-63450	1,225.00	1,225.00
) 11/14	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19516	07-000-63450	875.00	875.00
(11/1-	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19517	34-000-63450	465.00	465.00
)11/1	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19518	07-000-63450	1,110.00	1,110.00
11/1	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19519	07-000-63450	450.00	450.00
>11/1	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19520	02-000-63450	465.00	465.00
11/1-	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19521	10-000-63450	750.00	750.00
) 11/1	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19522	01-000-63450	150.00	150.00
11/1	4/2024	750359	1067	BRYANT, LOVLIEN, & JARVIS, PC.	19523	03-000-62850	1,915.00	1,915.00
)	Total 7	50359:					-	11,325.00
) CASI	ELLE, IN	ic						
11/1	4/2024	750360	1083	CASELLE, INC	112763A	03-000-63500	32,945.00	32,945.00
11/1	4/2024	750360	1083	CASELLE, INC	136924	26-000-64000	1,130.00	1,130.00
)	Total 7	50360:						34,075.00
	STERS							
> 11/1	4/2024	750361	1097	CHESTERS	008040810932	03-000-63400	121.23	121.23
)	Total 7	50361:						121.23
)	OF SEI	NECA 750362	1108	CITY OF SENECA	1092R1-1101	07-000-64798	141.43	141.43
			1100	ON OF DEREDA	1002111-1101			
>	Total 7	'50362:						141.43
·	RK'S DI	SPOSAL 750363	1109	CLARK'S DISPOSAL	1144OCT2024	01-050-64798	145.13	145.13

City of John D Live 7.16.2024	•		Check Issue Dates: 1	etail by Vendor Nam 1/14/2024 - 11/14/2			Nov 14, 2024
Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total 7	50363:					-	145.13
DUCOTE CO						0.405.00	2 425 00
11/14/2024 11/14/2024	750364 750364		DUCOTE CONSULTING, LLC DUCOTE CONSULTING, LLC	2327 2328	06-000-63825 06-000-63825	2,125.00 3,375.00	2,125.00 3,375.00
Total 7	50364:					-	5,500.00
ED STAUB &	SONS PROP	PANE					
11/14/2024	750365		ED STAUB & SONS PROPANE	11528949	26-000-64798	771.14	771.14
11/14/2024	750365		ED STAUB & SONS PROPANE	11555024	07-000-64798	120.00	120.00
11/14/2024	750365	1168	ED STAUB & SONS PROPANE	CL307207	26-050-63100	265.03	265.03
Total 7	50365:					-	1,156.17
EO MEDIA G	ROUP 750366	1173	EO MEDIA GROUP	1024EO10628	03-000-66230	343.20	343.20
Total 7	50366:						343.20
	NGINEERIN						
11/14/2024	750367		FLAGLINE ENGINEERING LLC	1391	03-000-66230	105,697.00 _	105,697.00
Total 7	50367:					-	105,697.00
				00007	02 000 63825	5,163.00	5,163.00
11/14/2024	750368	1191	GASLIN ACCOUNTING CPAS PC	00807	02-000-63825	5,105.00 -	5,163.00
Total	/50368:					-	
GRANT UNI 11/14/2024	ON FBLA 750369	1221	GRANT UNION FBLA	11122024NATI	10-000-62490	1,500.00	1,500.00
Total	750369:					-	1,500.00
	L HEARING S		;				
(11/14/2024	750370	1247	INDUSTRIAL HEARING SERVICE INC	26171	03-000-63650	135.00	135.00
Total	750370:						135.00
JOHN DAY	AUTO PARTS	5					
11/14/2024 11/14/2024	750371 750371		JOHN DAY AUTO PARTS JOHN DAY AUTO PARTS	233711 236533	26-000-64700 26-000-63100	7.08 37.99	7.08 37.99
	750371:	1273	JOHN DAT AUTO PARTS	20000			45.07
11/14/2024	FIREFIGHTE 750372		JOHN DAY FIREFIGHTERS ASSOC	JDFFOCT24	01-050-62950	282.00	282.00
> Total	750372:						282.00
JOHN DAY	TRUE VALUI		E				
11/14/2024) JOHN DAY TRUE VALUE HARDWARE	617345	03-000-63300	39.99	39.99
11/14/2024			JOHN DAY TRUE VALUE HARDWARE	617768	03-000-62500	23.98	23.98
> 11/14/2024	750373	1280	JOHN DAY TRUE VALUE HARDWARE	617931	06-000-63877	7.99	7.99
11/14/2024	750373	1280) JOHN DAY TRUE VALUE HARDWARE	617995	06-000-63877	36.98	36.98

City of John Day Live 7.16.2024			Check Register - Detail by Vendor Name Check Issue Dates: 11/14/2024 - 11/14/2024					Pag 08:
Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
≥11/14/2024	750373	1280	JOHN DAY TRUE VALUE HARDWARE	618043	26-000-63100	24.48	24.48	
Total 7	50373:					_	133.42	
KENNEDY/JE		LTANTS IN	C					
11/14/2024	750374	1652	KENNEDY/JENKS CONSULTANTS INC	175157	03-000-66230	63,400.00	63,400.00	
Total 7	50374:						63,400.00	
KJDY						_		
11/14/2024	750375	1305	KJDY	CC-12410132	06-000-62100	349.00	349.00	
Total 7	50375:					_	349.00	
PECK RUBA	NOFF & HATI	FIELD PC						
11/14/2024	750376	1418	PECK RUBANOFF & HATFIELD PC	10181	06-000-63450	6,586.23	6,586.23	
Total 7	50376:					-	6,586.23	
USA BLUEB	ок							
11/14/2024	750377	1534	USA BLUEBOOK	INV00503673-	03-000-63400	441.87	441.87	
11/14/2024	750377	1534	USA BLUEBOOK	INV00503673-	03-000-63400	218.00	218.00	
11/14/2024	750377	1534	USA BLUEBOOK	INV00521429	03-000-63400	69.00	69.00	
) 11/14/2024	750377	1534	USA BLUEBOOK	INV00531623	03-000-63400	5,777.60	5,777.60	
Total 7	50377:					-	6,506.47	
VISA								
- 11/14/2024	750378	1540	VISA	1223WEBFLO	07-000-64000	231.01	231.01	
11/14/2024	750378	1540	VISA	2957OCT2024	01-000-63500	1,167.95	1,167.95	
Total 7	50378:					-	1,398.96	
Grand	Totals:						244,609.59	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof	
01-000-20000	.00	17,618.16-	17,618.16-	
01-000-62490	104.70	.00	104.70	
01-000-63450	3,475.37	.00	3,475.37	
01-000-63500	1,167.95	.00	1,167.95	
01-000-63825	1,837.65	.00	1,837.65	
01-000-64000	9,541.00	.00	9,541.00	
01-000-64798	36.28	.00	36.28	
01-000-65227	325.00	.00	325.00	
01-050-62950	282.00	.00	282.00	
01-050-63800	85.42	.00	85.42	
01-050-64000	681.50	.00	681.50	
01-050-64160	45.00	.00	45.00	
01-050-64798	36.29	.00	36.29	
02-000-20000	.00	16,386.04-	16,386.04-	
02-000-62100	104.70	.00	104.70	
02-000-63450	4,332.87	.00	4,332.87	

City of John Day Live 7.16.2024

GL Account	Debit	Credit	Proof
02-000-63825	1,837.65	.00	1,837.65
02-000-64000	9,881.75	.00	9,881.75
02-000-64798	229.07	.00	229.07
03-000-20000	.00	194,506.17-	194,506.17-
03-000-62100	104.70	.00	104.70
03-000-62500	23.98	.00	23.98
03-000-62850	3,867.87	.00	3,867.87
03-000-63300	39.99	.00	39.99
03-000-63400	6,627.70	.00	6,627.70
03-000-63450	2,098.21	.00	2,098.21
03-000-63500	9,881.75	.00	9,881.75
03-000-63650	90.00	.00	90.00
03-000-63825	600.00	.00	600.00
03-000-64301	229.07	.00	229.07
03-000-66230	170,942.90	.00	170,942.90
06-000-20000	.00	5,262.82-	5,262.82-
06-000-62100	34.90	.00	34.90
06-000-63450	970.12	.00	970.12
06-000-63825	612.55	.00	612.55
06-000-63877	44.97	.00	44.97
06-000-64000	3,407.50	.00	3,407.50
06-000-64798	192.78	.00	192.78
07-000-20000	.00	5,217.44-	5,217.44-
07-000-63450	2,475.00	.00	2,475.00
07-000-63825	2,250.00	.00	2,250.00
07-000-64000	231.01	.00	231.01
07-000-64798	261.43	.00	261.43
10-000-20000	.00	2,375.00-	2,375.00-
10-000-62490	1,500.00	.00	1,500.00
10-000-63450	875.00	.00	875.00
26-000-20000	.00	1,469.16-	1,469.16-
26-000-63100	248.76	.00	248.76
26-000-64000	681.50	.00	681.50
26-000-64260	260.30	.00	260.30
26-000-64700	7.08	.00	7.08
26-000-64798	192.78	.00	192.78
26-050-63100	78.74	.00	78.74
34-000-20000	.00	1,774.80-	1,774.80-
34-000-63420	184.80	.00	184.80
34-000-63450	1,590.00	.00	1,590.00
Grand Totals:	244,609.59	244,609.59-	.00

Check Register - Detail by Vendor Name Check Issue Dates: 11/19/2024 - 11/19/2024

	pe: Invoice d /pe = {<>} "Ac						
Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
VASHINGTO	N FEDERAL	(WAFD BAN	IK)				
11/19/2024	750379	1543	WASHINGTON FEDERAL (WAFD BANK	1217-111924	03-000-68850	245,065.73	245,065.73
Total 7	50379:					-	245,065.73
Grand [·]	Totals:						245,065.73

Summary by General Ledger Account Number

GL Acc	GL Account		Credit	Proof	
	02-000-20000	.00	181,348.64-	181,348.64-	
	02-000-68650	166,500.00	.00	166,500.00	
	02-000-68850	14,848.64	.00	14,848.64	
	03-000-20000	.00	63,717.09-	63,717.09-	
	03-000-68650	58,500.00	.00	58,500.00	
	03-000-68850	5,217.09	.00	5,217.09	
Grand Totals:		245,065.73	245,065.73-	.00	

Dated: _____

City Council: ____

City Recorder: _____